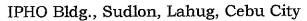


Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE





January 15, 2018

DIVISION MEMORANDUM No. _______, s. 2018

DIVISION ROLL-OUT OF THE LEARNING RESOURCES DELIVERY TRACKING SYSTEM (LRDTS) AND LEARNING RESOURCES MANAGEMENT ORIENTATION - WORKSHOP

TO: Assistant Superintendents

Chief Education Program Supervisors

Education Program Supervisors/Coordinators

District Supervisors/OICs/SEPS/EPS II

Public Elementary and Secondary School Principals/School Heads

Learning Resource Management and Development System Focal Persons

1. This Office announces the conduct of the Division Roll-Out of the Learning Resources Delivery Tracking System (LRDTS) and Learning Resources Management Orientation-Workshop on the following schedules and venue, to wit:

| No. | Number of Participants | Schedule | Venue |
|-----|--|---|---------------------------|
| 1 | 250 Participants – Secondary School Heads & LRMDS Focal Persons with Workshop Staff | February 12 - 13, 2018 | Ecotech Center, Cebu City |
| 2 | 250 Participants – Secondary School Heads & LRMDS Focal Persons with Workshop Staff | February 14 - 15, 2018 | Ecotech Center, Cebu City |
| 3 | 250 Participants – Elementary School Heads & LRMDS Focal Persons with Workshop Staff | February 16 - 17, 2018 with Saturday | Ecotech Center, Cebu City |
| 4 | 250 Participants – Elementary School Heads & LRMDS Focal Persons with Workshop Staff | February 19 - 20, 2018 | Ecotech Center, Cebu City |
| 5 | 250 Participants – Elementary School Heads & LRMDS Focal Persons with Workshop Staff | February 21 - 22, 2018 | Ecotech Center, Cebu City |
| 6 | 250 Participants – Elementary School Heads & LRMDS Focal Persons with Workshop Staff | February 23 - 24, 2018 with Saturday | Ecotech Center, Cebu City |



| 7 | 250 Participants – Elementary School Heads & LRMDS Focal Persons with Workshop Staff | February 26 - 27, 2018 | Ecotech Center, Cebu City |
|---|--|------------------------------------|---------------------------|
| 8 | 250 Participants – Elementary School Heads & LRMDS Focal Persons with Workshop Staff | February 28 – March 1, 2018 | Ecotech Center, Cebu City |
| 9 | 250 Participants – Elementary School Heads & LRMDS Focal Persons with Workshop Staff | March 2 - 3, 2018 with Saturday | Ecotech Center, Cebu City |

- 2. The Orientation Workshop aims to capacity our school heads and LR school in-charge on the new delivery tracking system and proper management of learning matertials and resources of Department.
- 3. Participants to the orientation workshop are school heads and LR school focal persons. School participants are required to bring laptop with power cord, soft copy of the learning materials inventory records as of January 2018, and back up Wi-Fi.
- 4. Travelling expenses and a registration fee of **Two Thousand Four Hundred Pesos (P 2, 400. 00)** for the venue rental, accommodation, food and snacks for two (2) days and other incidental expenses are chargeable against local/school MOOE funds, subject to the usual accounting and auditing rules and regulations.
- 5. This Memorandum serves as **Travel Authority** of the all the participants and workshop staff. Those who will attending the orientation workshop on a Saturday and division personnel who will be reporting on Saturday and Sunday are entitled to avail of a Compensatory Time Off (CTO).
- 6. Immediate and wide dissemination of and strict compliance with this Memorandum is directed.

RHEA MAR A. ANGTUD, Ed.D., CESO VI Sonools Division Superintendent

Admin/Legal: