



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



September 24, 2018


DIVISION MEMORANDUM

No. 637 s. 2018

**DIVISION MONITORING EVALUATION AND ADJUSTMENT (DMEA) FOR THE FIRST
QUARTER FOR SY 2018-2019**

**TO : Assistant Superintendent
Chiefs of SGOD and CID
Division Supervisors/Coordinators/ SEPS & EPS 2
District Supervisors/OIC's
Elementary and Secondary School Heads
Teachers and All Others Concerned**

1. This Office hereby informs the field on the schedule of **Division Monitoring, Evaluation, and Adjustment (DMEA)** on **October 1, 2018 from 8:00 am to 5:00 pm at Hotel Fortuna, Cebu City.**
2. Participants on the said DMEA are the Division Chiefs, Education Program Supervisors, District Supervisors, Senior Education Program Specialists, Education Program Specialists, and the District M and E Coordinators.
3. Public Schools District Supervisors with the assistance of the District M and E Coordinators are directed to prepare the soft copy in power presentation of the District MEA results (both CIGPs and BEST PRACTICES) to be presented during the DMEA.
4. All DMEA participants are requested to be at the venue on time.
5. Travelling and other incidental expenses incurred by the M and E Coordinators relative to the conduct of the said activity shall be charged against **local school funds/MOOE**, travelling expenses of the District Supervisors and Division Personnel shall be charged against **Division Funds**, while the meals and venue rentals, shall be charged against **Division Funds** subject to their availability and the usual accounting and auditing rules and regulations.
6. This Memorandum serves as participants' **Authority to Travel**.
7. Immediate dissemination of and strict compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent