



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO Building, Sudlon, Lahug, Cebu City



March 3, 2017

Division Memorandum  
No. 142, s. 2017

**ONE-DAY CONFERENCE OF ALL DISTRICT KINDERGARTEN COORDINATORS**

To: Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary School Heads

1. This Office announces the conduct of a **One-Day Conference of All District Kindergarten Coordinators** on **March 10, 2017** at **Applied Nutrition Center, Banilad, Cebu City**.
2. Participants are requested to bring the following:
  - a. updated list of Kindergarten teachers in their district in 2 copies
  - b. updated list of untrained Kindergarten teachers
3. A registration fee of **Php 500.00** (for venue rental, 2 snacks and lunch) and travelling expenses shall be chargeable against **school MOOE/SEF funds**, subject to the usual auditing and accounting rules and regulations
4. This Memorandum serves as **Authority to Travel**.
5. Immediate and wide dissemination of this Memorandum is directed.

  
**RHEA MAR A. ANGTUD, Ed. D., CESO VI**  
Schools Division Superintendent

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