

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



July 11, 2017

DIVISION MEMORANDUM

NO. 440, s. 2017

**2017 Promising School/s Heads Academy towards Responsive, Progressive
& Emerging New Strategies (SHARPEN 2017-Cohort 3)**

**TO: Assistant Superintendents
Chiefs/EPs/SEPs/EPs IIs
Public Schools District Supervisors/OICs
Elementary/Secondary School/s Principals (including Integrated Schools)
All Others Concerned**

1. This Office announces the conduct of the **three-day 2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017 - Cohort 3) on July 26-28, 2017** at Annex Dining Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City. The training starts on Wednesday (July 26th) and ends on **Friday (July 28th)**. Registration is at **6:00AM-7:00AM** and the **Opening Program will start at around 7:30AM**. **The SDS lecture will start at exactly 8:00AM on Day One (1)**. Participants are directed to come on time. The first meal/snack will be served at around 9:00AM on the first day.

2. This year's **2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017)** is designed as a way of strengthening the **2016 School/s Heads Induction Program (SHIP 2016)**. This is designed to help school site administrators to **continuously** develop the skills and processes necessary to successfully lead their schools in **today's climate of change**. They will learn new approaches to create and maintain a school culture that will benefit students. This provides support to long-time and veteran school leaders in the continuous development of their **leadership, managerial and interpersonal skills** that are shared, instructional and data-driven as they further need to articulate high level of commitment and organize the school to support a culture of **high expectations and excellence**.

3. Participants are school/s heads coming from the selected schools (secondary) of the Division. They are occupying **Teacher-in-Charge/TICs, Head Teachers (HTs 1-4) up to Principal 1 (One) positions** with one to more than five (5) years' experiences as school/s leaders. There are **101 participants for the Third Cohort**. Please see attached names of participants as well as the

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training matrix. Only participants who are in the listing are allowed to attend. Due to the limited space of the training venue, walk-in participants are not allowed to participate. **Schools heads who were absent during the first Batch/Cohort 1 on June 27-29, 2017 may be allowed to attend during the 3rd Batch/Cohort 3 provided that they have to submit a letter of explanation on their absence to the SDS Office.**

4. The training is on **live-in/stay-in** arrangement. Participants are also directed to bring the necessary stuffs/materials including prescription medicines (if necessary) that are needed during their stay at the Ecotech Center.

5. Participants from **Bantayan or Camotes Islands** and those who need to travel of **more than four (4) hours** from their point of origin/station (going to the training venue) are given Day Zero (0). Check-in time is at 5:00 PM on **25 July 2017 (Tuesday)**. However, expenses for their dinner on Day 0/July 25th and breakfast on Day One (1)/July 26th will be the participants' share or counterpart for this training. They can still stay at Ecotech Center in the evening of Day Three (3) and leave in the early morning of Day 4/July 29th to their respective stations.

6. This **Memorandum** serves as **Travel Authority** of the **participants**, trainers, admin/logistics/technical training support staffs as well as the other members of the training team/management.

7. Travelling expenses of the **participants** shall be charged to the **schools' MOOE** while travelling expenses of the **trainers/speakers/EPSs'** shall be charged to the **Division's MOOE**. **Expenses for the food or meals/snacks, lodging accommodations, materials given to the participants/trainers and other related/incidental costs for this training shall be charged to the Division's HRTD Funds**, subject to its availability and the usual accounting/auditing rules and regulations.

8. For further inquiries about **"The Academy/SHARPEN 2017,"** please send such inquiries to **DR. VICTOR A. YBAÑEZ (SEPS-HRD)** using the email address: v_ybanez@yahoo.com.

9. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Attachment to Div. Memo # _____

Title of Training/Activity: 2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017: July 26-28, 2017/Wed-Fri) - Cohort 3

Montemayor Jr.	Arno	M.	M	F		Aloguinsan, Angilan NHS
Roberts	Desiree	T.	M	F		Aloguinsan, Rosario NHS
CHAVEZ	URLINDO	L.	M	F		ARGAO NHS
CARREON	CRISTINO	O.	M	F		Argao, TALAGA NHS
VILLEGAS	NATIVIDAD	A.	M	F		Argao, USMAD NHS
ESPINA JR	HENRY	D	M	F	9 mos.	Asturias, LOOC NORTE NHS
FABRO	ANGELES	T	M	F	8	Asturias, MANGUIAO NHS
DALOGDOG	ROSARIO	C	M	F	9	Asturias, STA. LUCIA NHS
ESPINA	CECILIA	R	M	F	10 mos.	Asturias, STA. RITA NHS
Cuyos	Darwin	C.	M	F	13	Balamban, Biasong NHS
Cajocson	Joselito	M.	M	F	2	Balamban, Cabagdalan NHS
Montilla	Bernard	B.	M	F	7	Balamban, Jose Chona NHS
Tribunalo	Susan	C.	M	F	9	Balamban, Nangka NHS
NERVIDA	NOEL	L.	M	F	2	Bantayan National High School
Roxas	Susan	F.	M	F	28	Barili, Cagay NHS
Carreon	Mary Ann	Z.	M	F	20	Barili, Giloctog NHS
Abordo	Marcelino	B.	M	F	30	Barili, Guibuangan NHS
Arriesgado	Josephine	V.	M	F	11	Barili, Patupat NHS
Bureros	Leonita	J.	M	F		Boljoon NHS
Magalso	Michael Angelo	S.	M	F		Boljoon, El Pardo NHS
Ares	Ariel	N.	M	F	14	Borbon NHS
Tejano	Rosa	B.	M	F	17	Borbon, Bongdo NHS
Pelorina	Diodenes	S.	M	F	8	Borbon, Mar & Dorie Darunday
Colonia	Ma. Wilma	B	M	F	28.7	Catmon NHS
Papas	Luis	M	M	F	16	Catmon, Ceferino Sususco MNI
Jamero	Roy	M	M	F	6.1	Catmon, Tinabyonan NHS
CALLANO	JUDINA	E	M	F	5	COMPOSTELA NATIONAL HIGH
ARIOJA	LUIS	R	M	F		Compostela SCIENCE AND TECH HS
BINTAN	ELSA	C.			12	Compostela, MULAO NHS
Ibones	Emilia	S.	M	F	12.6	Consolacion National High School Evening Class
Vestil	Farolito	B.	M	F	1.5	Consolacion National High School Extension
Sollano	Arvin	O.	M	F	1.9	Consolacion National High School High
Espinosa	Adele	C.	M	F	4.6	Consolacion, Cabangahan NHS

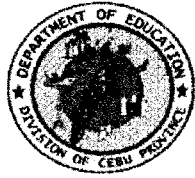


Pitogo	Mercedita	N.	M	F	17 years	Consolacion, Garing NHS
Gonzaga	Regie	D.	M	F	7 years	Consolacion, Pulpogan NHS
Casas	Jennifer	B.	M	F	11 years	Consolacion, Tayud NHS
Quiamco	Estrellita	L.	M	F	1.5	Consolacion, Tolotolo NHS
Almirante	Lorna	P.			11 years	Consolacion, Tugbongan NHS
BELORIA	RAFAEL		M	F	3 years	Daanbantayan, CARNAZA NHS
NOCQUIAO	GRACE	B		F	8 MONTHS	Daanbantayan, LOGON NHS
MONLEON	CIRILA	M	M	F	19 years	Daanbantayan, MAYA NHS
RODRIGO	MA. VICTORIA	M	M	F	5 years	Daanbantayan, TAPILON NHS
ARRANCHADO	RUEL	C	M	F	5 months	Daanbantayan, TOMINJAO NHS
Moran	Roberto		M	F	8	Dalaguete, Casay NHS
Rosales	Roldan	C.	M	F	2	Dalaguete, Cawayan NHS
DALOCANOG	FLORENCE	P.				Dumanjug, BULAK NHS
FERRER	RICARDO	I.	M	F	10 YEARS	Dumanjug, COGON NHS
BOQUECOSA	DEBORA	A.	M	F	10 YRS.	Dumanjug, HIPOLITO BOQUECC
VELEZ	BERNARDINO	T.	M	F		Dumanjug, TUBOD-DUGOAN N
De la Pena	Melville		M	F		Madridejos, Madridejos NHS
Dadula	Gerardo		M	F		Madridejos, San Agustin NHS
Alsola	Rosemarie	L.	M	F		Malabuyoc
Mira	Victor		M	F		Malabuyoc
Saren	Esterlita		M	F		Malabuyoc
Ursal	Lilibeth	M.	M	F	10 yrs.	Medellin, ALTOR High Sc.
Ursal	Ronalito	M.	M	F	9 yrs.	Medellin, Curva NHS
Saplad	Armando	Y.	M	F	20 yrs.	Medellin, MNSTS-ES
Remulta	Socorro	C.			10 yrs.	Medellin, MNSTS-High Sch
LOPEZ	CARMENCITA	B.	M	F	1.6	Minglanilla, CAMP 7 NHS
AZARCON	CLEOFE	N.	M	F		Minglanilla, Guindarohan NHS
PARAISO	REY ANTONIO	C.	M	F	9	Minglanilla, Lipata NHS
DELA PEÑA	EDISON	G.	M	F		Minglanilla, Tungkop NHS
Labiste	Florencio	G.	M	F	4.5	Oslob NHS, Oslob, Cebu
Audiencia	Cassius Caesar II	Z.	M	F	2.3	Oslob, Cañang Marcelo Luna NI
Serencio	Juditha	C.	M	F	2.11	Oslob, Pungtod NHS
Miramontes	Espedita	V.	M	F	3	Oslob, Tan-awan NHS
Borinaga	Roque	L	M	F	16	Pilar NHS
Fernandez	Amefel	S	M	F	5	Pilar, Dapdap NHS
Alcala	Melecio	B.	M	F	2	Pilar, DFMT NHS

Repollo	Florencio		M	F		Pinamungajan Night NHS
Tangaro	Giltrude		M	F	1.6	Pinamungajan, Anopog NHS
ARIAS	BERNARDITA	F.	M	F	5	SAMBOAN NHS
CAPANGPANGAN	LOWELA	C	M	F		SAN FERNANDO NHS
KIAMCO	GRELA	G	M	F		San Fernando, BALUNGAG NHS
YMALAY	NANETTE	D	M	F		San Fernando, GREENHILLS NH
FERNANDEZ	OLGA	C.	M	F		San Fernando, MAGSICO NHS
VILLAMERO	ROCHIE	G	M	F		San Fernando, PITALO NHS
ABASOLO	NAPOLEON	B.	M	F		San Fernando, SANGAT NHS
RANOCO	ROMER	R	M	F		San Francisco, CABONGA-AN N
SURBANO	MILA	S	M	F	13	San Francisco, Camotes NHS
FORMENTERA	JOCELYN	I	M	F		San Francisco, CONSUELO NHS
FORMENTERA	ROMEO	N	M	F	28	San Francisco, Lorenzo Tanza M
MAGLASANG	STEVE	P	M	F		San Francisco, TULANG IS
Dignos	Jocelyn	G	M	F		San Remigio, Argawanon IS
Damayo	Sheila	T	M	F		San Remigio, J. Martinez MNHS
Batuigas	Felisa	D.	M	F		Santa Fe NHS
LIMPIO	MARILYN	D	M	F		SANTIAGO NATIONAL HIGH SCHOOL/Santiago, San Francisco
Mendaros	Myrna		M	F		Sibonga
Montala	Emma	C.	F	F		Sibonga
Uytico	Mary Lady		M	F		Sibonga
Miñoza	Hilario Jr.	T.	M	F		Sogod, Cabalawan NHS
Cejano	Vivian	A.	M	F		Sogod, Liki NHS
Roble	Rica	M.	M	F	3.8 yrs.	Tabogon, Daantabogon ES
Ursal	Noe	P.	M	F	14 yrs.	Tabogon, Don Esteban MNHS
Alivio	Winston	V.	M	F	17 yrs.	Tabogon, Doña Liling Neis NMM
Fuentes	Maribell	J.	M	F	5 yrs.	Tabogon, Horacio Franco MNH
Ursal	Edsel	M.	M	F	8 yrs.	Tabogon, Kal-anan NHS
Alba	Maricel	A.	M	F	3 yrs.	Tabogon, Loreto RMNHS
Santua	Queenita	A.	M	F	4 yrs.	Tabogon, Salag NHS
Salinas	Clavel	D.	M	F	14	Tabuelan, Juan Pamplona NHS
Fernandez	Marilyn	G.	M	F	2	Tabuelan, Mabunao HS



