

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



June 28, 2017

DIVISION MEMORANDUM
NO. 404, s. 2017

**2017 Promising School/s Heads Academy towards Responsive, Progressive
& Emerging New Strategies (SHARPEN 2017-Cohort 2)**

**TO: Assistant Superintendents
Chiefs/EPSSs/SEPSs/EPSS IIs
Public Schools District Supervisors/OICs
Elementary/Secondary School/s Principals (including Integrated Schools)
All Others Concerned**

1. This Office announces the conduct of the **three-day 2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017 - Cohort 2) on July 18-20, 2017** at Annex Dining Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City. The training starts on Tuesday (July 18th) and ends on **Thursday (July 20th)**. Registration is at **6:00AM-7:00AM** and the **Opening Program will start at around 7:30AM**. **The SDS lecture will start at exactly 8:00AM on Day One (1)**. Participants are directed to come on time. The first meal/snack will be served at around 9:00AM on the first day.

2. This year's **2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017)** is designed as a way of strengthening the **2016 School/s Heads Induction Program (SHIP 2016)**. This is designed to help school site administrators to **continuously** develop the skills and processes necessary to successfully lead their schools in **today's climate of change**. They will learn new approaches to create and maintain a school culture that will benefit students. This provides support to long-time and veteran school leaders in the continuous development of their **leadership, managerial and interpersonal skills** that are shared, instructional and data-driven as they further need to articulate high level of commitment and organize the school to support a culture of **high expectations and excellence**.

3. Participants are school/s heads coming from the selected schools of the Division. They are occupying **Teacher-in-Charge (TIC) positions** with one to more than five (5) years' experiences as school/s leaders. There are **89 participants for the Second Cohort**. Please see attached names of participants as well as the training matrix. Only participants who are in the

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listing are allowed to attend. Due to the limited space of the training venue, walk-in participants are not allowed to participate. **Schools heads who were absent during the first Batch/Cohort 1 on June 27-29, 2017 may be allowed to attend during the 3rd Batch/Cohort 3 provided that they have to submit a letter of explanation on their absence to the SDS Office.**

4. The training is on **live-in/stay-in** arrangement. Participants are also directed to bring the necessary stuffs/materials including prescription medicines (if necessary) that are needed during their stay at the Ecotech Center.

5. Participants from **Bantayan or Camotes Islands** and those who need to travel of **more than four (4) hours** from their point of origin/station (going to the training venue) are given Day Zero (0). Check-in time is at 5:00 PM on **17 July 2017 (Monday)**. However, expenses for their dinner on Day 0/July 17th and breakfast on Day One (1)/July 18th will be the participants' share or counterpart for this training. They can still stay at Ecotech Center in the evening of Day Three (3) and leave in the early morning of Day 4/July 19th to their respective stations.

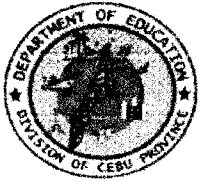
6. This **Memorandum** serves as **Travel Authority** of the **participants**, trainers, admin/logistics/technical training support staffs as well as the other members of the training team/management.

7. Travelling expenses of the **participants** shall be charged to the **schools' MOOE** while travelling expenses of the **trainers/speakers/EPSS'** shall be charged to the **Division's MOOE**. **Expenses for the food or meals/snacks, lodging accommodations, materials given to the participants/trainers and other related/incidental costs for this training shall be charged to the Division's HRTD Funds**, subject to its availability and the usual accounting/auditing rules and regulations.

8. For further inquiries about "**The Academy/SHARPEN 2017**," please send such inquiries to **DR. VICTOR A. YBAÑEZ (SEPS-HRD)** using the email address: v_ybanez@yahoo.com.

