



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas



## DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

October 23, 2017

### DIVISION MEMORANDUM

No. 699, s. 2017

**ADMINISTRATION OF THE TEST OF ENGLISH PROFICIENCY FOR  
TEACHERS (TEPT) AND THE PROCESS SKILLS TEST (PST)  
AND SUBMISSION OF NAMES OF GRADE 9 AND  
10 SCIENCE AND MATHEMATICS  
TEACHERS**

**TO: Assistant Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Secondary School Heads  
Heads, Private Secondary Schools**

1. Attached herewith is DepEd Memorandum No. 163 s. 2017 informing the field that the Bureau Of Education Assessment-Education Assessment Division (BEA-EAD), DepEd Central Office will administer the **Test Of English Proficiency For Teachers (TEPT) and the Process Skills Test (PST) In Science And Mathematics**.
2. **The said test will be administered to Grade 9 and Grade 10 Mathematics and Science public school teachers on Sunday, October 29, 2017 at Minglanilla Central School, Minglanilla District I , Minglanilla, Cebu.**
3. **To come up a master list of test takers, all secondary school heads are required to submit the Names Of Grade 9 and 10 Science and Mathematics Teachers to this Office on or before October 25, 2017 in soft copy-MS Excel Format and send to email address : [rtabunares@yahoo.com](mailto:rtabunares@yahoo.com) following the attached template as Enclosure No.1 of this Memorandum.**
4. For more details, please refer to the attached DepEd Memorandum.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed. D., CESO VI**  
Schools Division Superintendent 

Enclosure No. 1 to Div. Memo 699, s. 2017

Name of School			
Municipality			
List of Teachers			
No.	Last Name	Given Name	Middle Initial
1			
2			
3			



Republic of the Philippines  
**Department of Education**

18 OCT 2017

DepEd MEMORANDUM

No. **163** s. 2017

**ADMINISTRATION OF THE TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT) AND THE PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Secondary Schools Heads  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) with the assistance of schools divisions and public secondary schools personnel, will administer the **Test of English Proficiency for Teachers (TEPT) and the Process Skills Test (PST) in Science and Mathematics** by cluster from October to December 2017 on Saturdays and /or Sundays. The BEA will provide the specific dates, venues, and clustering of regions.

2. The TEPT-PST will be administered to all Grades 9 and 10 public school teachers in Science and Mathematics.

3. Aside from monitoring the conduct of the test administration, the BEA staff shall bring and retrieve the test materials intended for their assigned schools division.

4. In the conduct of the TEPT-PST, the Division Testing Coordinator will serve as the Chief Examiner, while the Education Program Supervisors and Secondary School Principals will be the Room Examiners. The teacher-examinees shall be given one day service credit as provided in DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers.

5. Teachers, who already took the recently concluded TEPT-PST for Grades 7 and 8 and are also teaching Grades 9 and 10 Science and Mathematics subjects need not take the forthcoming TEPT and PST.

6. For more information and clarifications, contact the Bureau of Education Assessment-Education Assessment Division (BEA-EAD), Department of Education (DepEd) Central Office, 2nd Floor Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 631-2589 or through e-mail address: [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph).

7. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Hi all. Pertinent to signed Deped Memo no. 163 series 2017, we reiterate our request for the number of Science and Mathematics teachers who will take the upcoming TEPT-PST for Grades 9 and 10. We need the data immediately for the allocation of test materials.

Please take note of the new test schedules below for the conduct of TEPT-PSTSM.

<b>Regions</b>	<b>Date of Test Administration</b>
VII and IX	October 29, 2017
CARAGA and X	November 5, 2017
XI and XII	November 12, 2017
IV-A and III	December 3, 2017
NCR	December 10, 2017
V and VI	January 14, 2018
II and IV-B	January 21, 2018
I and CAR	January 28, 2018
ARMM and VIII	February 4, 2018

Also, kindly email your update on the number of your PEPT registrants by Testing center and breakdown of elementary and secondary. Mention your division when reporting your update.

Thank you

Best Regards,

BEA-EAD