



DEPARTMENT OF EDUCATION
DIVISION OF CEBU PROVINCE
 SUDLON, LAHUG, CEBU CITY



Request for Quotation

Date : February 17, 2021
 Quotation No. : 010- 2021
 Mode of Procurement : Small Value Procurement

To all Eligible Suppliers:

I. Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ. Quotations and the required documents should be placed on sealed envelope and **to be delivered personally** to the Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at BAC Office, IPHO Building, Sudlon, Lahug Cebu City by **company's authorized representative not later than February 23, 2021**. The BAC will not entertain proposals send through email or other electronic means.

Quotation that exceeds the ABC shall be rejected. Please indicate in the envelope the Quotation Number, name of the prospective supplier, contact number and official address. Prospective supplier shall be responsible to verify the quoted items with the BAC Secretariat at Tel No. (032) 520-3216 local 109.


CARTESA M. PERICO, EdD
 BAC Chairman

Item No.	Item Description	Quantity	Unit	Amount
	Intel Core i7-7700K 10 th Gen. Processor 4 Cores up to 4.5 Ghz Unlocked LGA 1151 100/200 Series 91W	1	unit	
	MSI Gaming GeForce RTX 2060 Super 8GB GDDR6 256-Bit HDMI	2	pcs	
	Memory 64GB RDIMM, 2400MT/s, Dual Rank	1		
	Sssd/eMMC/SSD 2tb/550mb/s	1	pc	
	Single, Hot-plug Power Supply (1+0), 550W	1	pc	
	LOM 1GBE (Dual Port for Towers, Quad Port for Racks)	1	pc	
	MEG Z490 ACE Gaming Motherboard (ATX, 10 th Gen Intel Core, LGA 1200 socket	1	pc	
	ASUS XG-C100C 10G Network Adapter Pci-E x4 Card with Single RJ-45 Port	1	pc	
	Blackmagic Design Decklink Mini Monitor – Pcle Playback Card for 3G-SDI and HDMI	1	pc	
ABC: P129,700.00 For Division Office Used (Tvi-Tele-Klasi)				

This is to submit our price quotations indicated above subject to the terms and conditions of this RFQ.

Supplier's Company Name:		TIN:	
Address:			
Telephone No.:		Fax No.:	e-mail:
Supplier's Authorized Representative's Signature over Printed Name:		Date:	
PR No. 02.0016.002 dated 02/11/2021			

II. Terms and Conditions

A. Submission of Requirements

1. Quotation shall be attached with the following documents in order to determine if the service providers are technically, legally and financially capable prior to the award of contract:
 - a. Latest Income Tax Returns
 - b. Phil-GEPS Registration; and
 - c. Current Mayor's Permit issued by the City or Municipality where the principal's place of business of the prospective bidder is located.
 - d. Certificate of Registration

2. Quotations without the required documents will be automatically disqualified.
3. Upon receipt of at least (3) quotations, the BAC shall have the option to open the quotations on or before the submission deadline.

B. Price Validity

Price should be valid thirty (30) calendar days after the deadline of submission of quotation.

C. Award

1. The provider who submitted the lowest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract. Evaluation and award shall be for the whole package.
2. In case of tie of two or more Bidders whose bids are determined and declared as the Lowest Calculated and Responsive Bids (LCRB) having been Post-Qualified, the method to be break the tie is "draw lots" which is non-discretionary and non-discriminatory.
3. In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

D. Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Price Quotation;
2. Compliance with Item and Description Requirements; and
3. Completeness of documents submitted.

E. Instructions

1. Provider shall be responsible to provide the services as indicated in the RFQ. Failure of the provider to comply with this provision shall be ground for cancellation of the award or purchase order issued to the provider.
2. Provider who accepted a contract but failed to deliver as required shall be disqualified from participating in DepEd Cebu Province Division's future procurement activities. This is without prejudice to the imposition of other sanction prescribed under R.A. 9184 and its revised IRR against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the provider.
4. All transactions are subject to withholding of credible Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau of Internal Revenue.

F. Liquidated Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay.

G. Reservation Clause

DEP-Ed Cebu Province Division reserves the right to reject any and all quotation, not to award the purchase order or annul the bidding process without thereby incurring any liability to the affected parties.