



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



January 27, 2017

DIVISION MEMORANDUM

No. 68 s. 2017

**TO : Assistant Superintendent
Division Supervisors/Coordinators
District Supervisors/OIC's
Elementary and Secondary School Heads**

CHECKING OF FORM 9 TO ALL PRIVATE SCHOOLS

1. This Office informs the field of the schedule of checking of FORM 9 to all Private Schools in the entire Province of Cebu on the following dates and venues stipulated below.

CHECKING COMMITTEE	SOUTHEAST	SOUTHWEST	NORTHEAST	NORTHWEST
Chairman	Mrs. Jane O. Gurrea	Dr. Novie O. Mangubat	Dr. Mary Ann Flores	Mrs. Nenita Jaralve
Members	Dr. Pamela A. Rodemio	Mrs. Evelyn Balang	Mrs. Juvimar Montolo	Mrs. Rosemary Oliverio
	Mrs. Hermogena Miranda	Mrs. Maria Socorro N. Relacion	Mrs. Araceli Cabahug	Dr. Garry Napoles
	Ma. Elena T. Parras	Dr. Margarita Nierra	Mr. Isaiash T. Wagas	Dr. Gerardo Mantos
VENUE	ARGAO DISTRICT	MOALBOAL DISTRICT	CARMEN DISTRICT	TABUELAN DISTRICT
DATE	February 15, 2017 (Wednesday) 8:00 AM- 5:00 PM	February 15, 2017 (Wednesday) 8:00AM- 5:00 PM	February 15, 2017 (Wednesday) 8:00 AM – 5:00 PM	February 15, 2017 (Wednesday) 8:00 AM- 5:00 PM

2. All private schools are directed to proceed to the checking venue ON TIME.

3. Please attach the NSO in the Form 9. If the NSO is not available LIVE BIRTH may be temporarily presented for checking in lieu of the NSO with attached waiver specifying the date for submission of NSO.

3. Travelling, meals, board and lodging and other incidental expenses of the Division Personnel relative to the conduct of the said activity shall be charged against **Division Funds**, subject to the availability and the usual accounting and auditing rules and regulations.

4. This memorandum serves as participants' **Authority to Travel**.

5. Immediate dissemination of and strict compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent 

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Asst. Schools Division Superintendent:	(032) 414-7457
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Disbursing Section:	(032) 255-4401
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