



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



16 MAY 2017

DIVISION MEMORANDUM
No. 306, s. 2017

LESSON PLAN HARVESTING PROGRAM MANAGEMENT CONFERENCE

TO : Assistant Superintendents
Chief Education Program Supervisors
Education Program Supervisors/Coordinators
District Supervisors/OICs/SEPS/EPS II
Public Elementary & Secondary School Heads
Officers of the PSDS, Principals, Teachers and Librarians Associations
LRMDC School In-charge Designates

1. This Office through the Learning Resource Management and Development Systems (LRMDS) unit will hold the first Lesson Plan Harvesting Program Management Conference on May 20, 2017, Saturday, at Ecotech Center, Cebu City (assigned to Hotel Fortuna, Cebu City)

2. The conference aims to lay down the final mechanics and mechanism of the lesson plan harvesting program school orientation and program roll-out of the Division.

3. Participants to the conference are the following, to wit:

No. of Participants	Participating Sector/Group
55	District Supervisors
55	District LRMDC Coordinator
44	Coordinating Secondary School Principals
50	Officers of the Principals, Teachers and Librarians Associations
16	EPS-CID, LRMDS Management & Staff
220	

4. District Heads are required to bring the Municipal Implementation Plan of the Lesson Plan Harvesting Program with detailed activities.

5. Teacher participants are entitled to Service Credits while district heads, school heads and other orientation staff/participants are entitled to Compensatory Time Off (CTO). Registration starts at 7:00 o'clock in the morning while conference proper begins at exactly 8:00 o'clock in the morning and ends at 5: 00 o'clock in the afternoon.

6. Traveling expenses of the participants are chargeable against local/MOOE funds while food, snacks, venue rental and other incidental expenses are chargeable against division MOOE funds, subject to the usual accounting and auditing rules and regulations.

7. For inquiry, you may call or text Mr. Isaiash T. Wagas, Education Program Supervisor (EPS) – Learning Resource Management and Development System (LRMDS) through text line No. 09158002390 or (032) 3616432.

8. This Memorandum serves as **Travel Authority** of the all the participants.

9. Immediate dissemination of and strict compliance with this Memorandum is highly enjoined.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

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