



Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

September 22, 2017

DIVISION MEMORANDUM

No. 618, s. 2017

ORIENTATION ON THE ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST FOR SCHOOL YEAR 2016- 2017

**TO: Assistant Superintendents
Chiefs, CID and SGOD
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Secondary School Heads
Heads, Private Secondary Schools**

1. This Office will conduct an Orientation On The Administration Of The National Achievement Test For School Year 2016 -2017 at Applied Nutrition Center (ANC), Banilad, Cebu City on the following dates;

DATES	SCHOOLS/DISTRICTS PARTICIPANTS
September 25, 2017 (Monday)	- South Secondary School Heads (Chief Examiners) public and private schools
September 26, 2017 (Tuesday)	- North Secondary School Heads (Chief Examiners) public and private schools

2. School Heads/Chief Examiners are required to submit the list of Names Of Room Examiners during the orientation.

3. All participants are expected to observe official time relative to their attendance of this said activity.

4. One (1) meal and two (2) snacks will be served to the participants during the orientation, chargeable against BEA- NAT Orientation Fund, subject to its availability and the usual accounting and auditing rules and regulations,

5. This memorandum will serve as "**Authority To Travel**" of participants.
6. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent 