



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



June 29, 2017

Division Memorandum

No 405 s. 2017

**LIST OF EXAMINERS/ WORKING STAFF IN THE CONDUCT OF THE 2017
ENGLISH PROFICIENCY TEST (EPT) FOR NEW TEACHER I
APPLICANTS OF THE ONGOING RECALIBRATION**

To: Assistant Superintendents
CID/SGOD Chiefs
Education Program Supervisors/Coordinators
District Supervisors
Elementary and Secondary School Heads

1. This Office informs the field of the **Room Examiners / Working Staff in the conduct of the English Proficiency Test (EPT) for New Teacher I Applicants of the Ongoing Recalibration** on July 2, 2017 (Saturday), at Minglanilla Central School, Minglanilla District I, Cebu.

2. The list of Examiners/ Room Supervisors/ Support Staff are as follows:

CHIEF EXAMINER	
JANE O. GURREA	EPS/DTC

ROOM EXAMINER		
Rm. No.	Name of Examiner	Position
1	Romela U. Quiamco	Principal I
2	Irenita Q. Navarro	Principal I
3	Ellen R. Villasencio	Principal I
4	Luzviminda G. Bariquit	Principal I
5	Aladin E. Cabanig	Principal I

WORKING STAFF	
Joel B. Umbay	PSDS – Minglanilla I
Anita L. Basalo	Principal
Rey Antonio C. Paraiso	Principal
Edison Dela Peña	Principal
Cleofe Azarcon	Principal
Renante M. Tabunares	ADAS III

3. All Examiners and working staff are requested to report to the venue on or before six o' clock (6:00 AM) in the morning on July 2, 2017 for the Orientation to be conducted by Bureau of Education Assessment (BEA) DepEd – Central Office personnel.
4. Travel expenses of the school heads who are involved in the conduct of the said examination shall be chargeable to **School MOOE** while that of the working staff and accommodation of Bureau of Education Assessment (BEA) people and meals and snacks of all personnel involved is chargeable to **Division MOOE Funds** subject to its availability and the usual accounting and auditing rules and regulations.
5. All personnel involved in the administration of the test shall be provided with Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004 or Service Credit per DepEd Order No. 33, series of 2003.
6. This memorandum will serve as **“Authority To Travel”** to personnel involved in the administration of the test.
8. Immediate and wide dissemination of this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

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