

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



October 30, 2017

DIVISION MEMORANDUM

No. 720, s. 2017

SUBMISSION OF SCHOOL LAC REPORTS

**To: Assistant Superintendents
Chiefs, CID and SGOD
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

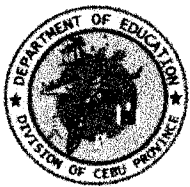
1. In line with the implementation of DepEd Order No. 35, s. 2016, entitled, "**The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning,**" this Office requires the field to submit the School LAC Reports for the months of June to October 2017.
2. The School LAC Reports should contain the following:
 - a. Summary of LAC Sessions Conducted;
 - b. Monthly LAC Documentation with Pictures, Photocopy of Attendance Sheets and Photocopy of LAC Session Guides; and
 - c. Photocopy of the Annual LAC Implementation Plan.
3. District Supervisors/OICs are advised to collect the School LAC Reports from all elementary and secondary schools in their respective districts and submit the compilation of LAC Reports to this Office (Attention: Dr. Mary Ann P. Flores, CID Chief) on or before November 10, 2017.
4. Immediate dissemination of and compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

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DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

SUMMARY OF LAC SESSIONS CONDUCTED

June-October 2017

School: _____ District/Municipality: _____

Date	Title	No. of Participants		Remarks
		Target	Actual	

Prepared by:

Principal/TIC



MONTHLY LAC DOCUMENTATION

_____ 2017

Topic : _____

Date : _____

Time: _____

Venue : _____

Facilitator: _____

Documenter: _____

No. of Participants: _____

Highlights

(Please attach attendance sheet/s and pictures.)

LAC Session Guide

Session 1: (Title) _____	
Date : _____ Venue: _____	
Facilitator: _____ Documenter: _____	
Duration of Session	2 hours
Objectives	1. Knowledge 2. Skills 3. Values/Attitude
Resources	Handouts on Activity Sheet 1. Activity Sheet 2. Powerpoint on
Introductory Activity (Optional)	Prayer Philippine National Anthem/Nationalistic Song Sugbo Roll Call House Rules/Session Norms Priming
SHARE	Teachers share in pairs, grade groups or subject groups their experiences and reflections pertaining to the newly-developed teaching aids/materials/activities or approaches they have tried. Efforts are congratulated/celebrated.
DISCUSS	Introduces the topic _____ by _____. Present (video clip, ppt presentation) Allow a discussion of each presentation and direct the attention of the participants on how to _____.
ACTIVITY	Let teachers (in pairs, in small groups or indivisually) prepare (materials, activities, lesson plans, plan of action) containing/demonstrating/depicting/showing _____. Design an activity employing _____.
PLAN	Teachers share what they are planning to do and help each other what they will collect in terms of evidence of outcome. Give instructions for the next LAC session (what to share, what materials to be brought) and when and where the next LAC session be held.
Clincher	