

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



January 24, 2018

DIVISION MEMORANDUM
NO. 068, s. 2018

One-Day Orientation/Seminar of DepEd Order No. 58, s. 2017 Entitled: “Adoption of New Forms for Kindergarten, Senior High School, Alternative Learning System, Health and Nutrition, and Permanent Records”

**TO: Assistant Superintendents
Chiefs/EPs/Coordinators/SEPs/ EPS IIs
Public Schools District Supervisors/OICs
Secondary/Elementary/Integrated School/s Heads/TICs
All Others Concerned**

1. This Office hereby announces the conduct of the **One-Day Orientation/Seminar of DepEd Order No. 58, s. 2017 Entitled: “Adoption of New Forms for Kindergarten, Senior High School, Alternative Learning System, Health and Nutrition, and Permanent Records”** at the **Golden Peak Hotel, Escario St., corner Gorordo Ave., Cebu City** to all school heads/principals, selected guidance counselors and newly-hired high school registrars on the following date/s:

Date/s:	Participants:
January 29, 2018 (Monday)	All secondary principals, guidance counselors and newly-hired senior high school registrars (484 pax) (all secondary schools must be represented)
January 30, 2018 (Tuesday)	All elementary school/s principal/school heads including (designated) district guidance counselors only (school guidance counselors are excluded) for Northern Cebu schools; ALS coordinator per district may also attend.
February 5, 2018 (Monday)	All elementary school/s principal/school heads including (designated) district guidance counselors only (school guidance counselors are excluded) for Southern Cebu schools; ALS coordinator per district may also attend.


2. Participants are directed to bring laptops and the soft and/or hard copy of the above-mentioned DepEd Order. Please see the attached program of activities.

3. The new, standardized forms shall be used in all public schools and ALS Community Learning Centers starting School Year 2017-2018, in this regard, participation of the above-mentioned participants is **mandatory**.

4. This **Memorandum** serves as **Travel Authority** of the above-mentioned **participants**. For further inquiries about this activity, please contact **Dr. Mary Ann P. Flores** at the **CID Office**.

5. Travelling expenses of the **participants** shall be charged to the **Schools' MOOE**. **Expenses for the food or meals/snacks, (lunch and two snacks only), venue rental and other related/incidental costs for this orientation/seminar shall be charged to the Division's HRTD/MOOE Funds**, subject to its availability as well as the usual accounting and auditing rules or regulations.

6. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**


RHEA MARA. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent 

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Division Orientation of DepEd Order No. 58 s, 2017
"Adoption of New School Forms for Kindergarten, Senior High, ALS, Health and Nutrition, and Permanent Records"
Program of Activities

Venue Time	Golden Peak Hotel, Cebu City		
	Day 1 Monday January 29, 2018	Day 2 Tuesday January 30, 2018	Day 3 Monday February 5, 2018
7:30 - 8:30	Arrival and Registration		
8:30 - 9:00	Introduction to DepEd Order No. 48 s, 2017 Dr. Mary Ann P. Flores CES, CID	Introduction to DepEd Order No. 48 s, 2017 Dr. Mary Ann P. Flores CES, CID	Introduction to DepEd Order No. 48 s, 2017 Dr. Mary Ann P. Flores CES, CID
9:00 - 10:00	Junior High School Forms (JHS - SF) Jane O. Gurrea EPS I - ESP	Kindergarten School Forms (K - SF) Maria Elena T. Paras EPS I - SPED	Kindergarten School Forms (K - SF) Maria Elena T. Paras EPS I - SPED
10:00 - 11:30	Senior High School Forms (SHS - SF) Isalash T. Waggas EPS I - LRMDS	Elementary School Forms (Elem. - SF) Jane O. Gurrea EPS I - ESP	Elementary School Forms (Elem. - SF) Jane O. Gurrea EPS I - ESP
11:30 - 12:30	LS Updates (Transfer In/Out) Agustina R. Albiso Division Planning Officer	LS Updates (Transfer In/Out) Agustina R. Albiso Division Planning Officer	LS Updates (Transfer In/Out) Agustina R. Albiso Division Planning Officer
12:30 - 2:00	Health and Nutrition Forms Medical Staff	Health and Nutrition Forms Medical Staff	Health and Nutrition Forms Medical Staff
2:30 - 3:30	Alternative Learning System (AF 1-5) Corazon C. Pumar EPS I - TLE/ALS Focal Person Maria Daphne T. Dano EPS II - ALS	Alternative Learning System (AF 1-5) Corazon C. Pumar EPS I - TLE/ALS Focal Person Maria Daphne T. Dano EPS II - ALS	Alternative Learning System (AF 1-5) Corazon C. Pumar EPS I - TLE/ALS Focal Person Maria Daphne T. Dano EPS II - ALS
3:30 - 4:30	Closing		
4:30 - 5:30	Cleo Escudiro	Domingo Amancio	Florenda T. Alicaway
5:00 - 5:30			

Prepared by:


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 SEPS - HRD


VICTOR A. YBANEZ, DM, EDD, PhD.
 SEPS - HRD