

June 19, 2017


**DIVISION MEMORANDUM**

No. 382, s. 2017

**CONDUCT OF FIELD TESTING ON THE SCHOOL AND ALS-CLC PROTOTYPE FORMS**

**To: Assistant Superintendents  
Chiefs, CID and SGOD  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads**

1. Attached is an Unnumbered Regional Memorandum, entitled, "**Conduct of Field Testing on the School and ALS-CLC Prototype Forms.**"
2. The Alternative Learning System (ALS) Technical Working Group (TWG) composed of Central Office and field representatives will conduct the testing of the drafted prototype school and ALS forms in the different schools of Consolacion, Liloan, Cordova and Minglanilla II districts.
3. District Supervisors/OICs concerned are advised to coordinate with Education Program Specialist for ALS (EPSA), Ms. Maria Daphne Daño for the conduct of this activity.
4. Please refer to the attached communication for more information.
3. Immediate dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

Telephone Numbers:

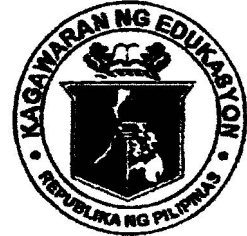
Schools Division Superintendent: (032) 255-6405  
Asst. Schools Division Superintendent: (032) 414-7457  
Accounting Section: (032) 254-2632  
Disbursing Section: (032) 255-4401  
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REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Labug, Cebu City



**MEMORANDUM**

**TO:** SCHOOLS DIVISION SUPERINTENDENTS of  
Bobol Province Division  
Cebu Province Division  
Mandaue City Division

**FROM:** DIR. JULIET A. JERUTA

**SUBJECT:** CONDUCT OF FIELD TESTING ON THE SCHOOL AND ALS-CLC  
PROTOTYPE FORMS

**DATE:** June 8, 2017

1. For information and guidance of all concerned, attached is DepEd Memorandum from the Office of Jesus L.R. Mateo, Undersecretary for Governance and Operations dated May 8, 2017 entitled. "Conduct of Field Testing on the School and ALS-CLC Prototype Forms", which is self-explanatory.
2. For details, refer to the attached Memorandum.
3. Immediate dissemination of this Memorandum is desired.

*Juliet A. Jeruta*  
JULIET A. JERUTA, Ph. D., CESO V  
Director III  
Officer-in-Charge

JAI/FYA/MUCD/cdyj  
PPRD

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; 255-4542 Field Technical Assistance Division (FTAD),  
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*" ESO 2015: Kompetens ng Pagkat, Paganungat ng Pagkat "*

**MEMORANDUM**

**TO:           SCHOOLS DIVISION SUPERINTENDENTS of**  
**Bohol Province Division**  
**Cebu Province Division**  
**Mandaue City Division**

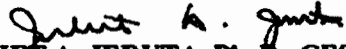
**FROM:        DIR. JULIET A. JERUTA**

**SUBJECT:     CONDUCT OF FIELD TESTING ON THE SCHOOL AND ALS-CLC**  
**PROTOTYPE FORMS**

**DATE:        June 8, 2017**

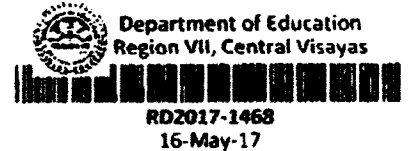
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1.     For information and guidance of all concerned, attached is DepEd Memorandum from the Office of Jesus L.R. Mateo, Undersecretary for Governance and Operations dated May 8, 2017 entitled. "Conduct of Field Testing on the School and ALS-CLC Prototype Forms", which is self-explanatory.
2.     For details, refer to the attached Memorandum.
3.     Immediate dissemination of this Memorandum is desired.

  
**JULIET A. JERUTA, Ph. D., CESO V**  
Director III  
Officer-in-Charge



Republic of the Philippines  
**Department of Education**



RD2017-1468  
 16-May-17

2017-05-17


**Anggapan ng Pangalawang Kalihim**  
*Office of the Undersecretary*

OM-PFO-2017-0504

**MEMORANDUM**

**TO:** REGIONAL DIRECTORS OF  
 REGIONS I, II, III, IV-A, IV-B, V, VII, VIII, X, XI, XII, CAR, NCR

SCHOOLS DIVISION SUPERINTENDENTS OF  
 Ifugao, Manila, Las Piñas City, Mandaluyong City, Quezon City,  
 Caloocan City, Pangasinan I & II, Cagayan, Bulacan, Angeles City,  
 San Jose City, Quezon, Batangas City, Lipa City, Rizal, Palawan,  
 Camarines Sur, Legazpi City, Cebu City, Bohol, Samar, Camiguin,  
 Cagayan de Oro, Davao City, Davao del Sur

**FROM:**   
 JESUS L.R. MATEO  
 Undersecretary

**SUBJECT:** *Conduct of Field Testing on the School and ALS-CLC  
 Prototype Forms*

**DATE:** 8 May 2017

The Revision of School and ALS-CLC Forms, initiated in 2012, fundamentally aims to review all the existing school forms and to design simplified new forms sufficient to produce quality and necessary data for the implementation of programs and policies and for the consumption of data users. This initiative also aims to generate feedback and discussion on the usage, timing, content and process flow of all the school forms.

Divided into two phases, the Revision of School and ALS-CLC Forms kicked off the 1<sup>st</sup> phase by identifying 67 school forms during the baseline inventory where 36 of which were categorized as the most common school forms across divisions. Out of the 36 common forms, sixteen (16) priority forms with 634 data elements were reduced to seven (7) forms with 231 data elements. At the present, these modified school forms are being used by virtue of DepEd Order No. 4, s. 2014.

Supplementary to the outputs of Phase 1, the 2<sup>nd</sup> phase of this initiative aimed to continue reviewing the remaining forms by drafting prototype forms and to assess the process of the reporting system. A Technical Working Group (TWG) composed of Central Office representatives and Field representatives were invited to participate in the series of workshops to create the expected output. The modified prototype forms are to be tested at the school level for final assessment.

In reference to the Office Memorandum entitled *Creation of Technical Working Group (TWG) for the 2<sup>nd</sup> Phase of the Revision of School Forms, ALS-CLC Forms and the Reporting System* dated February 6, 2017, the TWG members are to conduct the testing of the drafted prototype school and ALS forms

in their neighboring schools. Please see the enclosed Annex for the List of TWG Members and the pre-identified schools.

Please coordinate with the Office of the Director, Planning Service through telephone number 667-2744 and/or email address [pa.od@deped.gov.ph](mailto:pa.od@deped.gov.ph) for further information.

For appropriate action.

Thank you.

PROPERTY DIVISION  
OFFICE OF THE DIRECTOR  
PLANNING SERVICE  
By: Sandra S. TING  
Date: 3/24/2016

## Annex A

**SCHOOL AND ALS-CLC FORMS REVIEW  
LIST OF FIELD REPRESENTATIVES FOR THE TWG**

	Region/Division/School	Name	Identified Schools
1	ARMM, Maguindanao II SDO	Bai Moihra S. Baraguir	*Schools to be identified.
2	CAR, Ifugao	Gina Attaban	*Schools to be identified.
3	NCR, Manila SDO	Dr. Jonathan P. Derez	*Schools to be identified.
4	NCR, Las Pinas SDO	Irene C. Agar	*Schools to be identified.
5	NCR, Mandaluyong City	Henry Sabido	*Schools to be identified.
	<del>(Aberkane)</del>	<del>Marcelo Padobante</del>	<del>*Schools to be identified.</del>
6	NCR, Quezon City (Culliat ES)	Lou Sabrina Ongkiko	*Schools to be identified.
7	NCR, Quezon City (Bagong Silangan ES)	Geraldine Espiritu	*Schools to be identified.
8	NCR, Manila (P.Kalaw ES)	Helen Tan	*Schools to be identified.
9	NCR, Caloocan City SDO	Nympha Hernaez	*Schools to be identified.
	<del>(Aberkane)</del>	<del>Kathleen Lee Lumanog</del>	<del>*Schools to be identified.</del>
10	NCR, Lagro HS, Quezon City	Noemi Moncada	*Schools to be identified.
	<del>(Aberkane)</del>	<del>Yolanda Perante</del>	<del>*Schools to be identified.</del>
11	I, Pangasinan II (EPAC)	Leonerlita F. Macaraeg	*Schools to be identified.
12	I, Pangasinan II (Cacabogaon NHS)	Ariel G. Ebreo	*Schools to be identified.
13	II, Cagayan SDO	Randoph Elizer Simon	Academy of St. Joseph Claveria Central School ALS in Sanchez Mira District
14	III, Bulacan SDO	Jerry Cruz	*Schools to be identified.
15	III, Bulacan (Tibagan ES)	Ma. Luisa Rivera	*Schools to be identified.
	<del>(Aberkane)</del>	<del>Chadler Bautista</del>	<del>*Schools to be identified.</del>
16	III, Bulacan (DRT HS)	Aldwin Trinidad	*Schools to be identified.
17	III, Angeles City SDO	Marikou Castro	*Schools to be identified.
18	IV-A, Quezon SDO	Dr. Elenar Opena	*Schools to be identified.  Padre Burgos District  Agdangan District  Unisan District  Mauban South District ALS  Mauban North District

Annex A

	Region/Division/School	Name	Identified Schools
			ALS
19	IV-A, Batangas City (Tinga Soro-soro HS)	Milane Celestial Bagsit	*Schools to be identified.
20	IV-A, Lipa City SDO	Melba Endozo	*Schools to be identified.
21	IVA, Rizal (Taytay ES)	Aileen Martinez	*Schools to be identified.
	<del>Alternate</del>	<del>Liza Sanchez</del>	<del>*Schools to be identified.</del>
22	IV-B, Regional Office	Dr. Jeanette Martinez	*Schools to be identified.
23	IVB - Palawan SDO	Reuben Herrera	Plaridel Elementary School  Plaridel National High School  District ALS Implementers in the municipality (5)  Narra Pilot School  Narra National High School  District ALS Implementers (3)  Sofrono Española Central School  Pulot National High School  District ALS Implementers (2)  Brooke's Point Central School  Brooke's Point National High School  District ALS Implementers from Municipality of Bataraza and Brooke's Point (6)
24	V, Regional Office	Roy Baras	*Schools to be identified.

## Annex A

	Region/Division/School	Name	Identified Schools
25	V, Regional Office	Ricardo Tejeresas	Cabangan National High School  Bagumbayan Central School  Legazpi City Division ALS
26	V, Camarines Sur (San Fernando NHS)	Jeremias Masapol	*Schools to be identified.
27	V, Legazpi City SDO	Ma. Clarrisa Competente	*Schools to be identified.
28	VI, Regional Office	Martha Ampig	*Schools to be identified.
29	VI, Ilo-ilo City SDO	Bernadette Sumabat	*Schools to be identified.
30	VII, Cebu Province	Ronil Manayon	*Schools to be identified.  Mandaue City Division
31	VII, Bohol SDO	Rolando Boyocot	*Schools to be identified.
32	VII, Cebu Province SDO	Maria Daphne Daño	*Schools to be identified.  Consolacion District  Liloan District  Cordova District  Mingnanilla II District
33	VIII-E.Samar (Oras West CS)	Mary Ann Morilao	*Schools to be identified.
34	X, Camiguin SDO	Elson Jamero	Mambajao Central School (c/o Antonio Saab - Principal)  Sixto Abao National High School  Mambajao National High School  Camiguin National High School
35	X, Cagayan de Oro SDO	Sheryl Ontong	*Schools to be identified.
36	XI, Davao City (MLQ ES)	Wedzmer Munjalul	*Schools to be identified.
37	XI, Regional Office	Maricel Langahid	*Schools to be identified.
38	XI - Davao Del Sur Division	Helen Arancon	*Schools to be identified.
	(Alternative)	Amabel P. Ubod	Davao del Sur Schools of Fisheries



Annex A

39	XII, Regional Office	Kathrine Lotilla	*Schools to be identified.
41	CARAGA, Agusan del Sur	Paulino Martinet	*Schools to be identified.