9. Wide dissemination of and strict compliance of this Memorandum is hereby directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent



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2017 Promising School(s) Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017-Cohort 2: July 18-20, 2017)

Family Name	First Name	MI	Sex		# of yrs.	School
Sabello	Gervacio JR.	B	M	F	5.6	Alcantara, Cabadiangan IS
Cañazares	Haydee	S	M	F	0.8	Alcantara, Lawaan ES
CABALIDA	DAYLIN	M.	M	F		Aloguinsan, CALAPE PS
CANTUTAY	MARIALISA	P.	M	F		Aloguinsan, KANDINGAN ES
MABANTA	JUVILLA	A.	M	F		Aloguinsan, KANTABOGON PS
NENGASCA	JUANITO	H.	M	F		Aloguinsan, TUYOKON ES
FERNANDEZ	RESELYN	J	M	F	0.8	Asturias, AGBANGA ES
LAGAHIT	EULOGIA	A	M	F	2.3	Asturias, AGTUGOP ES
TOONG	BEVERLY	P	M	F	0.8	Asturias, BAIRAN ES
CRUZ	RODITA	B	M	F	4.9	Asturias, CUBONG ES
PINTOR	DANILO	B	M	F	14.6	Asturias, GUINABASAN ES
EMPINADO	JUAN	G	M	F	0.9	Asturias, LANA O ES
BATOCTOY	WENEFREDO	R	M	F	3	Asturias, LUNAS I ES
ALMEREZ	REGIELITO	S	M	F	3.8	Asturias, MANGUIAO ES
LEONES	JUVILYN	T	M	F	4	Asturias, STA.RITA ES
JOSEP	JUVY EARL	D	M	F	0.8	Asturias, TAG-AMAKAN ES
TOONG	EDSEL	L	M	F	0.8	Asturias, UBOGON ES
BESIN	FLORENCIO	A	M	F		Badian, BASANGPANGPANG ES
RODRIGUEZ	BROKLITA	M	M	F		Badian, SANLAGAN ES
CARTESIANO	MACRINA	B	M	F		Badian, SANTICON ES
APOSTOL	GIOVANNE	S	F	F		Badian, SOHOTON ES
Serundo	Adrian	M.	M	F	4	Balamban, Bayong ES
Igot	Lourdes	M.	M	F	4	Balamban, Buhingtubig ES
Alcosero	Julieta	T.	M	F	3	Balamban, C. Pepito ES
Yap	Melchor	N.	M	F	5	Balamban, Cansomoroy ES
Climaco	Amalia	D.	M	F	3.1	Balamban, Hingatmonan ES
Along	Roldan	M.	M	F	1.8	Balamban, Liki IS
Restauro	Joselito	S.	M	F	4	Balamban, Lingatong ES
Baterna	Jose Ryan		M	F	4	Balamban, Sunog ES
PACILAN	MARIE JOY	A.	M	F	2	Bantayan, Doong ES
ALINGASA	ROGER	A.	M	F	4.5	Bantayan, Doong ES
CERVANTES	NELITA	J.	M	F	2	Bantayan, Hilotongan IS
Lawas	Josephine	A.	M	F	6 mos.	Barili, Bugtong Kawayan ES