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Training Matrix

Title of Activity/Event: 2017 *Promising* School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017)

Number of Pax: Cohort 1=127; Cohort 2=89; Cohort 3=90

Date/s: June 27-29, 2017 (Tues-Thurs/Cohort 1); July 18-20, 2017 (Tues-Thurs/Cohort 2); July 26-28, 2017 (Wed/Fri/Cohort 3)

Venue: Executive/Annex Dining Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City

DAY 1

Topic/Activities	Time	Duration	Person/s Responsible/Speaker
Registration	6:59-7:59AM	60 mins.	Training Team/OD
National Anthem	8:00-8:03AM	3 mins.	Multimedia
Sugbo Hymn	8:03-8:05AM	2 mins.	Multimedia
Prayer	8:06-8:08AM	2 mins.	Multimedia
Words of Welcome	8:09-8:13AM	5 mins.	Training Team
House Rules	8:14-8:20AM	6 mins.	Training Team
Roll Call	8:21-8:25AM	5 mins.	Training Team
Leveling of Expectations/Statement of Purpose/Rationale	8:26-8:30AM	5 mins.	Dr. Victor A. Ybañez
Personal and Professional Inventory	8:31-10:01AM	90 mins.	Dr. Rhea Mar A. Angtud, CESO VI (SDS)
"The WE TEAM/Teamwork"	10:02-12:02PM	120 mins.	Dr. Rhea Mar A. Angtud, CESO VI (SDS)
LUNCH BREAK	12:03-12:59PM	56 mins.	Training Team
Mentoring & Coaching for Peak Performance	1:00-3:00PM	120 mins.	Mr. Roseller N. Gelig, CESO VI (ASDS)
The 4 C's of Change Management	3:01-5:01PM	120 mins.	Mr. Roseller N. Gelig, CESO VI (ASDS)

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DAY 2			
Registration of Participants	7:30 – 7:40AM	10 mins.	Training Team
Prayer	7:41 – 7:44AM	3 mins.	Host/s
Management of Learning (MOL)	7:45 – 7:59AM	14 mins.	Host/s
Problem Solving & Ethical Decision Making	8:00-12:00Noon	120 mins.	Dr. Ester A. Futralan (ASDS)
LUNCH BREAK	12:01-12:59PM	58 mins.	Training Team
Resource Generation & Mobilization	1:00-3:00PM	120 mins.	Dr. Jose Garry R. Napoles (SEPS-SocMob)
Effective Communication Skills/ Effective Business Correspondence	3:01-5:01PM	120 min.	Mrs. Nenita G. Jaralve, EPS
DAY 3			
Registration of Participants	7:30 – 7:40AM	10 mins.	Training Team
Prayer	7:41 – 7:44AM	3 mins.	Host
Management of Learning (MOL)	7:45 – 7:59AM	14 mins.	Host
Manager/Leader’s Role in Capacity Building	8:00--12:00Noon	240 mins.	Dr. Victor A. Ybañez (SEPS-HRD)
LUNCH BREAK	12:01-12:44PM	43 mins.	Training Team
Effective Financial Management/Liquidation of Public Funds	12:45-2:00PM	75 mins.	Mrs. Riann C. Villamante, CPA (Accountant III)
Administrative Discipline/Grievance Machinery & Procedures	2:01-3:46PM	105 mins.	Atty. Orville dela Cerna
Closing Program	3:47-4:00PM	13 mins.	Training Team/Management
HAVE A NICE TRIP BACK HOME!			

Prepared by: 7/11/17



VICTOR A. YBAÑEZ, DM, EdDD, PhD
SEPS-HRD