



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Building, Sudlon, Lahug, Cebu City



February 5, 2018

Division Memorandum
No. 107 s. 2018

QUARTERLY CONFERENCE OF ALL DISTRICT KINDERGARTEN COORDINATORS

To: Assistant Superintendents
Chiefs, SGOD and CID
Education Program Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads

1. This Office announces the conduct of the **Quarterly Conference of all District Kindergarten Coordinators (DKCs) on Friday, February 9, 2018 at DepEd Cebu Province Session Hall, Sudlon, Lahug, Cebu City.**
2. The agenda of the Conference are the following:
 - Discussion on the Kindergarten Catch-Up Program;
 - Discussion on the different Kindergarten Forms;
 - Assignment of examiners for the Revalidating Exam for KG pupils from non-DepEd accredited private schools;
 - Identification of training needs of Kindergarten teachers;
 - Different activities that will involve Kindergarten teachers and pupils
3. District Kindergarten Coordinators are directed to bring the following:
 - a. Final list of KG pupils who will take the test;
 - b. List of 6 year-old children who haven't undergone KG (based on the Early Enrolment conducted last January 27, 2018).
4. A registration fee of Php 400.00 (for 2 snacks and lunch), participants' travelling and other incidental expenses that will be incurred during their participation to the said activity shall be chargeable against **local school MOOE/SEF/PTA funds**, subject to the usual auditing and accounting rules and regulations
5. This Memorandum shall serve as participants' Authority to Travel.
6. Immediate dissemination of and strict compliance with this Memorandum is directed.


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