



Republic of the Philippines
 Department of Education
 Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
 Sudlon, Lahug, Cebu City



November 20, 2017

DIVISION MEMORANDUM

No. 804 s. 2017

LAY-OUTING SCHEDULE FOR THE 2017 CEBU PROVINCIAL SPORTS AND CULTURAL MEET

To: Assistant Superintendents
 Chiefs, CID/SGOD
 Education Program Supervisors/Coordinators
 District Supervisors/OICs
 Elementary and Secondary School Heads
 Heads, Private Elementary and Secondary Schools

- In preparation for the smooth conduct of the 2017 Cebu Provincial Sports and Cultural Meet, this Office hereby informs the field on the lay-outing schedule in some sports events.
- The following are enjoined to report to the Municipality of Carmen starting November 21-25, 2017 to work on the lay-out in the playing venues of the event assigned to them.

EVENT	PERSONS INVOLVED	MUNICIPALITY
ATHLETICS	Arturo W. Punay Noel Escarro Omar Basnillo Elson Ibañez Robert Ceniza Ronal Pacifico Jade Commendador Leonora Desuyo Renil Saromines Nerie Arpon	Daanbantayan Bantayan I Compostela Daanbantayan 2 Mantalongon NHS Bantayan I Sogod Bantayan NHS Dumanjug Daanbantayan
SEPAK TAKRAW	Joseph Rey Castro Olimpio Mantua Jr. Romeo Formentera	Compostela Minglanilla San Francisco

EVENT	PERSONS INVOLVED	MUNICIPALITY
SEPAK TAKRAW	Roy Arenilla	Catmon
VOLLEYBALL	Dee Melenres Glynies Forsado Lolita Rica Marveluz Bongalos Janet Baldespinosa Ma. Ninever Panorel	Carmen Carmen Carmen Carmen Carmen Carmen
Cultural Events	Janeth Amarillo Perlita Gimena Joselito Tagalog Remie Mantuhac	Argao Ronda Liloan Liloan
Credentials	May Centino	Dalaguete
Awards	Archie Gallego	Daanbantayan

3. Members of the Cultural, Credentials and Awards Committees mentioned above are likewise required to report at the Division Office from November 21-23, 2017 to work on some tasks assigned to them.
4. Members of the Division Screening and Accreditation Committee, Cultural Group Members shall report to Elpedio De Dios ES, Carmen, Cebu on November 23, 2017 to assist the local counter parts on some preparations.
5. This Memorandum serves as Authority to Travel of the persons involved.
6. Transportation of the participants to and from the venue shall be chargeable against Local School MOOE while food and snacks for the whole duration shall be charged against Division Funds, subject to the existing accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.


RHEA MARIA ANGTUD, Ed. D., CESO VI
 Schools Division Superintendent

