



DepED
DEPARTMENT OF EDUCATION

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO., Sudlon, Lahug, Cebu City



May 16 2017

Division Memorandum
No. 299 s. 2017

DIVISION ALS A & E ORIENTATION CONFERENCE

To: Assistant Superintendents
CID & SGOD Chiefs
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. This Office announces the conduct of the Division ALS A & E Orientation Conference on May 25, 2017, at the Division Office Social Hall, Sudlon, Lahug, Cebu City at 8:00 a.m. to 5:00 p.m.
2. The participants to this Conference are the District ALS Implementers (EPS for ALS, DALSC's, MT's,).
3. Participants are requested to bring the following data for submission to the BEA and to the Regional Office in preparation for the coming the A & E Test:
 - ❖ MIS form 2a,
 - ❖ Master list of ALS A & E Registrants/Test Takers per 30s, as template posted in the Facebook messenger, by Implementer classify according to level,
4. Expenses for one meal and snacks shall be chargeable against Division MOOE Funds, while travel expenses of the participants shall be chargeable against School MOOE/SEF and other funds, subject to availability and the usual accounting and auditing rules and regulations.
5. This Memorandum will serve as your Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.


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Schools Division Superintendent

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