



September 10, 2018

DIVISION MEMORANDUM
No. 599, s. 2018

**ONE DAY CONFERENCE FOR ALL DISTRICT EPP AND
DISTRICT TLE COORDINATORS**

To: Assistant Superintendents
Chiefs, SGOD and CID
Education Program Supervisors
SEPS/EPS II
District Supervisors/OICs/ Caretakers
Elementary/Secondary School Heads

1. This Office announces a ONE DAY CONFERENCE FOR ALL DISTRICT EPP AND DISTRICT TLE COORDINATORS on September 12, 2018 (Wednesday) at the Roof Deck, Balamban Municipal Hall, Balamban, Cebu.
2. The objectives for this conference are as follows:
 - Updates of EPP and TLE activities
 - Present and discuss the Contest Skills and Guidelines of Cebu Provincial Technolympics 2018
 - Writers for Curriculum Mapping and Instructional Plans
3. The Transportation, Incidental Expenses and Per Diem for every participant shall be charged to School Funds/School MOOE while the workshop staff meals and snacks shall be charged to Division Funds and the transportation shall be charged to School MOOE/Funds subject to the usual auditing and accounting rules and regulations.
4. This Memorandum serves as **Authority to Travel** of all participants.
5. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent