



October 18, 2018

**DIVISION MEMORANDUM**  
NO. 718, S. 2018

**REGIONAL KINDERGARTEN DAY 2018**

To: Assistant Superintendents  
Chiefs, CID and SGOD  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary School Heads

1. Attached herewith is **Regional Memorandum No. 766, s. 2018**, dated October 17, 2018, entitled, "**Regional Kindergarten Day 2018**".
2. In connection with this, the following activities shall be undertaken, viz:
  - a. School Level Kindergarten Festival of Talents
  - b. District Level Kindergarten Festival of Talents
  - c. Area Level Kindergarten Festival of Talents
  - d. Division Level Festival of Talents
3. Different contest categories, criteria, schedules for Area and Division Levels KFOT will be discussed during the 3<sup>rd</sup> Quarter Conference of District Kindergarten Coordinators (DKCs) on Friday, October 19, 2018.
4. Please refer to the attached Regional Memorandum for more information.
5. Immediate and wide dissemination of this Memorandum is directed.

  
**RHEA MARIA A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent



REGIONAL MEMORANDUM

No. 0766 s. 2018

REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahog, Cebu City



OCT 17, 2018

**REGIONAL KINDERGARTEN DAY 2018**

To: **SCHOOLS DIVISION SUPERINTENDENTS**

1. Pursuant to Presidential Proclamation No. 10661 declaring November as National Children's Month all regional and schools division offices and schools are encouraged to undertake child-related activities during the celebration of National Children's Month.
2. In consonance with the above proclamation, this Office, through the Curriculum and Learning Management Division will conduct the 2<sup>nd</sup> Regional Kindergarten Day 2018 with the theme *"Together for Excellence in Early Childhood Education"* on December 2-4, 2018 at DepEd Applied Nutrition Center, Banilad, Cebu City.
3. The activity aims to:
  - showcase the talents and skills of kindergarten learners as well as strengthen their confidence and self-esteem;
  - recognize schools that have excellent programs/initiatives for Kindergarten; and
  - promote quality teaching, recognition, respect and appreciation of kindergarten teachers.
4. Participants to this activity are the 2018 division kindergarten day 1<sup>st</sup> place winners and coaches in the six (6) contest categories, division kindergarten supervisors, selected board of judges, and identified kindergarten coordinators/school heads, and kindergarten teachers who will serve as working committee members in the following contest categories:
  - Mathinik (Tangrams)
  - Arithmetic Wiz
  - Coloring
  - Picture Reading
  - Best K-Teacher Demonstrator (Literacy and Numeracy)
  - Best Implementing School in Kindergarten Curriculum Music Video
5. All contestants are directed to wear their complete school uniform during and after the contest for safety, security and validation purposes. Meantime, all division supervisors are directed to ensure that all the contestants from their division meet the contest standards, criteria, and guidelines set and agreed.
6. Teacher-participants and coaches shall be entitled to service credits in accordance with the provisions of DepEd Order 53, s. 2003 while non-teaching personnel including the Kindergarten Program Management Staff and Organizers shall be provided with Compensatory Time Off (CTO) per CSC and DBM joint Circular No. 2 s. 2004.
7. The following documents are hereto attached as enclosures for your reference:
  - Enclosure no. 1 -Kindergarten Day Program Management Team/Program Matrix
  - Enclosure no. 2 -Guidelines, Mechanics and Criteria

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"E5A 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*

- Enclosure no. 3 -Working Committees and their Corresponding Roles and Responsibilities
  - Enclosure no. 4 - Template of the List of Participants to be submitted on or before November 23, 2018
7. All Division Kindergarten Supervisors/Coordinators are expected to be in the Ecotech Pavilion at 1 o'clock in the afternoon of December 2, 2018 for the final planning, submission/screening of documents and preparation for the successful conduct of the activity.
  8. A registration fee shall be collected from each participant to cover expenses for meals, snacks, board and lodging, token/honoraria of the judges, trophies and others, as follows:

|          |           |  |
|----------|-----------|--|
| LIVE IN  | P3,100.00 | Board and Lodging for 2 nights, 6 meals and 4 snacks (first meal will be dinner of Dec. 2 & last meal is lunch of Dec. 4 |
| LIVE OUT | P2,400.00 | 5 meals and 4 snacks (first meal will be breakfast of Dec. 3 & last meal is lunch of Dec. 4 .                            |

9. Travel expenses, registration fee and other incidental expenses incurred are chargeable against School/Division MOOE/local and other source of funds while expenses for the materials needed for the different contests, medals, and certificates shall be charged against HRD funds subject to the usual accounting and auditing rules and regulations.
10. Immediate dissemination of and compliance with this Memorandum is directed.



