

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas

## **DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City




### **DIVISION MEMORANDUM**

No. 118, s. 2018

#### **CESB ACCREDITED LEADERSHIP TRAINING PROGRAMS FOR 2018 BY HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC., (HURIS, INC.)**

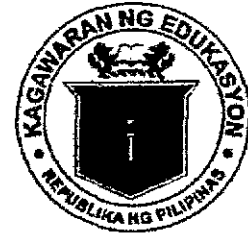
To: Assistant Superintendents  
Chiefs, Functional Divisions  
Education Program Supervisors/Coordinators  
District Supervisors/Caretakers  
Private Elementary and Secondary School Heads

1. Attached herewith is Regional Memorandum No. 097, s. 2018 re: "CESB Accredited Leadership Training Programs for 2018 by Human Resource Innovations and Solutions, Inc. (HURIS, INC.)", for the information and guidance of all concerned.
2. Immediate dissemination of this Memorandum is directed.

  
**RHEA MAR A. ANGTUD, ED.D., CESO VI**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0097, s. 2018

CESB ACCREDITED LEADERSHIP TRAINING PROGRAMS FOR 2018  
BY HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC. (HURIS, INC)

TO : SCHOOLS DIVISION SUPERINTENDENTS  
OFFICER-IN-CHARGE OF REGULAR/INTERIM DIVISIONS

1. Attached is a letter from Laisha Ruh Lao, Learning and Development Services Manager, Human Resource Innovations and Solutions, Inc. (HURIS) informing this Office re the CESB Accredited Leadership Training Programs for 2018 to be conducted by Human Resource Innovations & Solutions (HURIS), Inc. Refer to Enclosure A for the List of Training Programs/Workshop.
2. Interested parties are advised to connect directly with Liasha Ruh Lao for further information and some queries thru telephone no. 632-7462961/telefax no. 632-7452962.
3. Registration fees, board and lodging, travelling, and other expenses incidental relative to the participation of the interested in the said training programs/workshops shall be chargeable against the *Local/HRD Funds* subject to the usual accounting and auditing rules and regulations.
4. For immediate dissemination and strict compliance.

  
JULIET A. JERUTA, Ph.D., CESO V  
Director III  
Officer-In-Charge

JLJ/lba

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367, 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"ESD 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*

FCM



HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC.  
in partnership with  
CAREER EXECUTIVE SERVICE BOARD (CESB)

## FAX COVER LETTER

ATTENTION:	OIC-Dir. Juliet A. Jeruta
POSITION	OIC-Dir.
OFFICE:	
AGENCY:	Department of Education
TEL NUMBER:	(032) 231-1309; 414-7399
FAX NUMBER:	
TOTAL PAGES TO BE SENT:	4 pages

Suite M3 Seven East Capitol Building  
No. 7 East Capitol Drive, Bgy. Kapitolyo  
Pasig City, Philippines

Telephone no.: (02) 661-5954  
Fax no.: (02) 746-2962

Attention: Human Resource Department/Training Department  
All Career Executive Service Board Members & Eligibles/Interested Officers, Directors, and Staff

Dear CESB Members/ Interested Staff,

We are pleased to invite you to the CESB accredited leadership training program for 2018 to be conducted by HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC. (HURIS, Inc).

<b>Strategic and Critical Thinking</b>  This program defines strategic thinking, its key characteristics and importance to leadership. It will provide a roadmap for individuals to improve the core competency. This will also be a venue to appreciate foundations of strategic planning and best practices on strategic management as well as understand the key success factors of strategic execution.	February 21-22, 2018 (2 Days)  PHP 11,480.00 VAT Inclusive  Astoria Plaza Hotel, Pasig City
<b>Coaching: Raising Performance to the Next Level</b>  This program provides participants the basics of high impact coaching and to gain insights, clarity and focus on how leaders can help subordinates improve performance results over time. It gives the participants an opportunity to experience how coaching is done using a proven framework. It also provides a mechanism to continuously apply the coaching framework in the workplace.	February 27-28, 2018 (2 Days)  PHP 11,480.00 VAT Inclusive  Astoria Plaza Hotel, Pasig City
<b>Strategic Decision Making</b>  In this program, participants will learn how to decide, recommend decisions, how to analyze and manage risks such as prevention and contingencies should these happen. In analyzing problems, they learn how to pinpoint through causes and make decisions either to correct or adapt. They also learn to analyze complex situations by indicating what actions are needed, prioritize, and identify responsibilities for actions.	March 8-9, 2018 (2 Days)  PHP 11,480.00 VAT Inclusive  Astoria Plaza Hotel, Pasig City
<b>New Leadership Style for the 21st Century</b>  This program provides foundational grounding on self-mastery, emotional intelligence and relating EQ skills to effective leadership and success. Participants also learn how to these skills to coaching, conflict resolution and in handling difficult employees.	March 14-16, 2018 (3 Days)  PHP 17,220.00 VAT Inclusive  Astoria Plaza Hotel, Pasig City
<b>Positive Discipline: Achieving a Positive Turn-around in Employee and Organizational Performance</b>  This program reinforces the participant's working knowledge of acceptable standards of behavior in the company. They will understand the role of positive discipline in correcting employee performance problems and help achieve a positive turn-around in performance. Learn and apply the basic concepts behind "due process" through case study analysis. They will be given opportunity to practice the interpersonal communication skills necessary in conducting a hearing and/or dialogue/feedback in the context of practicing positive discipline.	March 22-23, 2018 (2 Days)  PHP 11,480.00 VAT Inclusive  Astoria Plaza Hotel, Pasig City
<b>Essentials of Managing Change and Employee Transition</b>  This program provides a transition process for individuals going through change and a change leadership framework to understand resistance to change and how to manage it.	April 5-6, 2018 (2 Days)  PHP 11,480.00 VAT Inclusive  Astoria Plaza Hotel, Pasig City

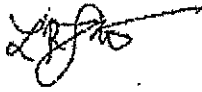
<p><b>Transformational Leadership</b></p> <p>In this program, participants will be able to understand the basic concepts about being an effective leader. They will understand how to help subordinates/ learners/mentees map out attainable personal and professional goals as well as plan workable strategies and implementing such strategies to achieve the stated objectives.</p>		<p>April 19-20, 2018 (2 Days)</p> <p>PHP 11,480.00 VAT Inclusive</p> <p>Astoria Plaza Hotel, Pasig City</p>
<p><b>Driving Innovation</b></p> <p>The program will help the participants understand and appreciate the need for a mindset of creative thinking and innovation. They will learn and understand the driving and hindering forces in creative thinking and innovation as well as develop and enhance their skills. They will learn and practice skills in actual workplace challenges and prepare action plans to apply learn concepts in back-home situations.</p>		<p>April 26-27, 2018 (2 Days)</p> <p>PHP 11,480.00 VAT Inclusive</p> <p>Astoria Plaza Hotel, Pasig City</p>
<p><b>Managerial Leadership</b></p> <p>This program will help participants differentiate between Management and Leadership, and acknowledge the key role of managerial leadership in achieving results. They will also be able to practice the key management skills of Planning, Organizing and Control, as well as leadership skills of staffing, coaching and team building.</p>		<p>May 3-4, 2018 (2 Days)</p> <p>PHP 11,480.00 VAT Inclusive</p> <p>Astoria Plaza Hotel, Pasig City</p>
<p><b>Driving Execution</b></p> <p>This program provides two models on how to execute flawlessly. It gives the participants an opportunity on how execution is done despite of numerous challenges. It also includes individual and organization change dynamics, and exposure both as a leader and a follower in their respective organization.</p>		<p>May 10-11, 2018 (2 Days)</p> <p>PHP 11,480.00 VAT Inclusive</p> <p>Astoria Plaza Hotel, Pasig City</p>
<p><b>Performance and Results Management</b></p> <p>In this program, the participants will be able to articulate a systematic Performance Management Process and its key elements. It will also help identify core goals and metrics including lead and lag metrics. Participants will learn how to plan, manage and monitor people performance and provide timely feedback to individuals and groups to improve performance.</p>		<p>May 17-18, 2018 (2 Days)</p> <p>PHP 11,480.00 VAT Inclusive</p> <p>Astoria Plaza Hotel, Pasig City</p>
<p><b>Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation</b></p> <p>In this program, the participants learn the basics and conflict management. They will understand concepts and models in mediation as an effective vehicle for conflict and dispute resolution. They will be able to identify options, and differentiate interests from positions, and understand how to generate variable options, generate relevant criteria and choose viable alternatives as essential components in the mediation process. Participants will be able to practice skills in mediation through the use of case studies, role playing and simulations.</p>		<p>May 24-25, 2018 (2 Days)</p> <p>PHP 11,480.00 VAT Inclusive</p> <p>Astoria Plaza Hotel, Pasig City</p>
<p><b>Building Powerful Teams</b></p> <p>A two day program highlighting team leadership and management of overall team effectiveness. The program will introduce leadership and team work frameworks and best practices.</p>		<p>June 14-15, 2018 (2 Days)</p> <p>PHP 11,480.00 VAT Inclusive</p> <p>Astoria Plaza Hotel, Pasig City</p>

With our 2018 Leadership programs, we will be your partners, serving as a catalyst of change in your organization. We welcome any Non-CEO participant with supervisory functions who would like to attend our training programs.

If interested, kindly fill-out the attached Registration Form. And you may call (02) 871-6519 or 661-5954 or email at [cesb.training@huris.com.ph](mailto:cesb.training@huris.com.ph) and look for Queenie Paraglie, Wyona Enriquez or Laisha Lao.

Hurry and send in your reservations as we have limited seats available!

Regards,



**LAISHA RUH LAO**  
Learning and Development Services Manager  
Human Resource Innovations & Solutions, Inc. (HURIS)