



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO Building Sudlon , Lahug , Cebu City



April 10, 2018

**DIVISION MEMORANDUM**

No. 245, s. 2018

To: **Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors/Coordinators  
Section Heads/Other Concerned Office Personnel**

1. This Office hereby informs the field for the conduct of the **"Five-day Live-out Training Workshop on the Enhancement of the Deped Cebu Province Information System"** on April 16 -20, 2018 at Ecotech center, Sudlon, Lahug, Cebu City. Registration is at 7:30 to 7:55 and the Opening program will start 8:00 A.M. Participants are encouraged to arrive on time.
2. The Seminar-Workshop is the effort to realize the creation of the envisioned system. It would be also make the system created operational and functional as the participants will be tooled to operate and use it properly.
3. Participants are all Section Heads and one personnel each. They are requested to bring laptop and extension wire. Please see attach for the list of participants.
4. This Memorandum serves as Authority to Travel of the participants, speakers, admin/logistics/technical or training support personnel as well as the other members of the training team/management.
5. Expenses of the said activity, such as, venue, meals and snacks of the participants shall be charged against Division MOOE/HRTD Funds, subject to its availability and the usual accounting and auditing rules and regulations.
6. Wide dissemination of and strict compliance of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

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**"Five-day Live-out Training Workshop on the Enhancement of the Deped Cebu Province Information System" on April 16 -20, 2018**

**LIST OF PARTICIPANTS**

	OFFICE/UNIT /SECTION	OFFICE/SECTION HEAD	Additional Personnel
1	SDS	Dr. Rhea Mar A. Angtud	1
2	ASDS	Dr. Ester A. Fotalan	
3	ASDS	Dr. Cartesa M. Perico	
4	ASDS	Dr. Leah B. Apao	
5	SGOD	Dr. Novie O. Mangubat	
6	CID	Dr. Mary Ann P. Flores	
7	Accounting	Mrs. Riann Villamante	Mrs. Maxima Truya
8	Admin	Mr. Jeremy C. Denampo	Mrs. Joewena La Guardia
9	Dental	Dr. Glynnis O. Guinocor	Dr. Sheis Gador
10	Disbursing	Ms. Ma. Teresa A. Peralta	Mr. Mikko Cabigon
11	EMIS	Mrs. Agustina Albiso	Mr. Kim Lepon
12	Gen. Services	Engr. Ester Roldan	1
13	ICT	Mr. Jun Catubay	Mr. Francis Elnar
14	Legal	Atty. Orville dela Cerna	1
15	Medical	Dr. Virgilio C. Tantuico	1
16	Personnel/HR	Mrs. Jenny C. Bacang	1
17	Personnel/HRD	Mr. Willie M. Adonay, Jr.	
18	Physical Facilities	Engr. April Y. Custodio	1
19	Records	Mr. Floren Semblante	Mrs. Maria Lourdes Aguilar
20	Remittance	Mrs. Lovella Perrales	1
21	Supply	Mr. Patricio Gonzaga	Mr. Diosdado G. Lerio, Jr.
22	Secretariat	Dr. Margarita A. Nierra	Ms. Salina Loquellano Ms. Monina Sarah Pomarejos

Prepared by :

  
**MARGARITA A. NIERRA, Ed.D.**  
Education Program Specialist II -HRD