



Republic of the Philippines
Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



May 3, 2018

DIVISION MEMORANDUM

No. 301, s. 2018

DIVISION ORIENTATION-WORKSHOP ON THE UTILIZATION OF BUDGET OF WORK & DAILY LESSON PLAN EXEMPLARS FOR MULTIGRADE TEACHING

**To: Assistant Superintendents
Chiefs, CID and SGOD
Education Program Supervisors
District Supervisors/OICs
District Multigrade Coordinators**

1. This office announces the conduct of **Division Orientation-Workshop on the Utilization of Budget of Work & Daily Lesson Plan Exemplars for Multigrade Teaching** at DepEd-Ecotech Center, Lahug, Cebu City on May 28-29, 2018.
2. Participants to this workshop are District Multigrade Coordinators and Multigrade Teachers of those districts having Multigrade Classes. Participants from Camotes Island and identified facilitators are expected to be at the venue late in the afternoon of May 27, 2018. Dinner will be served as their first meal.
3. The activity aims to:
 - a. discuss the importance and proper utilization of the Budget of Work (BOW) and Daily Lesson Plan (DLP) Exemplars for MG Classes;
 - b. create and contextualize teaching strategies and learning resources with the DLP Exemplars; and
 - c. show confidence in improving the teaching-learning processes in MG classes.
4. Expenses for accommodation, meals and snacks, and other expenses relative thereto shall be chargeable against **2017 FS for Multigrade Schools**, subject to availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as participants' Authority to Travel.
6. Immediate and wide dissemination of this Memorandum is desired.


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