



April 19, 2018

**DIVISION MEMORANDUM**

No. 270, s. 2018

**LAST CALL FOR SUBMISSION OF RANKLIST FOR MASTER TEACHER (MT)  
POSITIONS SY 2018-2019**

**TO:** Assistant Schools Division Superintendents  
Chiefs, Functional Divisions  
Education Program Supervisors/Coordinators/ SEPS/ EPS  
Public Schools District Supervisors (PSDSs)/District Caretakers/OICs  
Heads/Teachers of Public Elementary and Secondary Schools  
All Others Concerned

1. This is to REMIND the field of the submission of MT applications with corresponding District Ranking SY 2018-2019 for Review and Validation.
2. This is to remind that ONLY pertinent documents with ranklist from Districts/Schools with documents evidences that conduct of ranking in the District/School level has been disseminated in the school are accepted for review by the Division Review Committee.
3. For those who have not submitted, you are hereby reminded to submit to the Division Office your documents and MT ranklist for review and evaluation on or before May 30, 2018. It is appreciated if submission will be done earlier than the set due date.
4. For guidance and strict compliance of all concerned. Immediate and widest dissemination of this Memorandum is desired.

For:

**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

**ESTER A. FUTALAN, Ed. D.**  
Assistant Schools Division Superintendent  
Office In-Charge