

July 19, 2018

DIVISION MEMORANDUM

No. 488, S. 2018

**ADDENDUM/CORRIGENDUM TO DIVISION MEMORANDUM NO. 467, S. 2018
(SPECIAL EDUCATION (SPED) CONGRESS)**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Division Supervisors/Coordinators
Public Schools District Supervisors
Elementary and Secondary School Heads

1. The field is hereby informed of the additional information/corrections relative to the conduct of Special Education Congress, viz:

a. Additional Participants

1. Mrs. Teresita Monisit – Principal Catmon IS
2. Mrs. Nenita Molde – SPED Teacher, Catmons IS
3. Marie Joy Pacilan- School Head Doong IS
4. Jasmin Vergara – SPED Teacher, Alcantara District

b. Principals and PSDSs are hereby informed that they are also expected to participate in the nightly activities (Team Building Activities on July 25 and Awards Night on July 26). The nightly activities have themes and participants are required to wear appropriate attire for the activities. Please refer to Division Memorandum 467, s. 2018 for more information.

c. Corrections of Names of Participants

1. Desideria Lumapay – Principal of Alcantara CS (instead of Editha Amolo)
2. Nelson Cabagte – Principal of Medellin CS (instead of Gemma Castro)
3. Roy Mangubat – Principal of Borbon CS (instead of Honeylee Loyola)

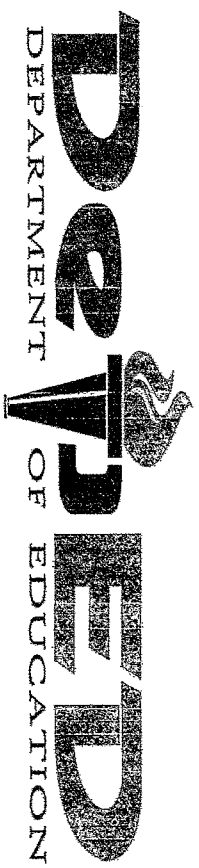
2. Attached herewith is the blank template and sample Project Access Action Plan that the Public Schools District Supervisors need to fill out in advance and to be brought during the SPED Congress.

3. Speakers and training staff may check in at the hotel in the afternoon of Day 0.

4. This Memorandum also serves as **Authority to Travel** for the additional participants.

5. Immediate dissemination of and compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent



Dr. RHEA MAR ANGTUD
Schools Division Superintendent

Project ACCESS

Goal: To enable the students with disabilities to successfully develop to their full potential by providing access to general education curriculum and participate in an inclusive and nurturing environment

District:

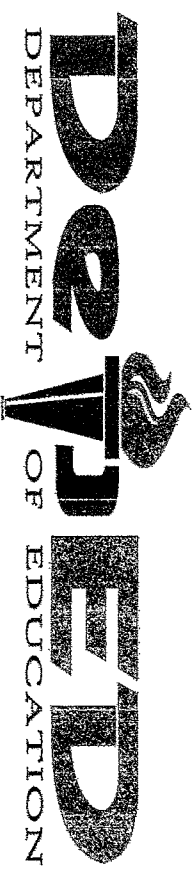
Time Frame	Action Steps	Considerations	Point Persons

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Prepared by:

Public Schools District Supervisor



Dr. RHEA MAR ANGTUD
 Schools Division Superintendent

Project ACCESS

Goal: To enable the students with disabilities to successfully develop to their full potential by providing access to general education curriculum and participate in an inclusive and nurturing environment

District:

Time Frame	Action Steps	Considerations	Point Persons
	Survey teachers with Special Education degrees or earned units	Areas of Focus/By Disability	
	Survey Students who have special needs	If a student's physical condition or academic functioning level impacts / impedes his/her learning	

Time Frame	Action Steps	Considerations	Point Persons
	Allocate resources / logistics	If the student's behavior challenges / concerns impact / impede his/her and other's learning and safety *Response to Intervention (RTI)	
	Organize SpEd classes based on the school's capacity	Classrooms Desks Chairs Instructional Equipment and Materials Teacher-Student Ratio Severity of Student's Needs	
Plan and deliver instruction to enable SWD to access the general education curriculum and participate in all school activities		Inclusion Explicit Instruction: I Do We Do You Do Differentiated Instruction vs Least Restrictive Environment	

Time Frame	Action Steps	Considerations	Point Persons
	<p>Provide related services to support SWD in navigating the general education setting</p>	<p>Counseling (Individual or Group)</p> <p>Conferencing</p> <p>Refer for Out-of-School Services/Intervention</p> <p>PT-OT-Speech-Hearing-Total Communication - Vision-Mobility</p> <p>Network with universities for related services</p> <p>OJT – Internship</p>	
	<p>Progress Monitoring</p>	<p>Student Achievement</p> <p>If SWDs have marked improvement in line with grade-level skills and age-appropriate social skills (and physical development skills)</p> <p>Teacher Competence</p> <p>School Plant / Resources / Logistics</p>	

Time Frame	Action Steps	Considerations	Point Persons
All-year round	Stakeholders attend professional development opportunities to further build their capacity on how to better provide educational opportunities and support services to students with disabilities		

Prepared by:

Public Schools District Supervisor

Very Important: The entries in this template are only suggested. District supervisors and school administrators are encouraged to develop an Action Plan that addresses peculiar needs and strengths, including available resources, within your area of responsibility in line with the delivery of Special Education services.