



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



August 20, 2018

DIVISION MEMORANDUM

No. 564 s. 2018

**SCHEDULE OF DISTRICT MONITORING EVALUATION AND ADJUSTMENT (DsMEA)
CONFERENCE IN THE FIRST QUARTER OF SCHOOL YEAR 2018-2019**

**TO : Assistant Superintendent
Chiefs of SGOD and CID
Division Supervisors/Coordinators/ SEPS & EPS 2
District Supervisors/OIC's
Elementary and Secondary School Heads**

1. This Office informs the field on the **Schedule of the District Monitoring and Evaluation (DsMEA) for the First Quarter of School Year 2018-2019** on September 5-7, 2018 .
2. Here under are the schedules, venues, schools and the Division Personnel assigned to conduct monitoring during the actual DsMEA.

Dates	Schools/District	Venue	Division Personnel
September 6, 2018 September 7, 2018	Minglanilla 1- am Minglanilla 2- pm San Fernando- am	To be determined by the PSDSs during the One- Day Conference to all PSDSs and DISTRICT M and E Coordinators on August 30, 2018.	Dr. Pamela A. Rodemio
September 6, 2018 September 7, 2018	Argao 1- am Argao 2- pm Sibonga -am		Mr. Isaiash T. Wagas
September 5, 2018 September 6, 2018 September 7, 2018	Boljoon -pm Alcoy -am Dalaguete 1-pm Dalaguete 2- am		Mrs. Rosemary Oliverio
September 5, 2018 September 6, 2018 September 7, 2018	Oslob -am Santander -pm Samboan -am Ginatilan- pm Malabuyoc -am		Mrs. Hermogena Miranda
September 4, 2018 September 5, 2018 September 6, 2018 September 7, 2018	Alegria -pm Badian -am Moalboal -pm Alcantara-am Ronda -am		Mrs. Maria Elena T. Paras

September 5, 2018 September 6, 2018 September 7, 2018	Dumanjug 1-am Dumanjug 2-pm Barili 1-am Barili 2-am		Dr. Margarita A. Nierra
September 5, 2018 September 6, 2018 September 7, 2018	Pinamungajan 1-pm Pinamungajan 2-am Aloguinsan – am		Mrs. Maria Socorro N. Relacion
September 6, 2018 September 7, 2018	Tuburan 1- pm Tuburan 2-am		Dr. Norman O. Blanco
September 5, 2018 September 6, 2018 September 7, 2018	Compostela -pm Consolacion-am Liloan -pm Cordova -am		Dr. Novie O. Mangubat
September 5, 2018 September 6, 2018 September 7, 2018	Borbon –pm Sogod -pm Catmon -am Carmen -pm		Dr. Mary Ann P. Flores
September 5, 2018 September 6, 2018 September 7, 2018	Tabogon –pm Tabuelan -am San Remigio 1-am San Remigio 2-pm		Dr. Eva Casinillo and Dr. Jode Garry Napoles
September 6, 2018 September 7, 2018	Daanbantayan 1-am Daanbantyan 2-pm Medellin-am		Mrs. Araceli Cabahug
September 6, 2018 September 7, 2018	Balamban 1-am Balamban 2- pm Asturias -am		Mrs. Jane O. Gurrea and Mrs. Nenita Jaralve
September 4, 2018 September 5, 2018 September 6, 2018 September 7, 2018	San Francisco –am Poro - am Tudela –am Pilar – am		Dr. Gerardo Mantos and Dr. Roderic Goles
September 5, 2018 September 6, 2018 September 7, 2018	Sta. Fe –pm Bantayan 1 –am Bantayan 2- pm Madredijos -am		Mrs. Juvimar Montolo

3. District Supervisors are the presenter of the Concerns, Issues, Gaps, and Problems (CIGPs) on identified areas and best practices during the DsMEA. Please see attached template for your guidance.

4. Please prepare the following during the DsMEA Conference to be given to the Division Personnel on the day of the conference:

- 4.1 Print out of the Consolidated CIGPs and Best Practices per district
- 4.2 Attendance
- 4.3 Programme

5. Prior to the conduct of the DsMEA Conference, a one-day conference to all District Supervisors and District M and E Coordinators (only one per district) will be done on August 30, 2018 from 8:00 am to 5:00 pm at the Annex Dining Hall , Ecotech Center, Sudlon, Lahug, Cebu, City.

4. Travelling and other incidental expenses of the District M and E coordinators shall be charged against **local school funds/MOOE** while meals, venue rentals, and other expenses of District Supervisors, District M and E Coordinators and Division Personnel relative to the conduct of the said activity shall be charged against **Division Funds** subject to their availability and the usual accounting and auditing rules and regulations.

6. This Memorandum serves as participants' **Authority to Travel**.

7. Immediate dissemination of and strict compliance with this Memorandum is directed.

For:

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

LEAH B. APAO, Ed.D., CESE
OIC- Assistant Schools Division Superintendent
Office In-Charge

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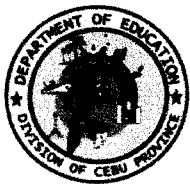
TEMPLATE FOR THE DsMEA PRESENTATION

Note : This is to be prepared in POWER PRESENTATION and in HARD COPY during the conference.

A.

AREAS	Critical Incidence based on Quantitative Data	CIGPs	PROPOSED RESOLUTION/S	TECHNICAL ASSISTANCE (TA) NEEDED FROM THE DIVISION OFFICE
1. LEADERSHIP				
2. CURRICULUM AND INSTRUCTION				
3. ASSESSMENT				
4. HUMAN RESOURCE AND TEAM DEVELOPMENT				
5. FINANCE AND RESOURCE MANAGEMENT AND MOBILIZATION				
6. LEARNING ENVIRONMENT				
7. GOVERNANCE AND ACCOUNTABILITY				

B. BEST PRACTICES (Give t least three)



ONE-DAY CONFERENCE TO ALL DISTRICT SUPERVISORS AND DISTRICT M and E COORDINATORS

Annex Dining Hall, Ecotech Center

August 30, 2018

(8:00 am- 5:00 pm)

PROGRAM OF ACTIVITIES

TIME	ACTIVITIES/TOPICS/DIVISION PERSONNEL ASSIGNED TO DISCUSS
7: 00 - 8: 00 am	Registration c/o Dr. Roderic Goles and Mrs. Candice Tibor
8:00 – 8:30: 00 am	<ul style="list-style-type: none"> ✦ Opening Program ▪ Invocation -Dr. Norman O. Blanco EPS 2- M & E ▪ National Anthem and Sugbo Hymn -Dr. Roderic Goles SEPS Planning ▪ Welcome Remarks -Dr. Novie O. Mangubat Chief, SGOD ▪ Acknowledgment of Participants -Dr. Gerardo S. Mantos EPS- SGOD ▪ Rationale and Statement of Purpose -Dr. Cartesa M. Perico Asst. Schools Div. Superintendent ASDS In-Charge of SGOD ▪ Message -Dr. Rhea Mar A. Angtud Schools Div. Superintendent <p style="text-align: center;">HOST : Dr. Jose Garry N. Napoles / Dr. Margarita A. Nierra</p>
8: 30 am - 9: 00 am	OVERVIEW ON THE CONDUCT OF THE DsMEA and SMEA CONFERENCE (Mrs. Maria Socorro N. Relacion- SEPS –M and E)
9:00 am- 11:00 noon	PRESENTATION OF REGIONAL FRAMEWORK FOR MONITORING AND EVALUATION (Dr. Benjamin Tiongzon – Regional QAD Chief)
11:00 am- 12:00 noon	DISCUSSION ON THE DIFFERENT AREAS FOR THE CIGPs Leadership, Curriculum and Assessment (Dr. Cartesa M. Perico- ASDS In-Charge of SGOD)
12:00 noon- 1:00pm	LUNCH BREAK
1:00 am- 1: 30 am	Governance and Accountability (Dr. Novie O .Mangubat –SGOD Chief)
1:30 am – 2:00 pm	Human Resource and Team Development (Dr. Margarita A. Nierra –SEPS -HRD) Learning Environment (Dr. Gerardo Mantos – EPS, SGOD)
2:00 pm - 2:30 noon	Finance and Resource Management and Mobilization (Dr. Jose Garry Napoles –SEPS –SOC. MOB.)
2:30 pm – 3:00 pm	NEXT STEPS (Presentation of the DsMEA Schedule) (Dr. Norman O. Blanco-EPS 2- M andE)
3:00 pm – 3:30 pm	OPEN FORUM Moderator : Mrs. Maria Socorro N. Relacion
3:30 pm – 4:30 pm	<ul style="list-style-type: none"> ✦ CLOSING PROGRAM ✦ Closing Remarks - Dr. Gerardo Mantos Distribution of Certificates - Dr. Cartesa M. Perico & Dr. Novie O. Mangubat