



Republic of the Philippines

Region VII, Central Visayas

Sudlon, Lahug, Cebu City



April 17, 2017

**DIVISION MEMORANDUM**

NO. 258, s. 2017

**2017 TEACHING-LEARNING SUMMER INSTITUTE (TELSI 2017) FOR  
TEACHER-LEADERS (GRADES 7-9-1<sup>st</sup> Batch)**

**TO: Assistant Superintendents  
Chiefs/Education Program Supervisors/Coordinators  
Public Schools District Supervisors/OICs  
Secondary School/s Principals (including Integrated Schools)  
Teacher-Grade Level Leaders (Grades 7-9)  
All Others Concerned**

1. This Office announces the conduct of the **four-day 2017 Teaching-Learning Summer Institute (TELSI 2017) with the theme: "Strengthening 'Eng-Sci-Math' Teaching-Learning Toward Excellence in K-12 Basic Education" on April 29-May 2, 2017 (Sat-Tues/1<sup>st</sup> Batch) at Crown Regency Hotel, V. Rama Ave., Guadalupe, Cebu City. The training starts on a Saturday (April 28<sup>th</sup>) and ends on a Tuesday (May 2<sup>nd</sup>), inclusive of Sunday (May 29<sup>th</sup>) and a holiday (May 1<sup>st</sup>). Registration is at 6:00AM-8:00AM on Saturday/April 28<sup>th</sup>. The Opening Program will start at 8:30AM. The first meal/snack will be served at 9:00AM on Day One (1)/Saturday.**

2. Participants are **grade level leaders from the 81 secondary/integrated schools for Grades 7-9 with specializations in English, Science and Math (243 pax).** For the first batch, **please see the attached participating schools.** Public Schools District Supervisors were directed to submit the names of the consolidated participants from the secondary/integrated schools within the district/s as stipulated in Div. Memo No. 229 s., 2017 but as of this date, there were only few submissions sent via email, in this regard PSDSs were directed to submit the needed data on or before **19 May 2017.**

3. The training is on **live-in/stay-in** arrangement. Participants are also directed to bring the necessary stuffs/materials that are needed for this training such as curriculum guides, sample daily lessons plans/lesson logs in their respective fields of specializations, books (English, Science, Math), prescription medicines, etc. Schools heads concerned are advised to follow

strictly the intent and purposes of this training as regards to the criteria on the qualified participants to attend.

4. This **Memorandum** serves as **Travel Authority** of the **participants**, trainers, admin/logistics/technical training support staffs as well as the other members of the training team/management.

5. Members of the training team, trainers, admin/logistics support staffs will be given **Compensatory Time-Off (CTO)** for the services rendered during **Saturday, Sunday or holiday**. However, if any of those personnel mentioned are not entitled to avail for a CTO, they (including the **participants**) will be given **leave or service credits or overtime pay (as the case maybe)** in accordance to existing Civil Service Commission (CSC) or DepEd Orders/Issuances.

6. Travelling expenses of the **participants** shall be charged to the **schools' MOOE** while travelling expenses of the **trainers/speakers/EPs**' shall be charged to the **Division's MOOE**. **Expenses for the food or meals/snacks, lodging accommodations, materials given to the participants/trainers and other related/incidental costs for this training shall be charged to the Division's HRTD Funds**, subject to its availability and the usual accounting/auditing rules and regulations.

7. For further inquiries about "**The Institute**," please send such inquiries to **DR. VICTOR A. YBAÑEZ (SEPS-HRD)** using the email address: [v\\_ybanez@yahoo.com](mailto:v_ybanez@yahoo.com). Please see also the attached sample brochure for further information.

8. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**

  
**RHEA M. A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

Attachment to Div. Memo # \_\_\_\_\_

		•		

**Activity Schedule:** (Outline how the program will be generally conducted day-to-day. Write tentative activity titles)

**Formal Face-to Face(F3)**

**Date/s: April 29-May 2, 2017 (1st batch)**

Day 1	Day 2	Day 3	Day 4
<p>Registration</p> <p>Opening Program SLE 0 (8:30-10AM)</p> <ul style="list-style-type: none"> <li>Program Orientation/Leveling of Expectations</li> </ul> <p>Keynote Address for the 2017 Teaching-Learning Summer Institute by: Dr. Rhea Mar A. Angtud, SDS</p> <p>SLE 1 (10-12Noon) Managing the Learning Environment Classroom Rules, Procedures and Routines</p> <p>by: Mrs. Nenita Jaralve</p> <p>Questions and Answers</p> <p>SLE 2 (1-3PM)</p> <ul style="list-style-type: none"> <li>Mentoring and Coaching- Dr. Novie O. Mangubat, Chief-SGOD</li> </ul> <p>SLE 3 (3-6PM) -Positive Discipline Strategies for the Classroom &amp; Working with Parents/</p>	<p>MOL (8-12Noon)</p> <p>SLE 4</p> <ul style="list-style-type: none"> <li>Lesson Planning -Preparing Daily Lesson Logs (DLL) &amp; Daily Lesson Plans (DO # 42, s. 2016) by Dr. Mary Ann Flores, Chief-CID</li> </ul> <p>Lecture/Preparing Lesson/DLL/DLP Exemplars Critiquing &amp; Feedback giving</p> <p>SLE 5 (1-3:30PM)</p> <ul style="list-style-type: none"> <li>Gender Awareness Development (GAD) by: Dr. Pamela A. Rodemio</li> </ul> <p>SLE 6 (3:30-5:30PM) Administrative Discipline by: Atty. Orville dela Cerna</p> <p>Lecture/discussions Question and Answer Assignments/ Agreement</p>	<p>MOL</p> <p>SLE 7 (8-12Noon)</p> <ul style="list-style-type: none"> <li>How to Differentiate Instruction in Mixed-Ability Classrooms/ Cooperative Learning  by Dr. Victor A. Ybanez</li> </ul> <p>SLE 8 (1-3PM)</p> <ul style="list-style-type: none"> <li>Reading Remediation/ Teaching Reading Integration in Content/Subject Areas by: Mrs. Evelyn F. Balang</li> </ul> <p>Lecture/discussions Creating a classroom management plan Critiquing &amp; Feedback Giving</p> <p>SLE 9 (3-5PM)</p> <ul style="list-style-type: none"> <li>21<sup>st</sup> Century Skills Integration in Classroom Instruction by: Mrs. Maria Elena T. Paras</li> </ul>	<p>MOL</p> <p>SL 10 (8-12Noon)</p> <p>-Reflective Teaching/Sharing of Best Practices per Subject Area</p> <p>-Teaching Demo Applying Differentiated Lessons by Subject Area/ Content (break-out groups) by: Subject Supervisors Mrs. Evelyn F. Balang -English</p> <p>Mrs. Juvimar Montolo -Science</p> <p>Dr. Pamela A. Rodemio -Math</p> <p>Lecture/discussions Creating a classroom management plan Critiquing &amp; Feedback Giving</p> <p>-Evaluation</p> <p>-Closing Program 1:00PM</p>

<b>Students</b> -by Dr. Jose Garry R. Napoles Question & Answer Reflections Assignments/ Agreement		Question and Answer Assignments Agreements		
<p><b>Materials:</b> <i>(identify what supplies, materials and equipment will be required to implement the program e.g. LCD, manila paper, markers etc.)</i></p> <p><b>Monitoring and Evaluation:</b> <i>(describe the M&amp;E processes that are to be conducted as part of the program implementation and identify the specific M&amp;E tools that should be developed)</i></p> <ul style="list-style-type: none"> <li>• Fielding of the T&amp;D member to monitor the flow of the training</li> <li>• Submission of trainers' accomplishment report, participants' evaluation questionnaires &amp; T&amp;D members' monitoring sheet</li> </ul>				



Attachment to Div. Memo # \_\_\_\_\_

#### MEET THE SPEAKERS

- Dr. Rhea Mar A. Angtud, **SDS**
- Dr. Mary Ann P. Flores, **Chief (CID)**
- Dr. Novie O. Mangubat, **Chief (SGOD)**
- Dr. Victor A. Ybanez, **(SEPS-HRD)**
- Dr. Jose Gary R. Napoles, **(SEPS-SocMob)**
- Dr. Pamela A. Rodemio, **EPS-Math**
- Mrs. Nenita G. Jaralve, **EPS-MAPEH**
- Mrs. Evelyn F. Balang, **EPS-English**
- Atty. Orville dela Cerna, **Legal Officer**
- Mrs. Juvimar E. Montolo, **EPS-Science**
- Mrs. Maria Elena T. Paras, **EPS-Kinder**

#### FUN, INTERACTIVE EXPERIENCE

The four-day **Summer Institute** for teacher-leaders consists of participatory hands-on activities that stimulate creativity and improve overall student performance.

#### BUDGET

The program is free to all participants. This is totally-funded by the Division using HRTD Funds.

#### Who We Are

##### About Us

The **Human Resource Development /Training Section**, we are the training arm of the Division. We provide consulting, training and other HR methodologies for service transformation both pre-and post-employment management concerns and activities.

Continuous learning is our inspiration, thus, we believe that there is always room to learn, grow and improve at each stage of one's career in the Division. That's why we prioritize and invest in invaluable trainings, collaborative learning, transformative coaching, high quality professional dev. programs and other HR-based solutions that contribute to organizational growth and efficiency.

"The trusted authority in HR analytics and solutions of the Division."