**SALUSTIANO T. JIMENEZ, CESO VI**  
**OIC-ASSISTANT REGIONAL DIRECTOR**  
**JULIET A. JERUTA, Ph. D., CESO IV**  
 Regional Director IV

## **2018 REGIONAL KINDERGARTEN DAY PROGRAM MANAGEMENT TEAM AND MATRIX**

ANC Banilad, Cebu City

December 2-4, 2018

|                             |                            |
|-----------------------------|----------------------------|
| <b>Program Director</b>     | Dr. Juliet A. Jeruta       |
| <b>Assistant Director</b>   | Dr. Salustiano Jimenez     |
| <b>Program Manager</b>      | Dr. Emiliano B. Elnar, Jr. |
| <b>Program Coordinator</b>  | Dr. Gilda G. Bancog        |
| <b>Organizers and Staff</b> |                            |
| Mrs. Maurita Ponce          | RO7, CLMD                  |
| Dr. Roland Villegas         | RO7, CLMD                  |
| Dr. Jovelyn Otero           | RO7, CLMD                  |
| Dr. Marilyn Miranda         | RO7, CLMD                  |
| Dr. Elaine Perfecio         | RO7, CLMD                  |
| Mr. Sylvio Sabino           | RO7, CLMD                  |
| Mr. Cesar Restauro          | RO7, CLMD                  |
| Mr. Quirico Sumampong       | RO7, CLMD                  |
| Mrs. Juanita Negapatan      | RO7, CLMD                  |
| Ms. Loideth Edicto          | RO7, CLMD                  |
| Mrs. Jasmin Jabil           | RO7, CLMD                  |
| Mr. Robert Ragas            | RO7, CLMD                  |
| Mrs. Cristina A Domocol     | Bais City                  |
| Mrs. Mary Grace Guererro    | Bayawan City               |
| Dr. Carmela Restificar      | Bohol                      |
| Mrs. Noena Quijano          | Carcar City                |
| Dr. Isidro Villaflor        | Cebu City                  |
| Mrs. Ma. Elena T. Paras     | Cebu Province              |
| Dr. Felipa Mantos           | City of Bogo               |
| Dr. Anna Liza Mapula        | City of Naga               |
| Mrs. Araceli Laude          | Danao City                 |
| Mrs. Neileen Wale           | Dumagueta City             |
| Mrs. Josebel Lasconia       | Guihulngan City            |
| Dr. Lucia Zapanta           | Lapulapu City              |
| Dr. Robert Gallardo         | Mandaue City               |
| Mrs. Katherine Sedillo      | Negros Orriental           |
| Mr. Melchor Cenas           | Siquijor                   |
| Dr. Erlinda Puagang         | Tagbilaran City            |
| Dr. Sisinia Vasquez         | Talisay City               |
| Mrs. Wendisprinda Silva     | Tanjay City                |
| Mrs. Imelda Almiran         | Toledo City                |

**PROGRAM MATRIX**

| TIME        | DAY 0 (Nov. 27)   | DAY 1 (Nov. 28)   | Time   | Day 2 (Nov. 29)  |
|-------------|---|---|--|--|
| 7:30-8:30   |   | <b>OPENING PROGRAM</b>  | 8:00-10:00   | <ul style="list-style-type: none"> <li>• Demo Teaching</li> <li>• Arithmetic Wiz</li> </ul>  |
| 8:30-10:00  |   | <ul style="list-style-type: none"> <li>• <b>SIMULTANEOUS DEMO TEACHING (LITERACY &amp; NUMERACY)</b></li> <li>• Coloring Contest</li> <li>• Music Video Presentation</li> </ul> | 10:00-12:00  | <ul style="list-style-type: none"> <li>• Demo Teaching</li> <li>• Picture Reading</li> </ul> |
| 10:00-11:30 |   | <ul style="list-style-type: none"> <li>• Demo Teaching</li> </ul>   |  | <b>Consolidation of Result</b>   |
| 12:00- 1:00 |   | <b>Lunch</b>  | 12:00-1:00   | <b>Lunch</b>   |
| 1:00-2:30   |   | <ul style="list-style-type: none"> <li>• Demo Teaching</li> </ul>   | 1:00-3:00  | <b>Closing</b>   |
| 2:30-4:00   |   | <b>ARRIVAL/REGISTRATION VENUE &amp; MATERIALS' PREPARATION /MEETING</b>   | <ul style="list-style-type: none"> <li>• Demo Teaching</li> <li>• Mathinik (Tangrams)</li> </ul> |  |
| 4:00-5:30   | <ul style="list-style-type: none"> <li>• Demo Teaching</li> </ul> |   |  |  |
|             |   |   |  |  |

