

June 26 , 2018


Division Memorandum

No. 413, s. 2018

**RAFI SEED 2018 PROGRAM ORIENTATION**

TO : Assistant Superintendents  
Chiefs, CID and SGOD  
Division SEED Point Person  
District Supervisors/OIC's  
District SEED Point Persons

1. Attached is a communication from the Ramon Aboitiz Foundation, Inc. inviting all **Cebu Province District Supervisors** and identified **Division and District SEED Point Persons** to attend the RAFI SEED 2018 Program Orientation on **July 3-4 , 2018** for **South Area** and **July 5-6, 2018** for the **North Area** at the **Alta Village Garden Resort, Cordova , Cebu.**
2. The SEED Point Persons are requested to bring **laptop** and a **smart phone** for the practice use of the **MeasureApp** tools. For more details, kindly refer to the attached communication and other related documents.
3. Transportation and other incidental expenses relative to this activity shall be charged to **School MOOE Funds/ Special Education Fund**, subject to its availability and the usual accounting and auditing rules and regulations
4. This memorandum serves as **Authority to Travel.**
5. Immediate dissemination of this memorandum is desired.

  
RHEA MAR A. ANGTUD, Ed.D., CESO VI  
Schools Division Superintendent

Dr. Cabanilla

DS773A-A



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



MEMORANDUM

TO : DR. RHEA MAR. A. ANGTUD  
SDS, Division of Cebu Province

DR. JOSEPH IRWIN A. LAGURA  
SDS, Division of Toledo City

DR. ROSALIE M. PASAOL  
SDS, Division of Bogu City

DR. GREGORIO CYRUS R. ELEJORDE  
SDS, Division of Naga City

DR. ARDEN D. MONISIT  
SDS, Division of Mandaue City


DR. LEAH P. NOVERAS  
SDS, Division of Talisay City

MR. SENIN P. PAULIN  
SDS, Division of Carcar City

DR. MARILYN S. ANDALES  
SDS, Division of Lapu-Lapu City

MR. BIANITO A. DAGATAN  
SDS, Division of Cebu City

MR. ROSELLER N. GELIG  
SDS, Division of Danao City

FROM :   
SALUSTIANO T. JIMENEZ CECOS, IV  
Assistant Regional Director IV  
Director III  
OIC-Regional Director

SUBJECT: RAFI SEED 2018 PROGRAM ORIENTATION

DATE : June 18, 2018

For the information and guidance of all concerned, enclosed is a communication from the Ramon Aboitiz Foundation, Inc. inviting all DepEd Division Superintendents of Cebu and Cebu Province District Supervisors, identified Division and District SEED Point Persons to attend the RAFI SEED 2018 Program on June 21-21, July 3-4 and July 5-6, 2018 at the Alta Village Garden Resort, Cordova, Cebu.

The Schools Division Superintendents are requested to please issue the corresponding official designation to the Division and District SEED Point Persons in their respective areas.

The SEED Point Persons are requested to bring a laptop and a smart phone for the practice use of the MeasureApp tools. For more details, kindly refer to the attached communication and other related documents.

Travelling and other incidental expenses of the participants shall be charged to Local Funds/ Special Education Fund, subject to the usual accounting and auditing rules and regulations.

This Memorandum shall also serve as Travel Order.

14 June 2018



**JULIET JERUTA, Ph.D., CESO V Director III**  
Regional Director  
Department of Education Region VII

Dear Dr. Jeruta:

Greetings from the Ramon Aboliz Foundation, Inc. (RAFI)

We are pleased to announce the commencement of the **SEED 2018** with its aim to:

- a. Gather and analyze relevant data as bases for strengthening, modifying or introducing; new interventions to improve the quality of public education;
- b. Engage and mobilize school communities;
- c. Promote best practices in Organizational Management, Instruction, Learning Environment and Performance; and
- d. Recognize and reward outstanding school community performance.

A **Program Orientation** is organized for all **Division Superintendents, Cebu Province District Supervisors and SEED Point Persons** for the cascade of the program guidelines, mechanics and updates.

On this light, we seek the assistance of your office in the following:

- **Issuance of official designation of the SEED Point Persons** in the different City Divisions and Cebu Province Districts as indicated in Annex 2.
- **Issuance of memo for the participation** of the above mentioned stakeholders in the Program Orientation which will be in **Alta Village Garden Resort, Cordova, Cebu** on the following schedules: **June 21 – 22, July 3 – 4, July 5 – 6, 2018.**
- Travel expenses of the participants be charged to SEF or MOOE.