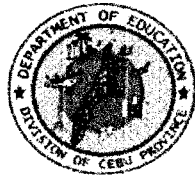
Mahinay	Mercedita	B.	M	F	7 mos.	Barili, Cabcaban ES
Panugaling	Gerardo	A.	M	F		Barili, Kandugay ES
Campos	Jovelyn	S.	M	F	2	Barili, Vito ES
Medida	Kianey Iceal	V.	M	F	1.9	Boljoon, Caipilan ES
Lancin	Socorro Grace	S.	M	F	1.9	Boljoon, Nangka ES
Romeo	Pacita	M.	M	F	1.9	Boljoon, San Antonio ES
Casas	Alma	M.	M	F	5	Borbon, Bongoyan ES
Villamor	Evelyn	P.	M	F	5	Borbon, San Jose ES
ACASO	MARY JANE	C.	M	F	8 mos.	Compostela, TAG-UBI ES
Abing	Ma. Leonora	L.	M	F	1.7	Consolacion, Sacsac ES
Vivas	Pamfilo	K.	M	F	10 mos.	Cordova, Alegria ES
Obatay	Violeta	G.		F	8 mos.	Cordova, Buagsong ES
Baltazar	Arcenal	T.		F	10 mos.	Cordova, Cogon ES
Dibdib	Catherine	O.	F	F	4	Dalaguete, Banhigan ES
LUZANO	GLENDALIN	D.	M	F	5	Dalaguete, Jolomaynon ES
CARTILLA	ROEL	C.	M	F	5	Dalaguete, Nalhub ES
Hayo	Judy	V.	M	F	1	Dalaguete, Obo ES
Alpuerto	Ma. Benneth	M.	M	F	4	Dalaguete, Tuba ES
ALBERIO	PRIMITIVO	S	M	F	8 mos.	Dumanjug, Kanyuko ES
ALCOVER	CHERRYL	B	M	F	8 mos.	Dumanjug, Masa ES
IBIS	CARLITO	Z	M	F	8 mos.	Dumanjug, Matalao ES
NOEL	ALMA	M	M	F	4	Dumanjug, Pawa ES
Cadalin	Marijoy	S.	M	F	2	Ginatilan, Anao
Omaña	Eleah Jale	D.	M	F	2	Ginatilan, Cambagte ES
Catubig	Haydee	v	M	F	2	Ginatilan, Campisong ES
Jatico	Anabelle	A.	M	F	2	Ginatilan, Cañorong ES
Momo	Antonieta	L.	M	F	5	Ginatilan, Kagsing ES
Licayan	Grace	S.	M	F	7	Ginatilan, Salamanca ES
Alob	Noneth		M	F		Madridejos
Cahutay	Gomersindo		M	F		Madridejos
Santillan	Ricardo		M	F		Madridejos
Nuñez	Maria Belma	C	M	F		Medellin, AMPES



Jabinez	Alma	C	M	F		Medellin, Dayhagon ES
ALCONTIN	CECILIA	O.	M	F		Minglanilla, Camp 8 ES
OGARIO	DEGUITO	A.	M	F		Minglanilla, Cuanos ES
Javier	Marieta	R.	M	F	10	Oslob, Cañang ES
Castuciano	Anecita	R.	M	F	2	Oslob, Canangcaan ES
De los Santos	Norman	R.	M	F	2	Oslob, Hagdan PS
Figues	Jeyson	S.	M	F	2	Oslob, Looc ES
Españó	Ernestina	M.	M	F	6	Oslob, Mainit ES
ANG	MANUEL JR.	M	M	F	8 mos.	Pinamungajan, Anislag ES
ONDAYMOSO	DIADEMA	V	M	F	10 mos.	Pinamungajan, Opao ES
ONONG	MARLON	O	M	F	10 mos.	Pinamungajan, Tupas ES
BACALSO	VICTORIA	O.	M	F	1.5	San Fernando, BALUNGAG ES
DEIPARINE	MARISSA	S.	M	F	1.5	San Fernando, Bugho ES
TATOY	REYNANTE	M.	M	F	8	San Fernando, GREENHILLS ES
TAPERRE	JUDY	R.	M	F	1.5	San Fernando, LIBURON ES
BANTECIL	FRANCISCA	S.	M	F	1.5	San Fernando, TUBOD ES
Mondejar	William	A.	M	F	4.3	Sogod, Daat ES
Fornolles	Rodrigo	A.	M	F	4.3	Sogod, Inocoyan ES
Veliganio	Gervacio	C.	M	F	2	Sta. Fe, Balidbid ES
Pacino	Danilo	C.	M	F	1.8	Sta. Fe, Hilantagan ES
Retanal	Celuna	A.	M	F	3	Sta. Fe, Langub ES
Villadolid	Daniel	S.	M	F	7.4	Sta. Fe, Talisay ES
Montecillo	Ramil	B.	M	F	2.7	Tabuelan, Bongon ES
Terol	Leo	A.	M	F	2.6	Tabuelan, Kansaguibo ES