**CONTEST CATEGORY IN-CHARGE AND BOARD OF JUDGES**

| CONTEST CATEGORY IN-CHARGE                      |                        | BOARD OF JUDGES   |                     |  |   |
|---|------------------------|---|---------------------|--|---|
| CONTEST   | IN-CHARGE              | MEMBERS   | CHAIR               | Members  | Division  |
| Music Video                                     | Dr. Neileen Wale       | Dr. Anabella Eva<br>Mrs. Cristina Domocol<br>Michael Gudio                                      | Dr. Emiliano Elnar  | Ms. Juanita Negapatan<br>Mr. Quirico Sumampong<br>Mr. Cesar Restauero<br>Dr. Juvelyn Otero<br>Dr. Elaine Perfecio<br>Mr. Sylvio Sabino | Regional Office   |
| Best Kindergarten Teacher Demonstrator Litercy  | Dr. Carmela Restificar | Mrs. Joesebel Lasconia<br>Dr. Imelda Almiran<br>Ms. Josephine Jubac<br>Mr. Felipe Anthony Layog | Dr. Felina Galledo  | Dr. Carmela Restificar<br>Dr. Isidro Villaflor<br>Dr. Luz Zapanta<br>Dr. Imelda Almiran  | Bohol<br>Cebu City<br>Lapulapu City<br>Toledo City          |
| Best Kindergarten Teacher Demonstrator Numeracy | Mrs. Maria Elena Paras | Dr. Felipa Mantos<br>Mrs. Erlinda Puangang<br>Rosemarie Lofranco<br>Charlie Catacutan           | Dr. Grace Pepito    | Dr. Neileen Wale<br>Dr. Anabella Eva<br>Dr. Felipa Mantos<br>Dr. Robert Gallardo   | Dumaguete City<br>Bayawan City<br>Bogo City<br>Mandaue City |
| Coloring  | Dr. Robert Gallardo    | Mr. Rogelio Cabanero<br>Mrs. Noena Quijano<br>Mary Jagda Rown                                   | Mr. Cesar Restauero | Mr. Agustin Mondilla<br>Mr. Juanita Negapatan  | Regional Office<br>Regional Office                          |
| Picture Reading                                 | Katherine Sedillo      | Mrs. Wendisprinda Silva<br>Dr. Clariz Quesio<br>Mrs. Brigitte Calingacion                       |                     | Dr. Cynthia Miro<br>Dr. Elaine Perfecio<br>Mrs. Cerelina Llerin  | Regional Office<br>Regional Office<br>Cebu City             |
| Tangrams  | Dr. Isidro Villaflor   | Mr. Melchor Cenas<br>Ms. Grace Irish Jumawan<br>Renato Lariosa                                  |                     |  |   |
| Arithmetic Wiz                                  | Dr. Analiza Mapula     | Dr. Lucia Zapanta<br>Ms. Araceli Laude<br>Ms. Syrene Joy Renacia<br>Ms. Jane Caparoso           |                     |  |   |

**KINDERGARTEN DAY 2018**  
Applied Nutrition Center, Banilad, Cebu City  
December 2-4, 2018

**Theme: "Together for Excellence in Early Childhood Education"**

| <b>List of Competitions</b>                            | <b>Number of Participant/s per Division</b> |
|--|---|
| 1. Mathinik (Tangrams)                                 | 1   |
| 2. Arithmetic Wiz                                      | 1   |
| 3. Coloring -  | 1   |
| 4. Picture Reading                                     | 1   |
| 5. Best K-Teacher Demonstrator                         | 1   |
| 6. Best Implementing School in Kindergarten Curriculum | 1   |