We are also requesting all the SEED Point Persons to bring a **laptop** and a **smart phone** for the practice use of the MeasureApp tools.

For more details about the schedule and the program, kindly see attached documents. Should there be any concerns, we can accommodate them at (032) 411-1700 loc. 24558 or 0923-1950409.

We look forward for a productive year of SEED with you as partner. Thank you very much. God bless.

Sincerely yours,

**ERNESTO ALIX**  
Executive Director  
RAFI Education Development Unit

# ANNEX 1

## ACTIVITY DETAILS

SEED 2018 Program Orientation at Alta Village Garden Resort, Cordova, Cebu.

First day starts at 10:00 AM. Assembly for pick-up vehicle going to the venue will be in RAFI Bldg., Eduardo Aboitiz St. (former Lopez Jaena, St.), Brgy. Tinago, Cebu City at 7:00 AM.

## PROGRAM ORIENTATION SCHEDULES

<b>DepEd City Division Heads and SEED Point Persons</b> <i>June 21 – 22, 2018</i>	Bogo City, Carcar City, Cebu City, Danao City, Lapu-Lapu City, Mandaue City, Naga City, Talisay City, Toledo City
--	---

✓ <b>DepEd Cebu Province South District Heads and SEED Point Persons</b> <i>July 3 – 4, 2018</i>	Alegria, Alcantara, Aloguinsan, Badian, Barili, Dumanjug, Ginatilan, Malabuyoc, Moalboal, Pinamungajan, Ronda, Samboan  Alcoy, Argao, Boljoon, Dalaguete, Minglanilla, Oslob, San Fernando, Santander, Sibonga
---	--

✓ <b>DepEd Cebu Province North District Heads and SEED Point Persons</b> <i>July 5 – 6, 2018</i>	Asturias, Balamban, Bantayan, Daanbantayan, Madridejos, Medellin, San Remigio, Santa Fe, Tabuelan, Tuburan  Borbon, Carmen, Catmon, Compostela, Consolacion, Cordova, Liloan, Pilar, Poro, San Francisco, Sogod, Tabogon, Tudela
---	--

## THINGS TO BRING

- Decent clothes good for 2 days.  
*First day activities require a comfortable sports attire. Shorts, high-heeled shoes and sandals are strongly discouraged.*
- Toiletries
- Tumbler
- Laptop and Smart phones
- Personal medication
- Pens and notebooks

## PROGRAM FLOW

Date and Time	Activity/Topic	Person Responsible
<b>First Day</b>		
09:00 am -10:00 am	Registration and Morning Snacks	ALL
10:00 am -10:30 am	Preliminaries	c/o EDU
	- Invocation	
	- Welcome Remarks	
	- Acknowledgement of Participants	
	- Rationale and House Rules	

	- Energizer	
10:30 am - 12:00nn	- KAC Activities	c/o KAC
12:00nn - 1:00pm	LUNCH TIME	
01:00 pm - 03:00pm	- KAC Activities	c/o KAC
03:00 pm - 03:30 pm	Afternoon Snacks	
03:30pm - 05:00 pm	- KAC Activities	c/o KAC
05:00 pm - 05:15 pm	Final Briefing <ul style="list-style-type: none"> <li>- Review of day's learnings</li> <li>- Instructions for next day's activity</li> <li>- Closing Ceremony</li> </ul>	c/o EDU
06:00 pm - 07:00 pm	DINNER TIME	
07:00 pm onwards	Free Time	
<b>Second Day</b>		
06:00 am - 08:00 am	BREAKFAST TIME	
08:00 am - 08:30 am	Call time for Registration	
08:30 am - 09:00 am	Preliminaries <ul style="list-style-type: none"> <li>- Prayer</li> <li>- Rationale</li> <li>- Review of the Learnings the other day</li> </ul>	c/o EDU
09:00 am - 10:30 am	SEED Program Orientation: its Process, Timeline and Rubric	c/o EDU
10:30 am - 12:00 nn	Introduction to SEED Digitization	c/o EDU
12:00 pm - 01:00pm	LUNCH TIME	
01:00 pm - 04:00 pm	Training on the Implementation of SEED Digitization: Measure App	c/o EDU
04:00 pm - 04: 15 pm	Afternoon Snacks	
04:15 pm - 05:00 pm	Concluding Rites <ul style="list-style-type: none"> <li>- Open Forum</li> <li>- Announcements</li> <li>- Learnings for the day</li> <li>- Closing Remarks</li> </ul>	c/o EDU



**APPOINTMENT LETTER**

This is to officially appoint the following DepEd staff as the Seal of Excellence in Education Development (SEED) Point Persons of their respective DepEd Divisions and Districts for the implementation of SEED 2018.

