



June 21, 2017

DIVISION MEMORANDUM

No. 391, s. 2017

**SCHEDULE OF MONITORING AND EVALUATION OF DIVISION PERSONNEL
DURING THE CONDUCT OF DsMEA CONFERENCE IN THE FOURTH QUARTER OF
SCHOOL YEAR 2016-2017**

TO : Assistant Superintendents
Chiefs of SGOD and CID
Division Supervisors/Coordinators
SEPS & EPS II
District Supervisors/OICs
Elementary and Secondary School Heads

- This Office announces the **Schedule of the On-Site Monitoring and Evaluation of Division Personnel During the Conduct of District Monitoring Evaluation and Assessment (DsMEA) Conference in the Fourth Quarter of School Year 2016-2017** of the fifty-five districts in preparation for the up-coming Regional Monitoring Evaluation and Assessment (RMEA).
- Below are the schools and the districts to be monitored and evaluated with the corresponding Division Personnel:

**AREAS OF RESPONSIBILITY IN THE SCHOOL MONITORING & EVALUATION
ADJUSTMENT for the FOURTH QUARTER**

| DIVISION PERSONNEL | DISTRICT | DsMEA | DATE |
|--|---------------|---------------------|-------------------|
| DR. MARY ANN P. FLORES & DR. MARGARITA NIERRA | Minglanilla 2 | Lipata NHS | July 3, 2017-8 am |
| | San Fernando | Sangat NHS | July 4, 2017-8 am |
| | Sibonga | Sibonga CES | July 5, 2017-8 am |
| | Argao | Argao NHS | July 6, 2017-8 am |
| DR. CORAZON RABIN & DR. JOSE GARRY NAPOLES | Dalaguete | Dalaguete CES | July 3, 2017-8 am |
| | Alcoy | Alcoy CES | July 4, 2017-8 am |
| | Boljoon | Lunop NHS | July 5, 2017-8 am |
| | Oslob | Pungtod NHS | July 6, 2017-8 am |
| | Santander | Willy Wenceslao NHS | July 7, 2017-8 am |
| MRS. MARIA SOCORRO N. RELACION & MRS. HERMOGENA MIRANDA | Badian | Badian NHS | July 3, 2017-8 am |
| | Alegria | Alegria NHS | July 4, 2017-8 am |
| | Malabuyoc | Malabuyoc NHS | July 5, 2017-8 am |

