

Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



March 21, 2018

NUMBERED MEMORANDUM  
No. 219 s. 2018

**1<sup>st</sup> NATIONAL TRAINING FOR TEACHERS ON MANAGEMENT AND SCHOOL LEADERSHIP DEVELOPMENT PROGRAM ON SCHOOL GOVERNANCE AND OPERATION**

**TO : Assistant Superintendent  
Division Supervisors/Coordinators  
SEPS and EPS II  
District Supervisors/OIC's  
Elementary and Secondary School Heads**

1. The field is hereby informed of the conduct of the 1<sup>st</sup> National Training for Teachers On Management and School Leadership Development Program on School Governance and Operation on the dates and venues specified in the attached letter.
2. Participants to the said three -day activity are those interested principal aspirants, school heads, teacher-in-charge (TICs), master teachers, senior high school teachers and teachers from both elementary and secondary schools who need training to be promoted as principal and other candidates who are being considered for the position who do not have prior experience as a school head.
3. For the details of the said training, please refer to the attached letter of invitation.
4. Please be guided accordingly.

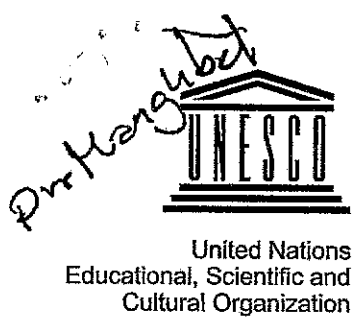
  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent 

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Society for Management Assistance of Professional Educators and Youth Related issues in Training, Education and Resources  
**SMARTER PHILIPPINES INC.**  
 Accredited Member: NATIONAL ASSOCIATION OF UNESCO CLUBS OF THE PHILIPPINES

March 09, 2018

**DR. RHEA MAR A. ANGTUD**  
 Schools Division Superintendent  
 Division of Cebu  
 Baex Building, Capitol Cebu City

MADAM:

Greetings!

In support to the Republic Act 9155 and Department of Education Order No. 32 series of 2010, we are please to informed the conduct of **1st National Training for Teachers on Management and School Leadership Development Program on School Governance and Operation** with the theme: *Building Education Bridges: 21<sup>st</sup> Century Innovation for School Leadership and Management on the following dates and venues:*

April 13-15, 2018	Teachers Camp Baguio City
April 27 - 29, 2018	GV Towers Hotel Cebu City
August 25 - 27, 2018	Tagaytay Country Hotel, Tagaytay City

The training aims to improve the capacity of the school heads as well as the teachers and aspirants to handle the responsibility. The training program anchored on the National Competency-based Standards for School Heads.

This conference is a joint effort of SMARTER Philippines, Inc. in cooperation with Department of Education, Commission on Higher Education, National Association of UNESCO Clubs in the Philippines and CITECH Institute.

Participants are the **principal aspirants, school heads, teachers in charge (TICs), master teachers, senior high school teachers, and teachers from both elementary and secondary schools** who need training to be promoted as principal and other candidates who are being considered for the position who do not have prior experience as a school head. In this training the teachers is expected to apply learned competencies in improving the school.

Along this line the organization, SMARTER Philippines, Inc. is humbly requesting your good office to please endorse the training with in your area of jurisdiction.

The registration and traveling expenses of the participant are chargeable against MOOE, local funds, canteen funds and sponsorships from private entities and individuals, subject to availability of funds and usual accounting and auditing rules and regulation.

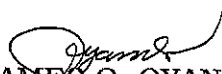
You can reach the organizers thru mobile number 09565138130 or email address: [smarterphilippines@yahoo.com](mailto:smarterphilippines@yahoo.com)

Hoping that this request will merit your outmost consideration.

Thank you and God Bless!

Attached Advisory #33

Yours truly,

  
**JAMES O. OYANDO, PhD**  
 Chairman, SMARTER Philippines, Inc.



United Nations  
Educational, Scientific and  
Cultural Organization

Society for Management Assistance of Professional Educators and  
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**REGISTRATION PROCESS:**

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1. The registration fee is **Php. 3,500.00** collected shall be use directly pay expenses for the 2 meals and 4 snacks, review materials or CDs', IDs, Bag and other training paraphernalia. **ACCOMMODATION IS NOT INCLUDED**

Baguio Area	<ol style="list-style-type: none"> <li>1. Free accommodation (3days and 2 nights) <b>first 50 participants</b> Registered online on the first come, first serve basis. <b>DEADLINE March 18, 2018.</b> NOTE: No Breakfast and No Dinner.</li> <li>2. DISCOUNTED RATE: 3,000.00 for 10 participants / members in a group.</li> <li>3. ONLY MEMBERS of SMARTER Philippines, Inc. can avail 10% discount.</li> </ol>
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Cebu Area	<ol style="list-style-type: none"> <li>1. Free accommodation (3days and 2 nights) <b>first 20 participants</b> Registered online on the first come, first serve basis. <b>DEADLINE March 18, 2018.</b> NOTE: No Breakfast and No Dinner.</li> <li>2. GV TOWERS HOTEL RATE for the Accommodation if you can not avail the first 20 participants before the deadline: Php. 375.00 per night/person - QUADSHARING.</li> <li>3. DISCOUNTED RATE: Php. 3,000.00 for 10 participants / members in a group.</li> <li>4. ONLY MEMBERS of SMARTER Philippines, Inc. can avail 10% discount.</li> </ol>
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2. To ensure your participation, please send your registration form to the SMARTER Philippines, thru email account: **smarterphilippines@yahoo.com**
  - 2.1 submit your email address or facebook account we will send the registration form.
  - 2.2 download the registration form and Fill-out.
3. Before completing the registration form, please make sure that you have already paid the registration fee and the deposit slip with you.
4. All participants will REGISTER thru online registration. Send your registration fee thru BANCO DE ORO account number 008610099186account name: RONALYN V. OYANDO. Please scan your deposit slip together with the registration form.
  - 4.1 Verification of the registration form
  - 4.2 The organizer will send the acknowledgement or official receipt before or during the training.
5. The participants are expected to arrive a day before the training. Upon arrival please proceed to the registration area to claim your training paraphernalia starts from 8:30 AM -11:30 AM which can be done individually or per institution.

5.1 **ONLINE REGISTERED PARTICIPANTS ARE GIVEN PRIORITY.**

6. Suggested accommodation during your stay. Contact the following Hotels for your reservation.

Teachers Camp Baguio City	074 - 442 - 3517
GV Towers Hotel, Cebu City	032 -253 - 6518
	032 - 416 - 0000
	0917 - 3090-655
Tagaytay Country Hotel	0946 - 413 - 3310
	0946 - 413 - 3097

7. Please visit our website or facebook account SMARTER Philippines.
8. You can reach the organizers thru mobile numbers:  
GLOBE: 09565138130 / 09052648664  
SMART: 09212154408 /email address:**smarterphilippines@yahoo.com**



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**TRAINING MATRIX**

DAY	TIME	ACTIVITIES
FRIDAY	8:30 AM – 12:00 NN	<b>REGISTRATION</b>
	1:30 P.M – 2:30 P.M	<b>OPENING REMARKS</b>
		National Anthem Invocation Opening Remarks Welcome Address Training and Program Orientation Training Proper
	2:30 P.M – 3:00 P.M	<b>Domain 1 SCHOOL LEADERSHIP</b>
	3:00 P.M – 5:00 P.M	<b>Domain 7 PERSONAL AND PROFESSIONAL ATTRIBUTES AND INTERPERSONAL EFFECTIVENESS</b>
SATURDAY		
	8:00 A.M – 8:30 A.M	Opening Remarks (Recapitulation)
	8:30 A.M – 12:00 N.N	<b>Domain 2 INSTRUCTIONAL LEADERSHIP</b>
	12:00 N.N – 1:00 P.M	LUNCH BREAK
	1:00 P.M – 5:00 P.M	<b>Domain 6 SCHOOL MANAGEMENT AND OPERATION</b>
SUNDAY		
	8:00 A.M – 8.30 A.M	Opening Remarks(Recapitulation)
	8:30 A.M – 12:00 NN	<b>Domain 3 CREATING A STUDENT CENTERED LEARNING CLIMATE</b>
		<b>Domain 5 PARENTAL INVOLVEMENT AND COMMUNITY PARTNERSHIP</b>
	1:00 P.M – 4:00 P.M	<b>Domain 4 HUMAN RESOURCE MANAGEMENT AND PROFESSIONAL DEVELOPMENT</b>
	4:00 P.M – 5:00 P.M	<b>CLOSING PROGRAM</b> <ul style="list-style-type: none"> <li>• Opening Prayer</li> <li>• Pilipinas Kong Mahal</li> <li>• Impression Participants</li> <li>• Acceptance &amp; Challenges</li> <li>• Distribution of Speaker's Certificates</li> <li>• Distribution of Facilitators' Certificates</li> <li>• Distribution of Participant's Certificates</li> <li>• Closing Remarks</li> </ul> <b>HOME SWEET HOME</b>