



Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

June 30, 2017

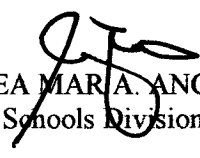
DIVISION MEMORANDUM

No. 415, s. 2017

MEETING OF DISTRICT BOOKKEEPERS

TO: DIVISION ACCOUNTANT
DISTRICT BOOKKEEPERS

1. This is to inform the concerned personnel that there will be a meeting at DepED Ecotech Center, Sudlon, Lahug, Cebu City on July 6, 2017 at 8:00 A.M.
2. Items on the agenda includes the submission of the individual Subsidiary Ledger of the Accountable Officers which is required by Commission on Audit (COA), new forms under Government Accounting Manual (GAM), liquidations for Mid-Year Financial Reports and other important matters.
3. All expenses relative to the conduct of the meeting shall be chargeable against Division MOOE Funds subject to the usual accounting and auditing rules and regulations.
4. This memorandum serves as travel order.
5. Attendance is a MUST.


RHEA MARIA A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

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