



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO BUILDING Sudlon , Lahug ,Cebu City



DIVISION MEMORANDUM
No. 233, s. 2018

**CONDUCT OF REMEDIAL AND ADVANCEMENT CLASSES DURING SUMMER
FOR THE K TO 12 BASIC EDUCATION PROGRAM**

TO : Assistant School Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Division Coordinators/Unit Heads
Senior Education Program Specialists (SEPSs)
School Heads/Administrators of Public and Private Elem. & Sec. Schools

1. Pursuant to DepED Order No. 13, s. 2018 re **Implementing Guidelines on the Conduct of Remedial and Advancement Classes During Summer for the K to 12 Basic Education Program**, this Office hereby reinforces strict adherence to the provisions stipulated therein. Enclosed is the copy.

2. School Heads of public and private schools offering Summer Classes from Grades 4 to 12 are required to submit a letter of request to offer Summer Classes with the accomplished documents (Enclosures 1-5) indicated below to the Office of the Public Schools District Supervisors (PSDSs) on or before April 6, 2018. PSDSs shall submit a Consolidated Report on Summer Class 2018 and shall endorse the same to this Office through the SGOD, **attention: Dr. Novie O. Mangubat** on or before April 12, 2018.

Enclosure 1: List of Students Who Will Take Up Remedial and Advancement Classes

Enclosure 2: List of Least Mastered Competencies of the Learner on the Subject Are Where He/She Failed

Enclosure 3: Tentative List of Learning Area/s to Be Offered Per Grade Level
(Please attach Class Schedule)

Enclosure 4: Parent's Consent of Learners/Students Who Will Attend Summer Classes

Enclosure 5: List of Teachers and the Subjects They Will Teach

3. The Order articulates the schedule of Summer Classes to be done within 6 weeks which will start on the 2nd Monday of April 2018. Thus, our Division shall hold this year's Summer Classes on April 10-May 19, 2018.

4. DepED Order No. 8, s. 2015 on **Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program (BEP)** shall be the basis for the computation and issuance of the Recomputed Final Grade (FRG) of the students/learners.

5. The Chiefs of SGOD and CID shall collaborate in establishing a mechanism to ensure the smooth conduct of the said Summer Classes.

6. For your proper guidance and strict compliance.


RHEA MARIA ANGTUD, Ed.D., CESO VI
Schools Division Superintendent 

Educating for a Strong Republic

Website	: www.depedcebuprovince.com
E-mail Add	: depedcebuprovince@yahoo.com
Schools Division Superintendent	: (032) 255-6405
Admin/legal	: (032) 253-7847
Asst. Schools Division Superintendent	: (032) - 414-7457
Accounting Section	: (032) 254-2632
Disbursing Section	: (032) 253-7847

Republic of the Philippines
Region VII, Central Visayas
CEBU PROVINCE DIVISION

_____ School

List of Students Who Will Take Up Remedial or Advancement Classes
Summer 2018

Grade Level: _____

Male:

No.	Names of Students		
	Surname	First Name	Middle Name
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Female:

No.	Names of Students		
	Surname	First Name	Middle Name
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Prepared by:

_____ School Head

Republic of the Philippines
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CEBU PROVINCE DIVISION

_____ School

Tentative List of Learning Area/s to Be Offered Per Grade Level
(Please attach Class Schedule)
Summer 2018

Grade Level	Learning Area/s to be Offered
4	
5	
6	
7	
8	
9	
10	

School Principal

Note: Class Schedule shall be prepared by the Teacher handling the Summer Classes and shall be approved by the School Principal.

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_____ School

PARENTS' CONSENT OF LEARNERS/STUDENTS WHO WILL ATTEND
Summer 2018

I, _____, father/mother/guardian of
_____, Grade _____, hereby gives my
consent to him/her in attending the Remedial/Advancement Classes to be
conducted this Summer 2018 at _____ School,
District of _____.

I am also giving my 100% support for the success of my child in
participating all the learning experiences that he/she will gain from this 6-week
classes; provided that the school shall take full responsibility in keeping him or
her safely inside the school premise.

Signed this _____ day of _____, 2018.

Father/Mother/Guardian