They shall support the Division/District Head in their respective areas in implementing the SEED Division/District level process in the area and in coordinating with partners for the SEED Provincial level process. They also have the mandate to organize and attend all the SEED-related activities, facilitate the school officials and stakeholders in collecting and accomplishing the requirements as stipulated in revised SEED MOA signed last May 11, 2018.

**DIVISIONS**

DIVISIONS	SEED Point Persons
BOGO CITY DIVISION	Adriano A. Escuadro
CARCAR CITY DIVISION	Jorisa Nova C. Mata
CEBU CITY DIVISION	John Mick Fernandez
DANAO CITY DIVISION	Irec G. Garriga
LAPU-LAPU CITY DIVISION	Victoria T. Pasaje
MANDAUE CITY DIVISION	Ma. Nessa D. Tio – Espina
NAGA CITY DIVISION	Yvonne M. Burbos
TALISAY CITY DIVISION	Rosario Dioko
TOLEDO CITY DIVISION	Janet R. Alqueza
CEBU PROVINCE DIVISION	Eva A. Casinillo



**CEBU PROVINCE NORTH DISTRICTS**

<b>NORTHWEST DISTRICTS</b>	<b>SEED Point Persons</b>
ASTURIAS	Sidro M. Laraga
BALAMBAN 1	Fritz Mahilum
BALAMBAN 2	Ma. Teresa S. Tagpuno
BANTAYAN 1	Jessica E. Pescante
BANTAYAN 2	Evelyn B. Ramirez
DAANBANTAYAN 1	John Louie Arcipe
DAANBANTAYAN 2	Rhovic P. Rosell
MADRIDEJOS	Jocel M. Espinosa
MEDELLIN	Neil R. Canama
SAN REMIGIO 1	Jennifer M. Abad
SAN REMIGIO 2	Carlo B. Pepito
SANTA FE	Angelina S. Gumahad
TABUELAN	Marifi Gerona
TUBURAN 1	Mary Ann G. Plania
TUBURAN 2	Letecia G. Isidro

<b>NORTHEAST DISTRICTS</b>	<b>SEED POINT PERSONS</b>
BORBON	Hernan M. Sollano
CARMEN	Marivic T. Espina
CATMON	Elben N. Baldespifosa
COMPOSTELA	Cefrelyn P. Sotto
CONSOLACION	Cristy P. Dayday
CORDOVA	Miguelity P. Casquejo
LILOAN	Rocando G. Tabañag
PILAR	Chester John R. Chiong
PORO	Merafuna P. Cabanayan
SAN FRANCISCO	Mila S. Surbano
SOGOD	Dominica M. Pepito
TABOGON	Jurenda Cinco
TUDELA	Susan O. Sandalan



## CEBU PROVINCE SOUTH DISTRICTS

SOUTHWEST DISTRICTS	SEED Point Persons
ALEGRIA	Noel B. Manaba
ALCANTARA	Hazel G. Vercide
ALOGUINSAN	Georgia C. Abella
BADIAN	Virginia Celestial
BARILI 1	Christy V. Carreon
BARILI 2	Avelina A. Ungria
DUMANJUG 1	Jonathan Sayson
DUMANJUG 2	Marisa C. Cañales
GINATILAN	Albert E. Egoc
MALABUYOC	Rosenda O. Pielago
MOALBOAL	Maria Lovella D. Anggong
PINAMUNGAJAN 1	Elma J. Pono
PINAMUNGAJAN 2	Kim L. Miparanum
RONDA	Catherine M. Fernandez
SAMBOAN	Austrid B. Fernandez

SOUTHEAST DISTRICTS	SEED Point Persons
ALCOY	Fe P. Delos Santos
ARGAO 1	Juanita A. Camerino
ARGAO 2	Mylon C. Sarillana
BOLJOON	Carlito M. Plando
DALAGUETE 1	Sheila L. Garboa
DALAGUETE 2	Gina L. Conde
MINGLANILLA 1	Vicenta G. Pedemonte
MINGLANILLA 2	Jaybie P. Obeso
OSLOB	Christian B. Friolo
SAN FERNANDO	Lissa B. Papas
SANTANDER	Rosie B. Audiencia
SIBONGA	Alma Y. Suico