

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



June 16, 2018


DIVISION MEMORANDUM
No. 392 s., 2018

**REQUESTING ASSISTANCE FOR THE RETRIEVAL OF DOCUMENTS RELATED
TO THE PROCUREMENT OF VARIOUS EQUIPMENT UNDER DEPED
COMPUTERIZATION PROGRAM (DCP)**

**TO: Assistant Division Superintendents
Education Supervisors/Coordinators
District Supervisors/OIC
Elementary and Secondary School Heads
ICT Development Team
All Others Concerned**

1. Attached herewith are DepED Unnumbered Memorandum dated June 6, 2018 signed by Director Abram Y. C. Abanil and DepED Regional Memorandum no. 0435, s. 2018 entitled **"REQUESTING ASSISTANCE FOR THE RETRIEVAL OF DOCUMENTS RELATED TO THE PROCUREMENT OF VARIOUS EQUIPMENT UNDER DEPED COMPUTERIZATION PROGRAM (DCP)"**.
2. The Department of Education (DepED), Central Office is in the process of reconciling the procured ICT equipment thru DBM-PS due to the Audit Observation Memorandum (AOM) dated May 15, 2018 that some ICT equipment procured made thru DBM-PS in 2004 – 2015 are not recorded in the DepED Book of Accounts.
3. The DepED Information and Communication Service thru Director Abram Y. C. Abanil are requesting assistance for the retrieval of documents related the procurement of various equipment under Deped Computerization Program (DCP) as follows:
 - a. Delivery Receipts
 - b. Property Transfer Reports (PTR) if available; and
 - c. Inspection and Acceptance Reports (IAR)

4. Please submit copy of the necessary documents on or before June 22, 2018 at Division ICT Unit.
5. For more information, please refer to the attached communication and other pertinent documents.
6. Immediate dissemination of this Memorandum is enjoined.


RHEA MARIA A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

rmaa/ictu/efm



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUN 14 2018


REGIONAL MEMORANDUM

No. **0435**, s. 2018

REQUESTING ASSISTANCE FOR THE RETRIEVAL OF DOCUMENTS RELATED TO THE PROCUREMENT OF VARIOUS EQUIPMENT UNDER DEPED COMPUTERIZATION PROGRAM (DCP)

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL CONCERNED

1. The DepEd Central Office is in the process of reconciling the procured ICT equipment thru DBM-PS due to the Audit Observation Memorandum (AOM) dated May 15, 2018 that some ICT equipment procured made thru DBM-PS in 2004-2015 are not recorded in the DepEd Book of Accounts.
2. Attached is a memorandum from Information and Communications Technology Service (ICTS) asking for assistance from the **IT Officers** to retrieve all documents related to the procurement of various equipment under DepEd Computerization Program (DCP) as follows:
 - a. Delivery Receipts;
 - b. Property Transfer Reports (PTR) if available; and
 - c. Inspection and Acceptance Reports (IAR)
3. Advance copy of the ICTS memorandum was sent to the Division ITOs last June 8, 2018 through email so they can start working on the request as ICTS has set a June 15, 2018 deadline.
4. Immediate and wide dissemination of this memorandum is so desired.


JUSTIANO T. JIMENEZ, CESO VI
JULIET A. JEROTA, Ph.D., CESO IV
Regional Director
Officer-in-Charge



Republika ng Pilipinas

Kagawaran ng Edukasyon

Information and Communications Technology Service


MEMORANDUM

06 June 2018

**For : Regional Directors
Schools Division Superintendents**

Attention:

**Regional and Division Supply Officers
Regional and Division IT Officers
Principals and School Heads**

**From : 
ABRAM Y. C. ABANIL
Director IV**

**Subject : Requesting Assistance for the Retrieval of Documents
related to the Procurement of Various Equipment Under
DepEd Computerization Program (DCP)**

The DepEd Central Office is in the process of reconciling the procured ICT equipment thru DBM-PS due to the Audit Observation Memorandum (AOM) dated May 15, 2018 that some ICT equipment procured made thru DBM-PS in 2004 – 2015 are not recorded in the DepEd Book of Accounts.

In this regard, the ICTS would like to request the assistance of IT Officers to retrieve all documents related to the procurement of various equipment under DepEd Computerization Program (DCP) as follows:

- a. Delivery Receipts;
- b. Property Transfer Reports (PTR) if available; and
- c. Inspection and Acceptance Reports (IAR)

Please submit the necessary documents on or before June 15, 2018.

A. For more information on these matter, please direct concerns to:

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Information and Communications Technology Service
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