



November 9, 2017

DIVISION MEMORANDUM

No. 762, s. 2017

**DEPED-USAID'S *BASA PILIPINAS* ROLLOUT TRAINING ON ENABLING
EFFECTIVE LITERACY INSTRUCTION CYCLE 2**

**To: Assistant Superintendents
Chiefs, CID and SGOD
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary School Principals/TICs/Caretakers**

1. This Office announces the conduct of the DepEd-USAID's *Basa Pilipinas* Rollout Training on Enabling Effective Literacy Instruction (EELI) Cycle 2 Batch 1(North) on November 14-16 and Batch 2 (South) on November 20-22, 2017 at Crown Regency Fuente and Mezzo Hotel, Cebu City.
2. This rollout training shall be participated in by all District Supervisors/OICs, elementary school Principals/TICs/Caretakers. There shall be one (1) school head participant from each elementary school.
3. This activity aims to:
 - a. review key content on school heads' role in enabling effective literacy instruction;
 - b. clarify the formative and supportive nature of instructional supervision conversations and classroom observations;
 - c. walkthrough the steps in the proposed process for conducting classroom observations and instructional supervision conversations;
 - d. familiarize the use of a tablet-based literacy-focused classroom observation tool as an aid in conducting supportive instructional supervision conversations with early grades teachers; and
 - e. develop a calendar and plan of action for using the tablet-aided instructional supervision conversations and classroom observation cycle with Kindergarten to Grade 3 teachers in SY 2017-2018.
4. Please refer to the Enclosure for the Clustering of Participants, Training Venues and Names of Trainers, Finance Staff and Nurses assigned in each cluster.
5. School head participants are requested to review the Domains of Literacy for Kindergarten to Grade 3 and the 10 Day Instructional Sequence in Grades 1 to 3 MTB, Filipino and English before attending the training.

6. Please take note of the following:


- Arrival of trainers is on day 0 for each batch for final preparations and meeting with the training team.
- Arrival of participants is on day 1 and check out is on day 3, except for participants from Bantayan, Camotes, Logon, Guimbitayan, Carnaza, Pantao and Gibitngil who may check in on day 0 and checkout on day 4.
- Registration starts at 7:00 AM and session starts at 8:00 am on day 1.
- First arranged meal at the venue is AM Snacks on day 1 for participants arriving on day 1.
- Bringing of family member/s to the venue is not allowed.
- Participants are reminded of their maintenance medicines and vitamins.

7. For live-in participants, only round-trip transportation with boat, bus and taxi receipts as attachments shall be reimbursed.

8. Traveling, hotel accommodation, meals, snacks and other expenses relative thereto, shall be chargeable against **USAID Basa Pilipinas Funds**, subject to availability and the usual accounting and auditing rules and regulations.

9. This Memorandum serves as Authority to Travel.

10. Immediate dissemination of and compliance with this Memorandum is directed.


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Schools Division Superintendent

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**DepEd-USAID's *Basa Pilipinas* Rollout Training
on Enabling Effective Literacy Instruction Cycle 2**

November 14-16 (Batch 1); November 20-22 (Batch 2)

November 14-16, 2017 (Batch 1)

Cluster	District	Venue	Pax Accommodation Arrangement	Trainers	Finance Staff	Nurse
CB01	1 Cordova	Mezzo Hotel, Mabolo, Cebu City (Milan A)	Live-out	Fely Pado (Basa Consultant) Imelda Gealon (Principal, Argao 2) Maxina Osoreo (Principal, Oslob)	Johnny Questa	Bonjourmel Ejercito
	2 Consolacion					
	3 Liloan		Live-in	Jornelle Santos (Basa Consultant) Raquel Solis (Principal, Cordova) Jennifer Arriaga (Principal, Catmon) Ma. Janeth Omandac (Principal, Minglanilla 1)	Naty Lumapas	Theresa Caballero
	4 Compostela					
CB02	5 Tuburan 1	Mezzo Hotel, Mabolo, Cebu City (Milan B)	Live-in	Gretzel Matulac (Basa Consultant) Jane Gurrea (EPS) Josephine Villarhin (Principal, Pinamungajan 1) John Jennis Trinidad (Principal, Barili 2)	Jeanwie Dohaota	Luz Enad
	6 Tuburan 2					
	7 Borbon					
CB03	8 Carmen	Mezzo Hotel, Mabolo, Cebu City (Milan C)	Live-in	Maria Elena Paras (EPS) Elizabeth Armanento (PSDS, Barili 1) Annalee Salvador (Principal, San Remigio 2) Artudio Lumapay (PSDS, Alcantara)	Indelicia Yorpo	Evelia Cole
	9 Catmon					
	10 Pinamungajan 1					
CB04	11 Daanbantayan 2	Crown Regency Fuente (SF King Hall)	Live-in	Carmille Quiambao (Basa Consultant) Gladys Balagtas (PSDS, Barili 2) Josephine Della Torre (Principal, Barili 2) Elizabeth Daculan (Principal, Asturias)	Genafin Cresencio	Joy Mari
	12 Tabogon					
	13 Medellin					
	14 San Rem 1					
	15 San Rem 2					
CB05	16 Pilar	Crown Regency Fuente (SF Prince Hall)	Live-in	Pamela Rodemlo (EPS) Luzriminda Bariquet (Principal, Minglanilla) Romela Quiamco (Principal, Minglanilla) Marvic Montelo (Principal, Argao 1)	Grace Malagar	Reymond Gamutin
	17 Poro					
	18 San Francisco					
	19 Tudela					
	20 Sta Fe					
CB06	21 Bantayan 1	Crown Regency Fuente (SF Barron & Earl)	Live-in	Stella Mendoza (Basa Consultant) Ma. Chona Redoble (PSDS, Sibonga) Luthgerda Borgonia (Principal, Balamban 2) Ruben Verdida (Principal, Carmen)	Betty delos Santos	Ivy Diez
	22 Bantayan 2					
	23 Madridejos					
	24 Asturias					
CB07	25 Tabuelan	Crown Regency Fuente (SF Jade)	Live-in			
	26 Sogod					
	27 Balamban 1					
	28 Balamban 2					

November 20-22, 2017 (Batch 2)

CB08	29	Minglanilla I	Crown Regency Fuente (5F Prince Hall)	Live-out	Pamela Rodemio (EPS) Luzviminda Barriquet (Principal, Minglanilla) Romela Quiamco (Principal, Minglanilla)	Zenifer Corpuz	Minerva Peralles
	30	Minglanilla II					
	31	San Fernando					
CB09	32	Oslob	Crown Regency Fuente (5F Baron & Earl)	Live-in	Arceli Cabahug (EPS) Imelda Gealon (Principal, Argao 2) Maxima Osoreo (Principal, Oslob)	Cheryl Las Piñas	Lindy Rouz Castro
	33	Argao 1					
	34	Argao 2					
CB10	35	Daanbantayan 1	Crown Regency Fuente (5F King Hall)	Live-in	Maria Elena Paras (EPS) Elizabeth Armamento (PSDS, Barili 1) Annalee Salvador (Principal, San Remegio 2) Artudio Lumapay (PSDS, Alcantara)	Teofilo Dacalos, Jr.	Rochel Gamali
	36	Dalaguete 1					
	37	Dalaguete 2					
	38	Boljoon					
	39	Santander					
CB11	40	Barili 1	Crown Regency Fuente (5F Jade)	Live-in	Gladys Balagtas (PSDS, Barili 2) Josephine Dela Torre (Principal, Barili 2) Elizabeth Daculan (Principal, Asturias)	Imelda Margala	Denise Juezan
	41	Barili 2					
	42	Pinamungajan 2					
	43	Ginatlan					
CB12	44	Malabuyoc	Mezzo Hotel, Mabolo, Cebu City (Milan B)	Live-in	Raquel Solis (Principal, Cordova) Jennifer Artaza (Principal, Catmon) Ma. Janeth Omambac (Principal, Minglanilla)	Yvonne de Asis	Apple Malagar
	45	Badian					
	46	Dumanjug 1					
	47	Dumanjug 2					
CB13	48	Alcoy	Mezzo Hotel, Mabolo, Cebu City (Milan C)	Live-in	Jeanne Co (Basa Consultant) Josephine Villarín (Principal, Pinamungajan 1) John Jennis Trinidad (Principal, Barili 2) Marivic Montelo (Principal, Argao 1)	Marilyn Cuesta	Delve Muela
	49	Alegria					
	50	Moalboal					
	51	Sibonga					
	52	Ronda					
CB14	53	Sarboan	Mezzo Hotel, Mabolo, Cebu City (Rome A)	Live-in	Stella Mendoza (Basa Consultant) Luthgarda Borgonia (Principal, Balamban 2) Ruben Verdida (Principal, Carmen)	Claire Lumongsod	Evena Mangana
	54	Alcantara					
	55	Aloguinsan					