



August 31, 2018

DIVISION MEMORANDUM

No. 578, s. 2018

**ADDENDUM TO DIVISION MEMORANDUM NO. 571, S. 2018, ENTITLED,
"ORIENTATION CUM WORKSHOP FOR SCHOOL HEADS AND MASTER
TEACHERS ON THE RPMS MANUAL FOR TEACHERS AND SCHOOL
HEADS THAT IS ALIGNED WITH THE PHILIPPINE PROFESSIONAL
STANDARDS FOR TEACHERS (PPST)"**

**To: Assistant Superintendents
Chiefs, CID and SGOD
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. The field is hereby informed of the following additional information to the points stipulated in Division Memorandum No. 571, s. 2018, entitled, "**Orientation Cum Workshop for School Heads and Master Teachers on the RPMS Manual for Teachers and School Heads That is Aligned with the Philippine Professional Standards for Teachers (PPST)**", to wit:

- a. The members of the Program Management Team (PMT) are advised to report to DepEd Ecotech Center, Sudlon, Lahug, Cebu City on Day 0, Monday, September 3, 2018 to prepare the materials for the 4-day workshop;
- b. Dr. Virgilio Tantuico, Medical Section Head is requested to assign one (1) nurse per class;
- c. Participants shall take charge of their own vitamins and maintenance medicines; and
- d. District Supervisors/OICs shall closely monitor the schools in their respective districts while the schools heads are attending the aforesaid workshop.

2. Expenses for training materials and board and lodging of the members of the PMT shall be chargeable against **Division MOOE Funds**, while their traveling expenses shall be chargeable against **local school/Division Funds**, subject to availability and the usual accounting and auditing rules and regulations.

3. All other provisions in the said Memorandum remain in effect.

4. Immediate dissemination of this Memorandum is directed.


RHEA MAE A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent