

MARCH 1, 2018

**DIVISION MEMORANDUM**

No. 176, s. 2018

**ADDITIONAL TESDA REQUIREMENTS FOR TRAINER'S METHODOLOGY-1 (TM 1)  
TRAINING AND ASSESSMENT**

**To: Assistant Superintendents  
Chiefs, CID and SGOD  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Secondary School Heads**

1. Attached is Regional Memorandum No. 0126, s. 2018, entitled, "Additional TESDA Requirements for Trainer's Methodology 1 (TM 1) Training and Assessment."
2. The TLE/TVE and TVL teacher applicants-takers are advised to secure Industry Work Immersion Certification of at least 2 years through the following:
  - Work experience during practicum in college;
  - Work experience from previous employer/s; and
  - Work experience from recently finished Industry Work Immersion.
3. Relative to this, TLE/TVE and TVL takers are advised to submit their Work Immersion Certifications to this Office (Attention: Dr. Corazon C. Pumar, EPS-TVL/TLE) on or before March 15, 2018.
4. Immediate dissemination of and compliance with this Memorandum is directed.

  
**RHEA MARA A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

Telephone Numbers:

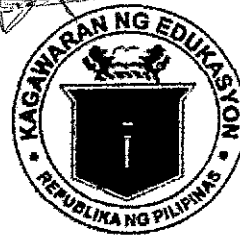
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REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0126, s. 2018

FEB 19 2018

**ADDITIONAL TESDA REQUIREMENTS FOR TRAINER'S METHODOLOGY – I (TM-I) TRAINING AND ASSESSMENT**

To: Schools Division Superintendents


1. This Office informs the Schools Division Offices re the additional TESDA requirements for the applicants to the Trainer's Methodology – I (TM-I) Training and Assessment. The TLE/TVE and TVL teacher applicants – takers are advised to secure Industry Work Immersion Certification of at least 2 years through the following:

- Work experience during practicum in college;
- Work experience from previous employer/s;
- Work experience from just recently finished taking the Industry Work Immersion.

2. All required documents as soon as complied by the applicants/takers will be indorsed to TESDA - RO7 by this Office for validation, scheduling of training and assessment, and the assignment of Assessment Center. There are pending documents/National Certifications (NCs) earned by these teachers that belong to the List of 93 Training Regulations (TRs) out of the 264 Training Regulations (TRs) requiring Industry Work Experience/Immersion with TESDA Board Resolution. (Please see attached enclosure).

3. The TLE/TVE and TVL Division Supervisors are advised to submit all the collected certifications submitted by the teachers to the CLMD office, DepEd-RO VII, Sulon, Lahug, Cebu City on or before **March 28, 2018**.

4. Immediate dissemination and compliance with this Memorandum is directed.

  
**JULIE A. JERUTA, Ph.D., CESO IV**  
Director III  
Officer – in – Charge

JAJ/STJ/EBE, Jr./rvv  
CLMD'18

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. No.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

**“ EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat ”**

LIST OF 93 OUT OF THE 264 TRs REQUIRING INDUSTRY WORK EXPERIENCE						
Sector	No.	Qualification Title	Date Promulgated	Qualification Code	Required Min. No. of Years of Industry Experience of Trainer	
Agriculture Forestry and Fishery (25 Qualification)	1	Grains Production NC II	12/16/15	AFFGRP215	2	
	2	Sugarcane Production NC II		AFFSCP215	2	
	3	Seaweeds Production NC II		AFFSWP215	2	
	4	Organic Agriculture Production NC II	09/17/12	AFFOAP212	1	
	5	Agricultural Machinery Operators NC II	03/30/16	AFFAMO216	2	
	6	Agroentrepreneurship NC II	3-Feb-17	AFFAGE217	2	
	7	Agroentrepreneurship NC III	3-Feb-17	AFFAGE317	2	
	8	Agroentrepreneurship NC IV	3-Feb-17	AFFAGE417	2	
	9	Driving NC II	12/09/04	ALTDV205	1	
	10	Driving (Passenger Bus/Straight Truck) NC III	01/14/11	ALTDVB311	1	
	11	Driving (Articulated Vehicle) NC III		ALTDVA311	1	
	12	Automotive Servicing NC I		ALTATS113	2	
		13	Automotive Servicing NC II	12/17/13	ALTATS213	2
		14	Automotive Servicing NC III	ALTATS313	2	
		15	Automotive Servicing NC IV	ALTATS413	2	
Chemicals / Plastics / Petrochemicals (1 Qualification)	16	Chemical Process Operations NC III	03/30/16	CPPCPO316	3	
	17	Masonry NC II		CONMAS205	2	
	18	Masonry NC I		CONMAS106	1	
	19	Construction Painting NC II	06/16/15	CONCOP215	6 mos.	
	20	Plumbing NC I	10/01/14	CONPLM114	2	
	21	Plumbing NC II		CONPLM214	2	
	22	Plumbing NC III		CONPLM314	5	
	23	Reinforcing Steel Works NC II	12/17/13	CONRSW213	2	
Decorative Crafts (2 Qualification)	24	Jewelry Making (Fine Jewelry) NC II	11/25/10	DCRJMF210	5	
25	Jewelry Making (Fine Jewelry) NC III	DCRJMF310		5		
Electrical & Electronics	26	Electrical Installation and Maintenance NC II	12/16/15	CONEIM215	2	
	27	Electrical Installation and Maintenance NC III		CONEIM315	3	
	28	Consumer Electronics Servicing NC-IV		ELCCES407	2	
	29	Mechatronics Servicing NC II	06/16/15	ELCMEC215	2	
	30	Mechatronics Servicing NC III		ELCMEC315	2	
	31	Mechatronics Servicing NC IV	12/16/15	ELCMEC415	2	
	32	Instrumentation and Control Servicing NC IV	12/14/06	ELCICS407	2	
	33	Electronics Back-End Operation NC II	12/16/15	ELCEBO215	2	
	34	Electronics Front-of-Line Operation NC II		ELCEFO215	2	
	35	Semiconductor Back-End Operation NC II		ELCSBO215	2	
	36	Semiconductor Front-of-Line Operation NC II		ELCSFO215	2	
	37	Hard Disk Drive (HDD) Front-of-line Operation NC II		ELCHFO215	2	
	Human Health / Health Care (14 Qualification)	38	Health Care Services NC II	08/04/05	HHCHCS205	2
39		Hot (Vibromassage) NC II	8/29/08	HHCHIL208	2	
40		Pharmacy Services NC III	12/16/15	HHCPHA315	2	
41		Biomedical Equipment Services NC II	04/20/06	SOCBES206	2	
42		Massage Therapy NC II		HHGMAT206	2	
43		Emergency Medical Services NC II	12/17/13	HHGEMS213	2	
44		Barangay Health Services NC II	12/14/06	HHGBHS207	2	
45		Ophthalmic Lens Services NC II	12/19/07	SOGOLS208	2	
46		Dental Laboratory Technology Services NC I	04/11/08	HHGDLT108	5	
47		Dental Laboratory Technology Services (Fixed Dentures/Restorations) NC II	04/08/10	HHGDSF210	5	
48		Dental Laboratory Technology Services (Removable Dentures/Appliances) NC II		HHGDSR210	5	
Heating, Ventilation, Airconditioning and Refrigeration (5 Qualification)	49	Land-based Transport Refrigeration Servicing NC II	12/16/15	HVCLRS215	2	

