



July 5, 2018

Division Memorandum

No. 443, s. 2018

**ONE DAY CONFERENCE OF ALL SECONDARY SCHOOL SCIENCE COORDINATORS**

To: Assistant Superintendents  
Chiefs, SGOD and CID  
Education Supervisors / Coordinators  
District Supervisors / OICs  
Elementary and Secondary School Heads

1. This office announces the holding of a One-Day Conference of all Secondary School Science Coordinators at the Executive Dining Hall, Ecotech Center, Sudlon, Lahug, Cebu City, on July 16, 2018 at **8:00 A.M. to 5:00 P.M. (Monday)**.
2. Topics to be discussed are :
  - a. Curriculum Implementation Matrix SY 2018-2019
  - b. Field Verification Survey SY 2017-2018 (Pls. see attached template )
  - c. Profile of Science Teachers in School (Pls. see attached template )
  - d. Other sundry matters
3. To attend this conference are the Secondary School Science Coordinators and are required to bring the Curriculum Guides in Grades 7 to 10.
4. A registration fee of 600php to cover 2 snacks & lunch, transportation and travelling expenses shall be chargeable against SEF/School MOOE/ PTA funds or any other source of funds, subject to availability of funds, and usual accounting rules and regulations.
5. School heads are directed to ensure that no classes will be left unattended due to the attendance of said teachers to this conference.
6. This memorandum serves as Authority to Travel.
7. Immediate dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, ED.D., CESO VI**  
Schools Division Superintendent

Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**

**Enclosure 1- Profile of Science Teachers**  
(As of June, 2018 )

School: \_\_\_\_\_

Municipality: \_\_\_\_\_

Congressional District : \_\_\_\_\_

No.	Name of Teacher		Position	Major	Experience		Grade Level (present)	A Trainer in Science			Training/s Attended in Science ( Last 3 yrs )	Inclusive Dates	
	First Name	MI			Family Name	Yrs. In Service		Yrs. In Teaching Science	School	District			Division

Prepared by :

School Head ( Signature Over Printed Name )  
Contact No. \_\_\_\_\_

Noted by:

District Supervisor ( Signature Over Printed Name )



**Department of Education**  
 Region 7, Central Visayas  
 Sudlon, Lahug, Cebu City  
**CURRICULUM & LEARNING MANAGEMENT DIVISION**



**FIELD VERIFICATION SURVEY**  
**G.Y. 2017 - 2018**

<b>Description</b>	This survey will capture data on the level of coverage of the learning competencies in particular grading period of your respective taught subject; moreover, the reasons behind that controls its limit. kindly fill-in the box. (**) double - red asterisk most required entry.
<b>Area of Concerned</b>	<b>Learning Competencies (K-12 Curriculum)</b> SCIENCE
<b>Date Conducted</b>	**

<b>Name of Teacher</b>	*
<b>Subject Taught</b>	**
<b>Grade Level</b>	**
<b>School</b>	**
<b>District/Division</b>	*

<b>Instruction Guide</b>	<b>Option Code</b>	<b>Percentage Coverage</b>
<i>Option code column is designated with corresponding range of percentage covered.</i>	<b>A</b>	<b>91%-100% of Learning Competencies is covered.</b>
	<b>B</b>	<b>71%-90% of Learning Competencies is covered.</b>
	<b>C</b>	<b>50%-70% of Learning Competencies is covered.</b>
	<b>D</b>	<b>50% of Learning Competencies is covered.</b>

<b>Grading Period</b>	<b>Coverage (type Letter only)</b>	<b>If coverage is B, C, or D, Please indicate reasons or activities that interrupt classes.</b>
<b>First Grading</b>	**	**
		*
		*
<b>Second Grading</b>	**	**
		*
		*
<b>Third Grading</b>	**	**
		*
		*
<b>Fourth Grading</b>	*	*
		*