



July 6, 2017

DIVISION MEMORANDUM

No. 428 s, 2017

**SCHEDULE OF THE GENERAL ASSEMBLY OF APPLICANTS FOR THE ELEMENTARY, SECONDARY AND SENIOR HIGH SCHOOL FOR SY 2017-2018 UNDERGOING THE RECALIBRATION PROCESS**

TO: Assistant Schools Division Superintendents  
Chiefs, EPS/Coordinators, SEPS, EPS II  
ALL PSDS's/District OIC's/Caretakers  
ALL Heads of Public Elementary and Secondary Schools

1. Relative to the Conduct of Recalibration of Teacher Applicants for the teaching positions in the Elementary, Secondary and Senior High School for SY 2017-2018 which was scheduled from June 21-30, 2017 per Division Memo 340, s.2017, this Office is inviting all applicants who are undergoing the Recalibration Process to a General Assembly on the following dates and venues:

**July 17, 2017 – North Districts**

Liloan Gym, Liloan District

Morning: Elementary

Afternoon: Secondary and Senior High School

**July 18, 2017 – South Districts**

Minglanilla Sports Complex, Pob., Minglanilla District

Morning: Elementary

Afternoon: Secondary and Senior High School

2. Clarifications shall be entertained by the Division Selection Committee during the General Assembly. Queries/clarifications shall be supported with authentic documents or proofs.

3. The Division Selection Committee with the Secretariat as well as the PSDS are expected to attend and facilitate during the General Assembly.

4. Host Districts are requested to prepare the venue, sound system, tables among others. For details, please coordinate with the Secretariat, Mrs. Socorro Relacion, SEPS M&E or Ms. Miriam Cotanda, ADAS III of the ASDS Office.

6. Travel, meals and snacks of the Division Selection Committee and the PSDSs and other incidental expenses incurred during the conduct of the General Assembly shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.

7. For strict compliance of all concerned.

  
RHEA MAR A. ANGTUD, Ed.D., CESO VI  
Schools Division Superintendent