

Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



March 19, 2018

DIVISION MEMORANDUM

No. 2/2 S. 2018

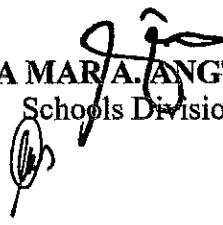
**PROGRAM ORIENTATION OF THE SCHOOL-BASED  
TREE-GROWING PROJECT OF THE RAMON  
ABOITIZ FOUNDATION INCORPORATED**

TO: Assistant Superintendent  
Division Supervisors/Coordinators  
SEPS and EPS II  
District Supervisors/OIC's  
Elementary and Secondary School Heads

1. The field is hereby informed of the conduct of a One-Day Program Orientation of the School-Based Tree Growing spearheaded by the Ramon Aboitiz Foundation Incorporated on the following dates and venues stipulated below:

District	No. of Schools	Date	Venue
1. Samboan	18	March 16, 2018 at 10:00 AM	Samboan CS
2. Santander	15	March 20, 2018 at 9:00 AM	Santander CS
3. Oslob	21	March 20, 2018 at 1:30 PM	Oslob CS
4. Boljoon	14	March 22, 2018 at 9:00 AM	Boljoon CS
5. Argao I	22	March 22, 2018 at 9:00 AM	Argao I CS
6. Argao II	25	March 22, 2018 at 1:30 PM	Argao II CS
7. Alcoy	11	March 23, 2018 at 9:00 AM	Alcoy CS
8. Dalaguete I	20	March 23, 2018 at 9:00 AM	Dalaguete I CS
9. Dalaguete II	22	March 23, 2018 at 2:00 PM	Dalaguete II CS

2. Participants of the said program orientation are the Division NGP Coordinator, District Supervisors, School Principals, School and District EPP and TLE In-Charge or Coordinators of the above-mentioned districts.
3. Host schools are directed to please prepare the venue.
4. Travelling and other incidental expenses of the participants shall be charged against local school MOOE funds, while expenses incurred by the Division Personnel shall be charged against Division Funds, subject to its availability and the usual accounting and auditing rules and regulations.
5. This memorandum serves as participants' **Authority to Travel**.
6. Immediate dissemination of and strict compliance with this Memorandum is directed.

  
**RHEA MARA ANGTUD, Ed. D., CESO VI**  
Schools Division Superintendent

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