



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



March 20, 2018

DIVISION MEMORANDUM

No. 214, s. 2018

**SCHOOL YEAR 2017-2018 K TO 12 BASIC EDUCATION PROGRAM END OF THE
SCHOOL YEAR RITES**

TO : Assistant Superintendents
Chiefs of SGOD and CID
Division Supervisors/Coordinators
SEPS and EPS 2
District Supervisors/OICs
Elementary and Secondary School Heads

1. For the information and guidance of all concerned, attached herewith is DepEd Order 06 s. 2018 dated February 15, 2018 entitled "School Year 2017-2018 K to 12 Basic Education Program End of the School Year Rites", informing all concerns regarding the guidelines in the conduct of the Graduation Rites and Moving-Up Ceremonies.
2. For the details, please refer to the attached DepEd Order.
3. Immediate dissemination of this memorandum is enjoined.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

Telephone Numbers:

| | |
|--|----------------|
| Schools Division Superintendent: | (032) 255-6405 |
| Asst. Schools Division Superintendent: | (032) 414-7457 |
| Accounting Section: | (032) 254-2632 |
| Disbursing Section: | (032) 255-4401 |
| Admin/Legal: | (032) 253-7847 |

Website : www.depedcebuprovince.com

E-mail Add: depedcebuprovince@yahoo.com



Republic of the Philippines
Department of Education

15 FEB 2018

DepEd ORDER
No. **06**, s. 2018

**SCHOOL YEAR 2017-2018 K TO 12 BASIC EDUCATION PROGRAM
END OF SCHOOL YEAR RITES**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Secretary, ARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. For School Year (SY) 2017-2018, the Department of Education (DepEd) announces the conduct of the following **End of School Year Rites**:

| Grade Level Completers | Ceremony | Proof of Completion |
|--|-------------------------|---|
| Kindergarten | Moving Up or Completion | Kindergarten Certificate (Enclosure No. 1) |
| Grade 6 | Graduation | Elementary Certificate (Enclosure No. 2) |
| Grade 10 | Moving Up or Completion | Junior High School Certificate (Enclosure No. 3) |
| Grade 12 learners from a. Schools with DepEd-approved K to 12 transition plan b. Schools with permit to operate Senior High School since 2014 c. International schools with K to 12 Program | Graduation | Senior High School Diploma (Enclosure No. 4) |

2. The 2018 ceremonies shall focus on the theme *Mag-aaral ng K to 12: Handa sa Hamon ng Buhay* (K to 12 Learners: Ready to Face Life's Challenges). Schools, divisions, or regions may translate the theme in Mother Tongue. This theme highlights the role of K to 12 Basic Education Program in harnessing the skills and competencies of the Filipino learners to face life's challenges.

3. As announced in Enclosure No. 1 of DepEd Order (DO) No. 25, s. 2017 entitled School Calendar for School Year 2017-2018, the end of school year rites should be scheduled not earlier than **April 2, 2018** but not later than **April 6, 2018**. Schools, divisions, or regions with an extended school year will have to be guided by their approved revised school calendar.

4. All Grade 12 learners are required to take the Basic Education Exit Assessment (BEEA) which will be conducted before April 6, 2018. Details of the examination will be issued on a separate memorandum.

5. In line with the government's austerity program, DepEd reiterates the following policies:

- a. Graduation rites should be simple but meaningful which encourage civil rights, a sense of community, and personal responsibility. While these rites mark a milestone in the life of the learners, these should be conducted without excessive spending, extravagant attire, or extraordinary venue;
- b. Moving Up or Closing Ceremonies should be simple involving only the learners, their parents and the school; and
- c. Non-academic projects such as attendance to field trips, film showing, junior-senior promenade, and other school events should not be imposed as requirements for graduation or completion.

For Public Schools only

- d. Expenses relative to the activity should be charged to the school's Maintenance and Other Operating Expenses under the 2018 Budget;
- e. Any DepEd personnel should **not be allowed to collect any graduation/moving up/closing ceremony fees or any kind of contribution**; and
- f. Contribution for the annual yearbook, if any, should be on a voluntary basis.

6. Use of enclosed completion certificate and diploma templates:

| | |
|--|---|
| For private elementary and secondary schools, technical and vocational institutions (TVIs), and higher education institutions (HEIs) including state universities and colleges (SUCs) and local universities and colleges (LUCs) | The use of the enclosed completion certificate and diploma templates is optional. The signature of the school head is required, while the signature of the schools division superintendent is not required. |
| For public elementary and secondary schools | The use of the enclosed completion certificate and diploma templates is required . |

7. Awarding of honors to learners from Grades 1 to 12 shall follow the guidelines stipulated in DO 36, s. 2016 entitled Policy Guidelines on Awards and Recognition for K to 12 Basic Education Program.

8. Further, the end of school year rites and moving up or closing ceremony should be conducted in an appropriate solemn ceremony befitting the learners and their parents, and **shall not be used as a political forum**.

9. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary