



November 7, 2017

DIVISION MEMORANDUM

No. 745 s. 2016

CONFERENCE OF ALL WORKING COMMITTEE FOCAL PERSONS IN SPORTS AND CULTURAL ACTIVITIES IN CARMEN

To: Assistant Superintendents
Chiefs, CID and SGOD
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools

1. There will be a conference of all Focal Persons from Carmen District assigned in the different working committees on November 9, 2017 at Carmen Central School which will start at exactly 9:00 in the morning.
2. Participants to this conference are the focal persons from Carmen assigned to work on the different committees together with the Division Focal persons.
3. The conference aims to discuss updates on the status of the committee assigned to each.
4. Traveling and other incidental expenses incurred by the participants during their attendance to said conference shall be chargeable against Local School MOOE, subject to the existing accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAN A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent