

August 20, 2018

DIVISION MEMORANDUM

No. s. 563 2018

VALIDATION OF DOCUMENTS FOR RENEWAL OF PERMIT AND PERMIT TO OPEN AND OPERATE FOR PRIVATE SCHOOLS FOR SY 2019-2020

**TO : Assistant Superintendent
Division Supervisors/Coordinators
Senior Education Program Specialists
District Supervisors/OIC's
Elementary and Secondary School Heads-Public and Private**

1. This Office announces the schedule of the validation of documents for renewal of permit to open and operate for all private schools for SY 2019-2020 on the following dates and clusters:

DATES	AREAS/CLUSTER	VENUE	COLOR OF FOLDER
August 28, 2018-Tuesday (8:00 am- 5:00 pm)	SOUTH	Division Social Hall	Orange
August 29, 2018-Wednesday (8:00 am- 5:00 pm)	NORTH	Division Social Hall	Blue

2. The said validation is conducted to make sure that all private schools can submit documents ahead of the schedule giving enough time for the Division Personnel to expedite the processing of documents .

3. Below are the Division Personnel assigned during the validation of documents, on the above-mentioned dates and time, to wit;

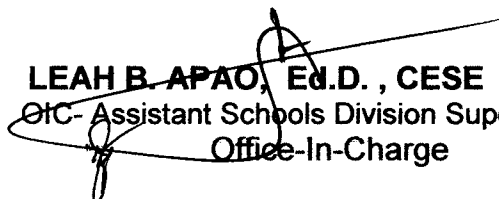
SOUTH		NORTH	
Over-all Chairperson		DR. CARTESA M. PERICO	
Chairman	DR. NOVIE O. MANGUBAT	Chairman	DR. GERARDO S. MANTOS
Vice-Chair	MARIA SOCORRO N. RELACION	Vice-Chair	DR. NORMAN O. BLANCO
Members	DR. MARGARITA A. NIERRA	Members	DR. MARGARITA A. NIERRA
	MRS. HERMOGENA MIRANDA		MRS. HERMOGENA MIRANDA
	DR. EVA CASINILLO		DR. EVA CASINILLO

DR. JOSE GARRY N. NAPOLES	DR. JOSE GARRY N. NAPOLES
MRS. AGUSTINA ALBISO	MRS. AGUSTINA ALBISO
DR. RODERIC GOLES	DR. RODERIC GOLES
MRS. PAZ BACOLOD	MRS. PAZ BACOLOD
MISS HAZEL COMMENDADOR	MISS HAZEL COMMENDADOR
MRS. JAPHET ANGEL TABIOLLO	MRS. JAPHET ANGEL TABIOLLO
MRS. LYN BERTULFO	MRS. LYN BERTULFO

4. All Private School Heads and or representatives are required to be in the venue on time.
5. To ensure systematic validation process, an orientation will be conducted to all **Division Personnel** involved in the validation on **August 23, 2018 at 9:00 am at the Division Social Hall.**
6. Immediate dissemination with this Memorandum is directed.

For:

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent


LEAH B. APAOG, Ed.D., CESE
OIC- Assistant Schools Division Superintendent
Office-In-Charge

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