| | | | |
|---|----------------|------------------|--------------------|
| | Ginatilan | Ginatilan NHS | July 6, 2017-8 am |
| | Samboan | Samboan NHS | July 7, 2017-8 am |
| DR. PAMELA A. RODEMIO & DR. VICTOR YBANEZ | Moalboal | Moalboal NHS | July 3, 2017-8 am |
| | Ronda | Ronda NHS | July 4, 2017-8 am |
| | Alcantara | Alcantara NHS | July 5, 2017-8 am |
| | Dumanjug | Dumanjug NHS | July 6, 2017-8 am |
| | Barili | Barili NHS | July 7, 2017-8 am |
| MRS. JANE O. GURREA & MRS. EVELYN BALANG | Pinamungajan 1 | Pinamungjan NHS | July 3, 2017-8 am |
| | Pinamungjan 2 | PANDACAN NHS | July 4, 2017-8 am |
| | Aloguinsan | Aloguinsan NHS | July 5, 2017-8 am |
| | Balamaban 1 | JOSE CHONA NHS | July 6, 2017-8 am |
| | Balamban 2 | BUANOY NHS | July 7, 2017-8 am |
| MRS. NENITA JARALVE & MRS. JUVIMAR MONTOLO | TABUELAN | TABUELAN NHS | July 3, 2017- 8am |
| | Asturias | Asturias NHS | July 4, 2017-8 am |
| | Tuburan 1 | TUBURAN NHS | July 5, 2017-8am |
| | Tuburan 2 | PUTAT NHS | July 6, 2017-8am |
| DR. NOVIE O. MANGUBAT & MRS. ARACELI CABAUG | San Remegio 1 | San Remegio NHS | July 3, 2017-8am |
| | San Remegio 2 | LAMBUSAN NHS | July 4, 2017-8 am |
| | Medellin | MEDELLIN NHS | July 5, 2017-8 am |
| | Daanbantayan 1 | DAANBANTAYAN NHS | July 6, 2017-8 am |
| | Daanbantayan 2 | TAPILON NHS | July 7, 2017-8 am |
| MR. ISAIASH T. WAGAS | | | |
| | Sta. Fe | STA FE NHS | July 4, 2017-8 am |
| | Bantayan 1 | BANTAYAN NHS | July 5, 2017-8 am |
| | Bantayan 2 | PATAO NHS | July 6, 2017-8 am |
| | Madridejos | MADRIDEJOS NHS | July 7, 2017-8 am |
| MRS. MARIA ELENA T. PARAS & MRS. ROSEMARY OLIVERIO | Tabogon | DONA LILING NHS | July 3, 2017-8 am |
| | Borbon | Borbon NHS | July 4, 2017-8 am |
| | Sogod | Sogod NHS | July 5, 2017-8 am |
| | Catmon | Catmon NHS | July 6, 2017-8 am |
| MRS. ROSANNA GODINEZ & MR. NORMAN O. BLANCO | Compostela | Compostela SHS | July 3, 2017-8 am |
| | Carmen | Carmen NHS | July 3, 2017-1 pm |
| | Consolacion | Consolacion NHS | July 4, 2017- 8 am |

| | | | |
|--|---------------|-------------------|--------------------|
| | Cordova | Cordova CES | July 4, 2017- 1 pm |
| | Liloan | Liloan NHS | July 5, 2017 -8 am |
| DR. GERARDO MANTOS & DR. RODERIC T. GOLES | San Francisco | SAN FRANCISCO NHS | July 3, 2017-8 am |
| | Poro | PORO NHS | July 4, 2017-8 am |
| | Tudela | TUDELA NHS | July 5, 2017-8 am |
| | Pilar | PILAR NHS | July 6, 2017-8 am |

3. This activity aims to:
 - a. monitor the actual conduct of the DsMEA for the fourth quarter of the fifty-five (55) districts;
 - b. discuss issues and concerns based on the data gathered during DsMEA ;and
 - c. provide technical assistance/mechanisms on the utilization of the data gathered to better improve delivery of basic education services to schools and districts.
4. Please prepare the following documents during the actual conduct of the DsMEA and **SUBMIT** it to the Division Personnel assigned in your districts:
 - a. Hard copy / print –out of the DsMEA results;
 - b. Program
 - c. Attendance of the participants
 - d. Certificate of Appearance
 - e. Approved SIP
5. Districts Supervisors (the presenter of the DsMEA results) are reminded of the **MAXIMUM** participation of the target participants (LGU representatives from the municipality, barangay captains, PTA presidents, SSG Officers, Faculty Presidents, School Heads, ICT Coordinators, M and E Coordinators in the entire district) during the DsMEA. Furthermore, M & E Coordinators are also reminded to check in the fb account (**DEPEDCEBUPROVINCE_MEA**) for other important reminders and preparations relative to the conduct of the DsMEA.
6. All schools are directed to conduct the SMEA and all districts are also directed to conduct the DsMEA conference for the fourth quarter.
7. Traveling expenses of division personnel, meals, board lodging, per diem and other incidental expenses relative thereto, shall be chargeable against **Division Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
8. This Memorandum serves as the Division Personnels
9. ' Authority to Travel.
10. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
 Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405
 Asst. Schools Division Superintendent: (032) 414-7457
 Accounting Section: (032) 254-2632
 Disbursing Section: (032) 255-4401
 Admin/Legal: (032) 253-7847

Website : www.depedcebuprovince.com

E-mail Add: depedcebuprovince@yahoo.com