



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



August 17, 2017

DIVISION MEMORANDUM
No. 531 s, 2017

WORKSHOP FOR THE FILLING UP OF THE REMAINING VACANT TEACHING POSITIONS IN THE ELEMENTARY, SECONDARY AND SENIOR HIGH SCHOOL SY 2017-2018

TO: Assistant Schools Division Superintendents
Chiefs, EPS/Coordinators, SEPS ,EPS2
ALL PSDS's/DISTRICT OIC's/ Caretakers
All Heads of Public Elementary And Secondary Schools
Teachers And All Others Concerned

1. This Office schedules the filling-up of the remaining vacant teaching positions in the Elementary, Secondary and Senior High School for SY 2017-2018 using the **Recalibrated Registry of Qualified Applicants**:

DATE AND VENUE	LEVEL	PARTICIPANTS
August 29, 2017 – Annex Dining Hall, Ecotech	Elementary	ALL PSDS/DICs
August 30, 2017- Annex Dining Hall, Ecotech	Secondary and Senior High School - South	Secondary School Heads with PSDS – South
August 31, 2017- Pavilion, Ecotech	Secondary and Senior High School -North	Secondary School Heads with PSDS – North

2. The following are also requested to be present to provide Secretariat during the Workshop:

- * HR Personnel- Ms. Mae Oquina and 4 others
- * ASDS Staff - Ms. Miriam Cotanda and Mrs. Monina Sarah Pomarejos
- * Dr. Victor Ybanez, SEPS HRD
- * Dr. Jose Garry Napoles, SEPS SocMob

3. Participants are requested to bring Proposal Sheets duly signed by the District Selection Committee (for Elem) / School Selection Committee (for Sec and SHS) to minimize delay of the procedure. **The Secretariat are requested to bring laptops/computers, printers and copy of the NOSCA and other supplies needed during the Workshop.**

4. Participants are expected to be at the venue at 8:00AM on specified dates. **No proxy is allowed.**
5. Expenses incurred relative to the conduct of this Workshop to cover meals and snacks, travel and other incidental expenses of PSDS are chargeable to Division Funds while travel and other incidental expenses of school heads shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
6. For guidance and strict compliance of all concerned.


RHEA MARIA A. ANGTUD, Ed.D, CESO VI
Schools Division Superintendent