



Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF CEBU PROVINCE

IPHO Bldg., Sudlon, Lahug, Cebu City

May 30, 2018

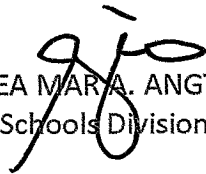
Division Memorandum

No. 346 s. 2018

**MONITORING AND EVALUATION TOOL FOR THE
2018 BRIGADA ESKWELA IMPLEMENTATION**

To : Assistant Schools Division Superintendent
Chiefs of SGOD and CID
Division Supervisors / Coordinators
District Supervisors / OICs
Elementary and Secondary School Heads

1. For the information and guidance to all concerned, attached herewith is the Regional Memorandum No. 0393, s. 2018 entitled "Monitoring and Evaluation Tool for the 2018 Brigada Eskwela Implementation".
2. For the details, please refer to the attached Memorandum.
3. Immediate dissemination and strict compliance of this memorandum is directed.


RHEA MARIA ANGTUD, Ed.D., CESO VI
Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City




MAY 29 2018

REGIONAL MEMORANDUM
No. 0393, s. 2018

**MONITORING AND EVALUATION TOOL FOR THE
2018 BRIGADA ESKWELA IMPLEMENTATION**

To: Schools Division/City Superintendents
Assistant Schools Division/City Superintendents
Officers-in-Charge of Regular and Interim Schools Division
CID/SGOD Chiefs

1. In line with the implementation of the 2018 Brigada Eskwela, all Division Offices are required to use the herein attached tool to monitor and evaluate the activities undertaken during pre-implementation, actual implementation and post implementation of the Brigada Eskwela.
2. May it be noted that this tool is solely for the Brigada Eskwela implementation and has nothing to do with the criteria for the selection of best Brigada Eskwela implementers. The SGOD office, through the M and E Coordinator, is commissioned to consolidate all the responses coming the schools using the weighted mean calculation for Part I of the tool and content analysis for Part II.
3. The consolidated responses in the Division shall be sent to the QAD RO 7 Facebook Account on or before June 11, 2018 for the latter to analyze and develop recommendations for improvement.
4. Utmost compliance with this Memorandum is desired.


SALUSTIANO T. JIMENEZ, CESO VI
OIC-ASSISTANT REGIONAL DIRECTOR
Director III
Officer-in-Charge
Office of the Regional Director

BDT'18
Quality Assurance Division

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
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Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“ ESK 2015: Kanapatan ng Lahat, Pananagutan ng Lahat ”

**MONITORING AND EVALUATION TOOL FOR THE IMPLEMENTATION
OF THE 2018 BRIGADA ESKWELA**
(Adapted from Brigada Eskwela Manual)

Part I.

Instructions: Kindly tick the appropriate box of your observation corresponding to the given indicator.

Numerical Rating	Verbal Description
1	Not Implemented
2	Poorly Implemented
3	Satisfactorily Implemented
4	Well Implemented

Begin here:

No.	A. Pre-Implementation Stage Indicators	1	2	3	4
1	Did the school conduct orientation on the rationale of Brigada Eskwela to its stakeholders prior to the implementation?				
2	Did the school organize Brigada Eskwela Steering Committee?				
3	Did the school organize Brigada Eskwela Working Committee?				
4	Did the school organize Advocacy and Marketing Committee?				
5	Did the school organize Resource Mobilization Committee?				
6	Did the school organize Implementation Committee?				
7	Did the school organize Administrative and Finance Committee?				
8	Did the school organize Documentation Committee?				
9	Did the school conduct orientation on the duties and functions of the organized committees?				
10	Did the school promote Advocacy and Social Marketing prior to the Brigada Eskwela implementation?				
11	Did the school determine the resources needed, tapped partners and volunteers to participate in the Brigada Eskwela?				
12	Did the school meet the working committees to assess the readiness of the school and develop plan of action to be undertaken during the actual implementation of Brigada Eskwela?				
No.	B. Implementation Stage Indicators	1	2	3	4
1	Did the school conduct a Simple Opening Program/Kick-off Ceremony?				
2	Did the school proceed to the organization and briefing of working committee after the opening program?				
3	Did the school Implement the Work Plan on actual implementation?				

4	Did the school record daily accomplishments of the participants and volunteers?				
5	Did the school conduct debriefing of working committees each day of the Brigada Eskwela Week?				
6	Did the school conduct final inspection at the last day of the Brigada Eskwela?				
7	Did the school conduct culminating/closing program to conclude the Brigada Eskwela Week?				
	C. Post Implementation Stage Indicators				
1	Did the school prepare the Final Accomplishment Report of Brigada Eskwela?				
2	Did the school submit the Final Accomplishment Report to the Schools Division Superintendents through its District Supervisor?				
3	Did the school sustain the Brigada Eskwela?				

Part II

Instruction: Answer briefly the following questions:

1. What are the best practices undertaken by the school in the implementation of the Brigada Eskwela?

2. What are the challenges encountered by the school in implementing Brigada Eskwela?

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Quality Assurance Division