

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City



October 2, 2017


**DIVISION MEMORANDUM**

No. 439 s., 2017

**SKILLS ENHANCEMENT ON CCTV DESIGN AND INSTALLATION/BASIC FIBER OPTICS & STRUCTURED CABLING AND BASIC HUMAN MACHINE INTERFACE**

**TO: Assistant Division Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OIC  
Elementary and Secondary School Heads  
All Others Concerned**

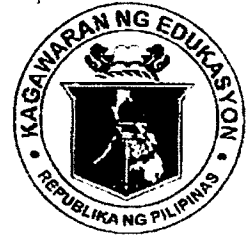
1. Attached herewith is the Regional Memorandum No. 0678, s. 2017 dated September 28, 2017 and a letter of Engr. Andres L. Relota Jr. President, Technical-Vocational Training and Assessment Academy, Inc. (VocTech), inviting the TLE/TVE & TVL Teachers, Science Teachers, Principals, and Supervisors to attend the skills enhancement training on CCTV DESIGN AND INSTALLATION/BASIC FIBER OPTICS & STRUCTURED CABLING on October 2-4, 2017 AND BASIC HUMAN MACHINE INTERFACE on October 11-13, 2017 at VocTech, 2<sup>nd</sup> Floor BAI Center, Cebu South Road, Basak, San Nicolas, Cebu City.
2. For more information, please refer to the attached communication.
3. Immediate dissemination of this Memorandum is desired.

  
RHEA MAR A. ANGTUD, Ed.D., CESO VI  
Schools Division Superintendent



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REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



**REGIONAL MEMORANDUM**

No. 0678 s. 2017

SEP 28 2017

**SKILLS ENHANCEMENT TRAINING ON CCTV DESIGN & INSTALLATION / BASIC FIBER OPTICS & STRUCTURED CABLING AND BASIC HUMAN MACHINE INTERFACE (HMI)**

To: Schools Division Superintendents

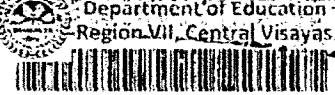
1. Attached is a letter from **ENGR. ANDRES L. RALOTA, JR.**, President, Cebu Technical-Vocational Training and Assessment Academy, Inc. (VocTech), inviting the TLE/TVE & TVL teachers, Science teachers, principals and supervisors to attend the skills enhancement training on **CCTV Design & Installation/Basic Fiber Optics & Structured Cabling** on October 2 - 4, 2017 and **Basic Human Machine Interface (HMI)** on October 11 - 13, 2017 at VocTech, 2<sup>nd</sup> Floor, BAI Center, Cebu South Road, Basak, San Nicolas, Cebu City. This training is in coordination with VocTech, a TESDA accredited on Solar Panel Installation and Maintenance as well as institutions that need to expand their K - 12 Technical Vocational Program.
2. For more details, refer to the attached communication.
3. A registration fee of Two Thousand Seven Hundred Fifteen (Php 2,715.00) Pesos shall be charged to each participant for **CCTV Design & Installation/Basic Fiber Optics & Structured Cabling**, and Five Thousand One Hundred Eighty (Php 5,180.00) Pesos shall be charged to each participant for **Basic Human Machine Interface (HMI)** to defray expenses for food, handouts, and training certificates. Registration fee, traveling, board & lodging and other incidental expenses incurred by the participants are chargeable against Division/Local funds, School MOOE, SEF and other sources of funds subject to its availability and to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as **Travel Order**.
5. Immediate dissemination of this Memorandum to all concerned is desired.

*Juliet A. Jeruta*  
**JULIET A. JERUTA, PH. D., CESO V**  
Director III  
Officer in - Charge

JAFYAE:Jms  
CLMD 17

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433, 231-1309; 414-7399; 414-7325. Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"ESQ 2015: Kanapatan ng Lahat, Pananagutan ng Lahat"*



August 23, 2017

Dr. ROLAND V. VILLEGAS  
Education Program Supervisor in TLE, TVE, & EPP  
Department of Education – Region VII  
Ecotech Rd., Sudlon, Lahug, Cebu City

Dear Dr. Villegas:

Cebu Technical Vocational Training and Assessment Academy, Inc. (VocTech) is happy to announce that we will have the following training programs scheduled for the months of September and October, 2017 as follows:

COURSE	DATE	DURATION/TIME	COURSE FEE/ PARTICIPANT
<b>SEPTEMBER 2017</b>			
Basic Human Machine Interface (HMI)	Sept. 6, 7, & 8 2017	3 Days 8:00am – 5:00pm	PhP 5,180
CCTV Design & Installation / Basic Fiber Optics and Structured Cabling	Sept. 6, 7, & 8, 2017	3 Days 8:00am – 5:00pm	PhP 2,715
Enhancement Program in Animal Production	Sept. 13, 14, & 15, 2017	3 Days 8:00am – 5:00pm	PhP 4,000
Computer Systems Servicing (CSS) Enhancement Program	Sept. 18, 19, 20, 21, 22, & 23, 2017	6 Days 8:00am – 5:00pm	PhP 3,000
Solar PV Training – Course 1 Solar PV Training – Course 2	Sept. 20, 21, 22, & 23, 2017	4 Days 8:00am – 5:00pm	PhP 7,000/Course PhP 6,000(Group of 5)
Fiber Optics 101 / Fiber Optics 102	Sept. 25, 26, & 27, 2017	3 Days 8:00am – 5:00pm	PhP 3,000
Programmable Logic Controller (PLC)	Sept. 27, 28, & 29, 2017	3 Days 8:00am – 5:00pm	PhP 5,180
<b>OCTOBER 2017</b>			
CCTV Design & Installation / Basic Fiber Optics and Structured Cabling	Oct. 2, 3, & 4, 2017	3 Days 8:00am – 5:00pm	PhP 2,715
Basic Human Machine Interface (HMI)	Oct. 11, 12, & 13, 2017	3 Days 8:00am – 5:00pm	PhP 5,180
CCTV Design & Installation / Basic Fiber Optics and Structured Cabling	Oct. 16, 17, & 18, 2017	3 Days 8:00am – 5:00pm	PhP 2,715
Solar PV Training – Course 1 Solar PV Training – Course 2	Oct. 18, 19, 20, & 21, 2017	4 Days 8:00am – 5:00pm	PhP 7,000 PhP 6,000(Group of 5)
Computer Systems Servicing (CSS) Enhancement Program	Oct. 23, 24, 25, 26, 27, & 28, 2017	6 Days 8:00am – 5:00pm	PhP 3,000
<b>INCLUSIONS: Training kit, consumables, training certificate, snacks and lunch.</b>			
<b>EXCLUSIONS: Assessment Fee for CSS – P610 (if applicable).</b>			



We would like to invite the Department of Education (DepEd) teachers, particularly those handling the Technical-Vocational-Livelihood Track to participate in any of the programs above. Our training sessions are meticulously planned by our trainers and are designed in a manner geared toward the maximization of efficiency.

We wish to have a meeting with you to discuss further our proposal on a date most convenient to you. Please let us know on when is the best date and time to visit your office. We hope to have a positive response from you. You may contact us at (032) 4175254 or 0933 345 5013 or you may email us at [mail@voctech.edu.ph](mailto:mail@voctech.edu.ph)

Thank you very much.

Very truly yours,

Pedro V. Sandalo Jr.  
VP – Operations & Finance

Noted by:

Andres A. Ralota Jr.  
President