Contact Us:  
DR. VICTOR A. YBANEZ (SEPS-HRD)  
DR. NEENITA G. JARALVE (EPS-M)  
Cell: 0937131545; 09998583115  
Email: v.ybanez@yahoo.com  
Email: njjaralve05@yahoo.com



**DepEd Cebu  
Province  
Sudlon, Lahug,  
Cebu City**

#### 2017 TEACHING-LEARNING SUMMER INSTITUTE (TeLSI 2017)

**FOR HIGH SCHOOL GRADE LEVEL  
TEACHER-LEADERS (Grades 7-9,  
English, Science & Math)**



**Theme: "Strengthening English-  
Sci-Math Teaching-Learning  
Toward Excellence in K-12  
Basic Education"**

**Date/s: April 30-May 3; May 7-  
10; May 28-31, 2016**

**No. of Pax: 242 per batch**

**Venue: DepEd Ecotech Center,  
Sudlon, Lahug, Cebu City**

**"By learning you will teach, by  
teaching you will learn."**

**---Latin Proverb**

## What is TeLSI 2017 all about?

### Here are a couple of ideas...

The "Institute" is an intensive four-day interactive experience(s) based on design-based/creative learning strategies.

This approach taps participants' natural creativity to develop higher-level thinking and enhance or strengthen comprehension of the K-12 curricula. It is never restricted by the changing world of content standards. This year's "Institute" is focused on the content areas such as English, Science and Math.

Expected participants are high school grade level teacher-leaders with specializations in the subject areas earlier mentioned. After the training, they are expected to use the different teaching approaches or pedagogies tackled during the **Institute** by applying in their current teaching practices or by using those strategies, such as **differentiated instruction, cooperative learning, integration of 21<sup>st</sup> century skills in instruction** and many others in order to make a dramatic difference in their respective classrooms.

## Objectives:

At the end of the program, the participants will be:

- inspired and empowered to transform learning and teaching through evidence-based inter-active practice;
- able to learn practical strategies for enhancing student learning;
- able to explore scientific/researched-based teaching principles of active learning, assessments, and inclusive teaching;
- able to participate activities that include **reflective writing**, planning, reading, researching, discussing teaching methods and philosophy, interactive presentations, and developing teaching materials; and
- able to develop a **sense of responsibility to value and enhance the learning** of every pupil/student.

By the end of the institute, participants will have observed, evaluated, and collected a portfolio of innovative teaching approaches and instructional materials that are ready to be adopted and adapted to their own teaching environments or classrooms.

**" It is a call for new direction of DepEd Cebu Province to emphasize academic rigor and active engagement among teachers and learners in every classroom."**

## The Topics

### Day 1

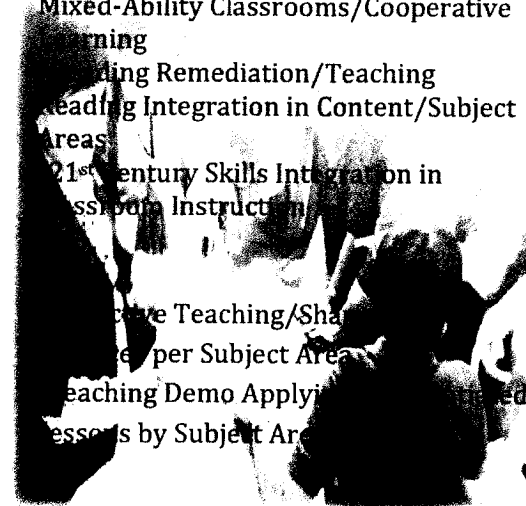
- \*Keynote Address for the 2017 Teaching-Learning Summer Institute
- \*Managing the Learning Environment
- Classroom Rules, Procedures and Routines
- \*Mentoring and Coaching
- \*Positive Discipline Strategies for the Classroom & Working with Parents/Students

### Day 2

- \*Lesson Planning
- Preparing Daily Lesson Logs (DLL) & Daily Lesson Plans (DO # 42, s. 2016)
- \*Gender Awareness Development (GAD)
- \*Administrative Discipline

### Day 3

- \*How to Differentiate Instruction in Mixed-Ability Classrooms/Cooperative Learning
- Reading Remediation/Teaching Reading Integration in Content/Subject Areas
- 21<sup>st</sup> Century Skills Integration in Classroom Instruction
- Effective Teaching/Share
- Assessment per Subject Area
- Teaching Demo Applying
- Lessons by Subject Area



Attachment to Div. Memo # \_\_\_\_\_

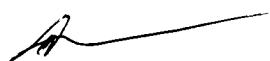
**LIST OF PARTICIPANTS**  
(For Teacher-Grade Level Leaders/English, Science & Math)