**LIST OF 93 OUT OF THE 264 TRs REQUIRING INDUSTRY WORK EXPERIENCE**

Sector	No.	Qualification Title	Date Promulgated	Qualification Code	Required Min. No. of Years of Industry Experience of Trainer
	50	Medical Transcription NC II	10/26/06	ICTMDT207	6 mos.
	51	Medical Coding and Claims Processing NC II	09/16/15	ICTMCC315	2
Logistics (1 Qualification)	52	Warehousing Services NC II	12/16/15	LOGWHS215	2
Maritime (3 Qualification)	53	Marine Electricity NC II	09/19/08	MTMME1208	2
	54	Ship's Catering Services NC I	05/17/13	MTMSCS113	2
	55	Ship's Catering NC III (Ship's Cooks)	10/01/14	MTMSCC314	2
Processed Food & Beverages (7 Qualification)	56	Food Processing NC II	05/16/15	PFBFOP215	2
	57	Slaughtering Operations (Large Animal) NC II		PFBLL216	2
	58	Slaughtering Operations (Swine) NC II	03/30/16	PFBLLS216	2
Social, Community Development and Other Services (18 Qualification)		Personal Care			
	59	Hairdressing NC II	11/25/10	SOCHDR210	2
	60	Hairdressing NC III		SOCHDR310	3
	61	Beauty Care NC II	08/04/05	SOCBEC205	2
	62	Beauty Care NC II		SOCBEC305	3
	63	Barbering NC II	11/25/10	SOCBRB210	2
	64	Beauty Care Services (Nail Care) NC II		SOCBCN211	2
	65	Beauty Care Services (Nail Care) NC III	10/07/11	SOCBCN311	2
		Performing Arts			
	66	Performing Arts (Dance) NC II		SOCPAD205	3
	67	Performing Arts (Song) NC II	08/24/05	SOCPAS205	2
		Others			
	68	Bookkeeping NC III	11/22/07	SOCBKP208	3
	69	Lifeguard Services NC II	12/16/15	SOCLGS215	2
	70	Lifeguard Services NC III		SOCLGS315	4
Tourism (Hotel and Restaurant) (18 Qualification)	71	Bread and Pastry Production NC II	07/13/09	TRSBPP213	2
	72	Commercial Cooking NC III		TRSCOK307	3
	73	Commercial Cooking NC IV	04/20/07	TRSCOK407	3
	74	Food and Beverage Service NC IV		TRSFBS407	3
	75	Housekeeping NC III		TRSHSK308	3
	76	Housekeeping NC IV	11/22/07	TRSHSK408	3
	77	Events Management Services NC III		TRSEMS308	3
	78	Attraction & Theme Parks Operation NC II		TRSATP208	3
	79	Tourism Promotion Services NC II	06/16/15	TRSTPS215	3
	80	Cookery NC II	10/01/14	TRSCOK214	3
	81	Local Guiding Services NC II		TRSLGS213	2
	82	Front Office Services NC II		TRSFOS213	2
	83	Food and Beverage Services NC II		TRSFBS213	2
	84	Food and Beverage Services NC III		TRSFBS313	3
	85	Barending NC II		TRSEAR213	2
	87	Diesel Power Plant Operation and Maintenance NC II		UTLDPP208	2
	88	Diesel Power Plant Operation and Maintenance NC III		UTLDPP308	2
	89	Transmission Line Installation and Maintenance NC II	12/18/08	UTLTL209	5
	90	Electric Power Distribution Line Construction NC II	11/25/10	UTLDLC210	2
	91	Garbage Collection NC I		UTLLGC115	2
	92	Sanitary Landfill Operations NC III	06/16/15	UTLSLO315	3
	93	Sanitary Landfill Operations NC II	12/16/15	UTLSOI215	5

As of July 6, 2017

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
East Service Rd., South Superhighway, Taguig, Metro Manila

**98<sup>th</sup> TESDA Board Meeting**  
06 June 2017, Tuesday 1:00 PM  
7<sup>th</sup> Floor TESDA Board Room, Office of the Chair  
Taguig City, Metro Manila

**Resolution No. 2017- 31**  
(Page 1 of 3 pages)

**ADOPTION OF THE REVISED TRAINEE ENTRY REQUIREMENT  
FOR TRAINERS METHODOLOGY (TM) LEVEL I**

**WHEREAS**, the Philippine TVET Trainers Qualification Framework (PTTQF) is a system that provides competency standards for TVET trainers and assessors who are involved in the training delivery, competency assessment, training design/development and training supervision; and certifies the competence of TVET trainers at different roles and levels of technical training.

**WHEREAS**, under the PTTQF, TVET trainers are categorized into four (4) qualification levels as follows: Trainer Qualification I - Trainer/Assessor; Trainer Qualification II - Training designer/developer; Trainer Qualification III - Training Mentor; and Trainer Qualification IV - Master Trainer.

**WHEREAS**, TESDA Board Resolution No. 2010-16 approved the promulgation and publication of Training Regulations on Trainer Qualification (TQ) Level I on November 25, 2010.

**WHEREAS**, the Training Regulations on Trainers Qualification Level I was retitled to Trainers Methodology Level I on May 25, 2011 thru TESDA Board Resolution No. 2011-08.

**WHEREAS**, the Training Regulations for TM Level I indicates that one of the trainee entry requirements is "graduate of baccalaureate degree or equivalent in training/ experience along the field of Technical-Vocational Education and Training".

**WHEREAS**, the "equivalent in training/ experience along the field of Technical-Vocational Education and Training" entails clarification; hence, the need to define and specify "equivalent in training/ experience along the field of Technical-Vocational Education and Training".

**WHEREAS**, the TESDA recognizes the different delivery modalities (i.e. Institution-based, enterprise based, and community-based) in TVET, and that the trainer entry requirements vary per delivery mode.

**NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, that:  
1) The TESDA Board approves and adopts the revised Trainee Entry Requirements for Trainers Methodology (TM) Level I, based on the different training delivery modalities.

Republic of the Philippines  
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 East Service Rd., South Superhighway, Taguig, Metro Manila

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**Resolution No. 2017- 31**  
 (Page 2 of 3 pages)

**ADOPTION OF THE REVISED TRAINEE ENTRY REQUIREMENT  
 FOR TRAINERS METHODOLOGY (TM) LEVEL I**

A. Completed any of the following minimum requirements for education, and relevant industry and teaching experience:

MINIMUM REQUIREMENTS FOR:			CODE	TRAINING DELIVERY MODALITIES				
Education	Relevant Industry Experience	Teaching Experience		Institution - Based		Enterprise -Based Training	Community- Based Training	
				Public TVIs (TTIs/SUCs/LUCs/NGAs)				Private TVIs
				Plantilla Positions (w/ corresponding CSC/ PRC/ LET eligibility)	Casual/ Contractual / Job Orders			
Graduate BS Degree (including thru ETEEAP)			TM-I-3	✓ 2 <sup>nd</sup> Level				
Completed 2 years college education (at least 72 units)	At least 2 years		TM-I-2.a	✓ 1 <sup>st</sup> Level	✓	✓		
		At least 2 years actual in TVET	TM-I-2.b	✓ 1 <sup>st</sup> Level	✓	✓		
		At least 4 years as Assistant or Demo Trainer	TM-I-2.c					
10 years Basic Education; Certificate Holder under Alternative Learning System or passer of the Philippine Educational Placement Test (PEPT)	At least 6 years	At least 2 years actual in TVET	TM-I-1.a	[REDACTED]	[REDACTED]	[REDACTED]	✓	
		At least 4 years as Assistant or Demo Trainer	TM-I-1.b				✓	
	At least 6 years and plus 2 years Supervisory	TM-I-1.c	✓					
	At least 6 years	TM-I-1.d					✓	

- B. Certified in NC Level higher than the Qualification to be handled provided if such TR exists;
- C. Must possess appropriate and effective oral and written communication skills; and
- D. Must have met the required number of years of relevant industry working experience per promulgated Training Regulations of the particular qualification to be handled.

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
East Service Rd., South Superhighway, Taguig, Metro Manila

**98<sup>th</sup> TESDA Board Meeting**  
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Taguig City, Metro Manila


**Resolution No. 2017- 31**  
(Page 3 of 3 pages)

**ADOPTION OF THE REVISED TRAINEE ENTRY REQUIREMENT  
FOR TRAINERS METHODOLOGY (TM) LEVEL I**

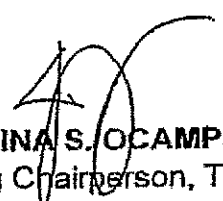
2) **General Repeal Clause.** Except as in letter "D" in the table above, all other issuances of the TESDA Board or the TESDA Secretariat that are inconsistent herewith are considered either repealed or amended as the case may be.

**BE IT RESOLVED FINALLY,** that copy of this Resolution be disseminated to all concerned.

Adopted this 6<sup>th</sup> day of June 2017.

  
**ANNA LIZA A. DE GUZMAN**  
Acting Board Secretary

Attested by:

  
**USEC. DINA S. OCAMPO**  
Presiding Chairperson, TESDA Board  
Undersecretary, Department of Education