



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



February 12, 2018

DIVISION MEMORANDUM

No. 122, s. 2018

**URGENT FEEDBACK CONFERENCE OF ALL SENIOR HIGH SCHOOL (SHS)
SCHOOL HEADS AND SCHOOL SHS FOCAL PERSONS**

TO : Assistant Superintendents
Chief Education Program Supervisors
Education Program Supervisors/Coordinators
District Supervisors/OICs/SEPS/EPS II
Public and Private Secondary School Heads

1. This Office announces the conduct of an Urgent Feedback Conference of All Senior High School (SHS) School Heads and School SHS Focal Persons in the following dates and venue, to wit:

No.	Area	Schedule	Venue
1.	North Area Public and Private Senior High Schools (SHS) NO PROXY ALLOWED.	February 15, 2018	Ecotech Center Partner Hotel – Hotel Fortuna, Borromeo St., Cebu City
2.	South Area Public and Private Senior High School (SHS) NO PROXY ALLOWED.	February 16, 2018 <i>Participants are entitled to Compensatory Time Off (CTO).</i>	Ecotech Center Partner Hotel – Hotel Fortuna, Borromeo St., Cebu City

2. The conference aims to discuss the findings of the SHS Form 9 checking last February 5 – 9, 2018 and to prepare a catch-up plan to ensure that all deficiencies will be corrected and addressed properly by the schools. All participating schools with deficiencies are required to bring and submit proposals and explanation letter.


3. Please submit also corrected SF 7 for Senior High School personnel only which specifies the specialization of the teacher and their corresponding NC and TMC level. (ex. TLE – Cookery – NC III and TMC)

4. All schools are likewise required to submit catch-up plan for the national certification of their students in their TVL offerings and to qualified TVL elective for GAS strand. Be it noted that based on the SF 5B submission during the checking, only very few schools have submitted their students for certification.

7. Travelling expenses and a registration fee of Five Hundred Pesos (P 500. 00) for meals, snacks and venue rental are chargeable against local/school MOOE funds, while travelling, accommodation, meals, snacks and other incidental expenses of division personnel involved in the conference are chargeable against Division MOOE funds, subject to the usual accounting and auditing rules and regulations

8. This Memorandum serves as Travel Authority of all participants. Please come on time.

9. Immediate and wide dissemination of and strict compliance with this Memorandum is directed.


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Schools Division Superintendent

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