Name of School & Municipality	Name of Pax (English)	Number of Pax (Science)	Number of Pax (Math)
<b>1<sup>st</sup> Batch April 29-May 2, 2017 (Sat-Tues)</b>			
<b>1. Minglanilla</b>			
1. Camp 7 NHS	1	1	1
2. Guindaruhan NHS	1	1	1
3. Lipata NHS	1	1	1
4. Minglanilla SHS	1	1	1
5. Tubod NHS (Mingla.)	1	1	1
6. Tulay NHS	1	1	1
7. Tungkil NHS	1	1	1
8. Tungkop NHS	1	1	1
9. Vito NHS	1	1	1
10. Manduang IS	1	1	1
<b>2. San Fernando</b>			
11. Balud NHS	1	1	1
12. Balungag NHS	1	1	1
13. Greenhills NHS	1	1	1
14. Lantawan IS	1	1	1
15. Magsico NHS	1	1	1
16. Pitolo NHS	1	1	1
17. San Fernando NHS	1	1	1
18. Sangat NHS	1	1	1
19. Tubod NHS (SanFer)	1	1	1
<b>3. Sibonga</b>			
20. Don Julian Enad MNHS	1	1	1
21. Manatad NHS	1	1	1
22. Mangyan NHS	1	1	1
23. Sibonga NHS	1	1	1
24. Simala NHS	1	1	1
25. Teodoro dela Vega MNHS	1	1	1
<b>4. San Francisco</b>			
26. Cabonga-an NHS	1	1	1
27. Camotes NHS	1	1	1
28. Consuelo NHS	1	1	1
29. Lorenzo Tanza MNHS	1	1	1
30. Santiago NHS	1	1	1
31. Tulang IS	1	1	1
<b>5. Alegria</b>			
32. Inghoy NHS	1	1	1
33. Madridejos NHS (Aleg.)	1	1	1
34. Montpeller NHS	1	1	1
35. Sta. Filomena NHS	1	1	1



### LIST OF PARTICIPANTS

Name of School & Municipality	Name of Pax (English)	Number of Pax (Science)	Number of Pax (Math)
<b>6. Argao</b>			
36. Argao NHS	1	1	1
37. Bulasa NHS	1	1	1
38. Calagasan NHS	1	1	1
39. Cansuje NHS	1	1	1
40. Colawin NHS	1	1	1
41. Mandilikit NHS	1	1	1
42. Talaga NHS	1	1	1
42. Usmad NHS	1	1	1
<b>7. Dalaguete</b>			
43. Caleriohan NHS	1	1	1
44. Caliongan NHS	1	1	1
45. Casay NHS	1	1	1
46. Cawayan NHS	1	1	1
47. Dalaguete NHS	1	1	1
48. Manlapay NHS	1	1	1
49. Mantalongon NHS			
<b>8. Alcantara</b>			
50. Alcantara NHS	1	1	1
51. Cabadiangan IS	1	1	1
<b>9. Alcoy</b>			
51. Alcoy NHS	1	1	1
52. Nug-as NHS	1	1	1
54. Pasol-Pugalo IS	1	1	1
<b>10. Boljoon</b>			
55. Boljoon NHS	1	1	1
56. El Pardo NHS	1	1	1
57. Lunop NHS	1	1	1
<b>11. Moalboal</b>			
58. Bala NHS	1	1	1
59. Busay NHS	1	1	1
60. Moalboal NHS	1	1	1
<b>12. Oslob</b>			
61. Cañang-Marcelo Luna NHS	1	1	1
62. Cansaloay IS	1	1	1
63. Oslob NHS	1	1	1
64. Pungtod NHS	1	1	1
65. Tan-awan NHS	1	1	1
<b>13. Malabuyoc</b>			
66. Cerdeña NHS	1	1	1
67. Mahanlud NHS	1	1	1
68. Montañeza NHS	1	1	1
69. Sorsogon NHS	1	1	1





### LIST OF PARTICIPANTS

Name of School & Municipality	Name of Pax (English)	Number of Pax (Science)	Number of Pax (Math)
<b>14. Badian</b>			
70. Badian NHS-Main Campus	1	1	1
71. Tubod NHS (Badian)	1	1	1
73. Badian NHS (Sanlagan)	1	1	1
74. Badian NHS (Manduyong)	1	1	1
75. Zaragosa IS	1	1	1
<b>15. Dumanjug</b>			
76. Bitoon NVHS	1	1	1
77. Bulak NHS	1	1	1
78. Cogon NHS	1	1	1
79. Dumanjug NHS	1	1	1
80. H. Boquecosa MNHS	1	1	1
81. Tubod-Duguan NHS	1	1	1
<b>NOTHING FOLLOWS</b>	<b>NOTHING FOLLOWS</b>	<b>TOTAL PAX</b>	<b>243</b>