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Training Matrix

Title of Activity/Event: 2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017)

Number of Pax: Cohort 1=127; Cohort 2=89; Cohort 3=90

Date/s: June 27-29, 2017 (Tues-Thurs/Cohort 1); July 18-20, 2017 (Tues-Thurs/Cohort 2); July 27-29, 2017 (Thurs-Sat/Cohort 3)

Venue: Executive Dining Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City

DAY 1

Topic/Activities	Time	Duration	Person/s Responsible/Speaker
Registration	6:59-7:59AM	60 mins.	Training Team/OD
National Anthem	8:00-8:03AM	3 mins.	Multimedia
Sugbo Hymn	8:03-8:05AM	2 mins.	Multimedia
Prayer	8:06-8:08AM	2 mins.	Multimedia
Words of Welcome	8: 09-8:13AM	5 mins.	Training Team
House Rules	8:14-8:20AM	6 mins.	Training Team
Roll Call	8:21-8:25AM	5 mins.	Training Team
Leveling of Expectations/Statement of Purpose/Rationale	8:26-8:30AM	5 mins.	Dr. Victor A. Ybañez
Personal and Professional Inventory	8:31-10:01AM	90 mins.	Dr. Rhea Mar A. Angtud, CESO VI (SDS)
“The WE TEAM/Teamwork”	10:02-12:02PM	120 mins.	Dr. Rhea Mar A. Angtud, CESO VI (SDS)
LUNCH BREAK	12:03-12:59PM	56 mins.	Training Team
Mentoring & Coaching for Peak Performance	1:00-3:00PM	120 mins.	Mr. Roseller N. Gelig, CESO VI (ASDS)
The 4 C’s of Change Management	3:01-5:01PM	120 mins.	Mr. Roseller N. Gelig, CESO VI (ASDS)

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DAY 2			
Registration of Participants	7:30 – 7:40AM	10 mins.	Training Team
Prayer	7:41 – 7:44AM	3 mins.	Host/s
Management of Learning (MOL)	7:45 – 7:59AM	14 mins.	Host/s
Problem Solving & Ethical Decision Making	8:00-12:00Noon	120 mins.	Dr. Ester A. Futralan (ASDS)
LUNCH BREAK	12:01-12:59PM	58 mins.	Training Team
Resource Generation & Mobilization	1:00-3:00PM	120 mins.	Dr. Jose Garry R. Napoles (SEPS-SocMob)
Effective Communication Skills/ Effective Business Correspondence	3:01-5:01PM	120 min.	Mrs. Nenita G. Jaralve, EPS
DAY 3			
Registration of Participants	7:30 – 7:40AM	10 mins.	Training Team
Prayer	7:41 – 7:44AM	3 mins.	Host
Management of Learning (MOL)	7:45 – 7:59AM	14 mins.	Host
Manager/Leader’s Role in Capacity Building	8:00--12:00Noon	240 mins.	Dr. Victor A. Ybañez (SEPS-HRD)
LUNCH BREAK	12:01-12:44PM	43 mins.	Training Team
Effective Financial Management/Liquidation of Public Funds	12:45-2:00PM	75 mins.	Mrs. Riann C. Villamante, CPA (Accountant III)
Administrative Discipline/Grievance Machinery & Procedures	2:01-3:46PM	105 mins.	Atty. Orville dela Cerna
Closing Program	3:47-4:00PM	13 mins.	Training Team/Management
HAVE A NICE TRIP BACK HOME!			

Prepared by: 6/28/17



VICTOR A. YBAÑEZ, DM, EdDD, PhD
SEPS-HRD