

Republic of the Philippines  
**Department of Education**  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO, Sudlon, Lahug, Cebu City



December 29, 2017

Division Memorandum  
No. 896 s. 2017

**SKILLS ENHANCEMENT TRAINING ON ORGANIC AGRICULTURE NC II  
AND ANIMAL PRODUCTION NC II**

To: Assistant Superintendents  
CID and SGOD Chiefs  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads

1. Attached is Regional Memorandum No. 1004, re:Skills Enhancement Training on Organic Agriculture NC II on January 18-20, 2018 and Animal Production NC II on January 25-27, 2018 at VocTech, 2<sup>nd</sup> Floor BAI Center, Cebu South Road, San Nicolas, Basak, Cebu City, for the information and guidance of all concern of all concern.
2. For details, refer to attached Regional Memorandum and Communication.
3. This Memorandum will serve as your Authority to Travel.
4. Immediate dissemination of this Memorandum to all concern is desired.

  
**RHEA MARA ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

**Telephone Numbers:**

Schools Division Superintendent: (032) 255-6405  
Asst. Schools Division Superintendent (032) 414-7457  
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*Dr. Pumar*

*DSI 3890A*



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



**REGIONAL MEMORANDUM**

No. 1004, s. 2018

**SKILLS ENHANCEMENT TRAINING ON ORGANIC AGRICULTURE NC II AND ANIMAL PRODUCTION NC II**

To: *Schools Division Superintendents*

1. Attached is a letter from ENGR. ANDRES L. RALOTA, JR., President, Cebu Technical-Vocational Training and Assessment Academy, Inc. (VocTech), inviting the teachers in EPP, TLE/TVE & TVL, and Science subjects, principals and supervisors to attend the skills enhancement training on Organic Agriculture NC II on January 18 - 20, 2018 and Animal Production NC II on January 25 - 27, 2018 at VocTech, 2<sup>nd</sup> Floor, BAI Center, Cebu South Road, San Nicolas, Basak, Cebu City.
2. For more details, refer to the attached communication.
3. A registration fee of Four Thousand (Php 4, 000.00) Pesos shall be charged to each participant for Organic Agriculture NC II and Four Thousand (Php 4, 000.00) Pesos shall be charged to each participant for Animal Production NC II to defray expenses for training kit, consumables, training certificate, snacks and lunch. Registration fee, traveling, foods (breakfast & dinner) and other incidental expenses incurred by the participants are chargeable against Division/Local funds, School MOOE, SEF and other sources of funds subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as Travel Order.
5. Immediate dissemination of this Memorandum to all concerned is desired.

**JULIET A. JERUTA, Ph. D., CESO V**  
Director III  
Officer in - Charge

JANUARY 18, 2018  
CLMD/13

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-3061; 414-7321


*"ESK 2015: Hanapatan ng Lahat, Pananagutan ng Lahat"*

REGIONAL MEMORANDUM  
No. 1004, s. 2018

**SKILLS ENHANCEMENT TRAINING ON ORGANIC AGRICULTURE NC II AND ANIMAL PRODUCTION NC II**

To: Schools Division Superintendents

1. Attached is a letter from ENGR. ANDRES L. RALOTA, JR., President, Cebu Technical-Vocational Training and Assessment Academy, Inc. (VocTech), inviting the teachers in EPP, TLE/TVE & TVL, and Science subjects, principals and supervisors to attend the skills enhancement training on Organic Agriculture NC II on January 18 - 20, 2018 and Animal Production NC II on January 25 - 27, 2018 at VocTech, 2<sup>nd</sup> Floor, BAI Center, Cebu South Road, San Nicolas, Basak, Cebu City.
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4. This Memorandum serves as Travel Order.
5. Immediate dissemination of this Memorandum to all concerned is desired.



JULIET A. JERUTA, Ph. D., CESO V  
Director III  
Officer in - Charge

JAMSTHERE, J/strv  
CLMD/18

December 19, 2017

**JULIET A. JERUTA, PhD, CESO V**  
 Director III  
 Officer-In-Charge  
 Department of Education - Region VII  
 Ecotech Rd., Sudlon, Lahug, Cebu City

**ATTENTION: DR. ROLAND V. VILLEGAS**  
 Education Program Supervisor in TLE, TVE, & EPP

Dear Dr. Jeruta:

Cebu Technical Vocational Training and Assessment Academy, Inc. (VocTech) is happy to announce that we will have the following training programs scheduled for the month of January, 2018 as follows:

COURSE	DATE	DURATION/TIME	COURSE FEE/ PARTICIPANT
CCTV Design and Installation/ Structured Cabling	January 11 - 13, 2018	3 Days 8:00am - 5:00pm	Php 3,000
Computer Systems Servicing NC II (CSS) Enhancement Program	January 15 - 19, 2018 January 20 - Assessment Day	5 Days 8:00am - 5:00pm	Php 3,000
Skills Enhancement Program in Organic Agriculture	January 18 - 20, 2018	3 Days 8:00am - 5:00pm	Php 4,000
Skills Enhancement Program in Animal Production	January 25 - 27, 2018	3 Days 8:00am - 5:00pm	Php 4,000
CCTV Design and Installation/ Fiber Optics 101	January 29 - 31, 2018	3 Days 8:00am - 5:00pm	Php 3,000

We would like to invite you and your teachers to participate in any of the programs above. Our training sessions are meticulously planned by our trainers and are designed in a manner geared toward the maximization of efficiency.

We hope to have a positive response from you. You may contact us at (032) 417-5254 or 0933-345-5013 or you may email us at [mail@vactech.edu.ph](mailto:mail@vactech.edu.ph)

Thank you very much.

Very truly yours,

  
 Pedro V. Sandoval Jr.  
 VP - Operations & Finance

Noted by:

  
 Andres I. Ralota Jr.  
 President