



Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



October 16, 2018

**DIVISION MEMORANDUM**

No. s. 713 2018

**SECOND DIVISION INTERFACING WITH PRIVATE SCHOOL HEADS  
FOR SY 2018-2019**

**TO : Assistant Superintendent  
Division Supervisors/Coordinators  
Senior Education Program Specialists /EPS 2  
District Supervisors/OIC's  
Elementary and Secondary School Heads-Public and Private  
All Others Concerned**

1. This Office announces the schedule of the **Second Interfacing with Private School Heads for SY 2018-2019 on November 9, 2018 at Hotel Fortuna , Cebu City**,
2. Participants to this one-day activity are the Division Personnel, and School Heads of all private schools in the entire Cebu Province.
3. This activity aims to:
  - a. update the Private Schools on the Status of their documents submitted in the Office ;
  - b. discuss the guidelines for the checking of Form 9;
  - c. comprehensively discuss the following very important concerns;
    - i. Continuing Professional Development for Teachers (CPD) Units
    - ii. Kindergarten Matters
    - iii. Administration of the Various Testing Programs
    - iv. Anti-Bullying and Child Protection Policy
4. All Private Schools are only given a maximum of **two (2)** slots during the Interfacing. Thus, private schools are directed to pre-register one week before the conduct of the Interfacing. Send your confirmation slip to Dr. Cartesa M. Perico at email address **cartesaperico@yahoo.com** on or before **October 30, 2018**. Please see attached **PRE-REGISTRATION Form**.
5. A registration fee of **Php 1,000.00** shall be collected from each participant to defray the expenses for the snacks, meals, certificates, rental of the venue and hand-outs.
6. All Private School Heads who have not yet submitted the photocopy of the **GOVERNMENT PERMIT TO OPERATE and /or GOVERNMENT RECOGNITION** during the first interfacing are directed bring and submit a photocopy during the second interfacing.
7. Travelling, meals and other expenses incurred by the \_\_\_\_\_ Division Personnel shall be chargeable against Division Funds subject to its availability and the usual government accounting and auditing rules and regulations.
8. Immediate dissemination with this Memorandum is directed.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent 

**PRE-REGISTRATION FORM**

**Name of School:** \_\_\_\_\_

**Name of Participants:**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Note:** Please email this at [cartesaperico@yahoo.com](mailto:cartesaperico@yahoo.com) on or before October 30, 2018.



Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City

**INTERFACING WITH PRIVATE SCHOOL HEADS**

November 9, 2018  
Hotel Fortuna , Cebu City

**PROGRAM OF ACTIVITIES**

TIME	ACTIVITIES/TOPICS/DIVISION PERSONNEL ASSIGNED TO DISCUSS
7: 30 am - 8: 30 am	<b>Registration : MRS. CANDICE C. TIBOR</b>
8:30 am - 9: 00 am	<ul style="list-style-type: none"> <li>↓ Opening Program</li> <li>▪ Invocation <span style="float: right;">-Dr. Norman O. Blanco EPS 2- M &amp; E</span></li> <li>▪ National Anthem and Sugbo Hymn <span style="float: right;">-Dr. Norman O. Blanco</span></li> <li>▪ Welcome Remarks <span style="float: right;">-Dr. Novie O. Mangubat, Chief, SGOD</span></li> <li>▪ Acknowledgment of Participants <span style="float: right;">-Dr. Gerardo S. Mantos ,EPS- SGOD</span></li> <li>▪ Rationale and Statement of Purpose <span style="float: right;">-Dr. Cartesa M. Perico ASDS In-Charge for Private Schools</span></li>   <li>▪ Message <span style="float: right;">-Dr. Rhea Mar A. Angtud - Schools Div. Superintendent</span></li> </ul> <p style="text-align: center;"><i>Dr. Jose Garry N. Napolés and Mrs. Angel Tabiolo</i></p>
9: 00 am - 10: 00 am	<ul style="list-style-type: none"> <li>↓ DR. CARTESA M. PERICO'S TIME</li> <li>▪ Continuing Professional Development for Teachers (CPD) UNITS "</li> </ul>
10:00 am – 11: 00 am	<ul style="list-style-type: none"> <li>↓ MRS. MARIA ELENA T. PARAS</li> <li>CONCERNS ON KINDERGARTEN</li> </ul>
11:00 am- 12:00 noon	<ul style="list-style-type: none"> <li>↓ MRS. JANE O.GURREA</li> <li>TEST ADMINISTRATION OF VARIOUS TESTING PROGRAMS</li> </ul>
12:00 noon - 1:00 pm	<ul style="list-style-type: none"> <li>↓ LUNCH BREAK</li> </ul>
1:00 pm - 2:00 pm	<ul style="list-style-type: none"> <li>↓ MR. ISAIASH T. WAGAS' TIME</li> <li>▪ UPDATES ON FORM 9 (Format, attachment and Checking Schedule)</li> </ul>
2:00 : pm - 3:00 pm	<ul style="list-style-type: none"> <li>↓ ATTY. ORVILLE DE LA CERNA'S TIME</li> <li>▪ ANTI-BULLYING AND CHILD PROTECTION POLICY</li> </ul>
3:00 pm- 3:30 pm	<ul style="list-style-type: none"> <li>↓ UPDATES ON DOCUMENTS SUBMITTED IN THE DIVISION OFFICE</li> <li>Dr. Norman O. Blanco</li> </ul>
3:30 pm- 4:30 pm	<ul style="list-style-type: none"> <li>↓ OTHER MATTERS AND OPEN FORUM</li> <li>Moderator: MRS. MARIA SOCORRO N. RELACION</li> </ul>
4:30 pm - 5:00 pm	<ul style="list-style-type: none"> <li>↓ CLOSING PROGRAM</li> <li>↓ Closing Remarks <span style="float: right;">- Dr. Gerardo S. Mantos</span></li> <li>↓ Distribution of Certificates <span style="float: right;">- Dr. Cartesa M. Perico &amp; Dr. Novie O. Mangubat</span></li> </ul>