

Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Building, Sudlon, Lahug, Cebu City

September 28, 2017

DIVISION MEMORANDUM

NO. 630, S. 2017

URGENT CONFERENCE OF DISTRICT KINDERGARTEN COORDINATORS

To: Assistant Schools Division Superintendents
Division Supervisors/Coordinators
Public Schools District Supervisors
Elementary School Heads

1. This Office announces the conduct of the **Urgent Conference of all District Kindergarten Coordinators on Monday, October 2, 2017** from 8:00 AM to 5:00 PM at **Applied Nutrition Center, Banilad, Cebu City** to discuss the following points, viz:
 - a. Activities during the Division Kindergarten Festival of Talents
 - b. Assessment to be conducted by BEA to the Kindergarten completers from non-DepEd accredited schools;
 - c. Other matters.
2. All District Kindergarten Coordinators are requested to bring the following:
 - a. Soft and hard copies of the Final list of kindergarten pupils from non-DepEd accredited schools with the requirements using the attached template;
 - b. Final list of overaged Kinder pupils;
 - c. List of newly hired Kindergarten teachers;
 - d. Other reports to be submitted to the Regional Office.
3. A registration fee of **Php 500.00** for expenses for meals, venue rental, travelling and other incidental expenses that may be incurred relative to the conduct of this activity shall be chargeable against **school MOOE/SEF/PTA funds**, subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as participant's **Authority to Travel**.
6. Immediate dissemination of and compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent 