**General Guidelines**

1. Each division shall conduct their own competition to select the contestants in all categories.
2. Participants to this competition are Kindergarten teachers, School Heads (representing the school) and presently enrolled kindergarten pupils aged 5 years old on or before March 31, 2019. A contestant is allowed to participate in one category only.
3. Only Division 1st place winners per category are qualified to join the contest in the Regional Level. In case the 1st place winner is not available, the 2nd placer may represent the division.
4. Coaches are not allowed to stay in the contest room and or in front of the stage at the pavilion during the performance of their contestants. **STRICTLY NO COACHING SHALL BE OBSERVED WHILE THE CONTEST/PRESENTATION IS GOING ON.**
5. Entry for the Best Implementing School in Kindergarten Curriculum Music Video must be submitted on or before **November 15, 2018**. There shall be onsite validation of the top 5 video on November 20-26, 2018 by the Regional Contest Committee.
6. Mechanics in the conduct of the contest per category is to be followed strictly. The judges will agree on the deductions to be given for every violation on the mechanics of the contest.
7. Over all Regional winners will be identified by the committee on awards thru the number of gold medals won. In case of tie, silver and bronze medals will be considered, respectively.
8. All winners including their coaches will receive medals for individual contest and a certificate of recognition while the non- winners will be given certificate of participation.
9. The panel of judges shall be composed of a Chairman and 2 members. The decision of the board of judges is final and irrevocable.
10. List of Division Winners and their coaches in the different categories shall be submitted to the Regional Office 5 days before the date of Regional Kindergarten Day in hard and/soft copy.
11. Registration of participants shall be done by division on November 27, 2018 at the where only the division supervisors in charge of kindergarten will do the transaction. He/she shall bring with her the completely filled registration form. Incomplete form will not be entertained.

**Contest Mechanics of the Different Categories**

1. **MATHINIK (Tangram Puzzles)**
  1. Contestant will be provided with 7 geometric pieces.
  2. Each will be tasked to arrange the tangrams based on the given figure.
  3. There are 5 rounds to complete the activity.
  4. Contestant will be ranked according to the time they correctly finished the task.
  5. The contestant who will get the lowest composite rank will be declared as winner.

**2. Mathinik (Arithmetic Wiz)** This contest is intended for the mathematically inclined/advanced Learners.

1. There shall only be one (1) contestant.
2. The questions for this competition will be formulated from window card. -Addition -Subtraction
3. All participants will undergo the window card exam.
4. Each pupil will take the exam individually.
5. No coach, faculty, staff or representative from any school other than the participants will be allowed to enter the examination room before the exam.
6. Any questions during the exam should only be addressed to the proctors inside the room.
7. Calculators, cell phones or any gadgets will not be allowed inside the examination rooms.
8. Only answer sheets, pens and window cards provided are allowed to be used during the exam.
8. All contestants will be advised to take toilet breaks before the start of the exam. Once inside the room, pupils are not allowed to go out.
9. Emergency situations will be handled by the proctors.
10. Any form of cheating and intellectual dishonesty will result to the disqualification of the pupil.
11. The top three (3) pupils with the highest score and fastest time will win.
12. In case of a tie, the involved pupils will compete in a tie-breaker round to fill the remaining slots.

### 3. PICTURE READING

1. The contestant will be given 5 minutes for acquaintance with the pictures.
2. The picture story shall be delivered within 3 minutes.
3. The language to be used will be Mother Tongue.
4. The winners will be chosen by the panel of judges based on the general criteria below.

CRITERIA FOR JUDGING:

#### A. Interpretation

- |                    |   |     |
|--------------------|---|-----|
| ➤ Vocal Expression | – | 15% |
| ➤ Proper Phrasing  | – | 15% |
| ➤ Timing           | – | 10% |
| ➤ Pacing           | – | 10% |

#### B. Projection

- |                       |   |     |
|-----------------------|---|-----|
| ➤ Voice Mechanics     | - | 10% |
| ➤ Level of Confidence | - | 10% |

#### C. Reading Fluency

- |                |   |     |
|----------------|---|-----|
| ➤ Accuracy     | - | 10% |
| ➤ Automaticity | - | 10% |
| ➤ Prosody      | - | 10% |

### 4. COLORING

1. Each contestant will be given a copy of the pictures they will color using crayons.
2. Contestants will be provided with all the materials needed for the contest.
3. The winners will be chosen based on the following criteria:

CRITERIA FOR JUDGING:

- |                  |   |     |
|------------------|---|-----|
| A. Creativity    | – | 35% |
| B. Neatness      | – | 25% |
| C. Color Harmony | – | 40% |

## 5. BEST IMPLEMENTING SCHOOL IN KINDERGARTEN CURRICULUM MUSIC VIDEO CONTESTES

The award recognizes schools that have excellent programs for Kindergarten. It encourages each schools in the region to creatively showcase to everybody through a video the school's initiatives and innovations, best practices and major accomplishments relative to Kindergarten Curriculum Implementation. This is also one way of advocating for Kindergarten Curriculum Implementation as it allows principals, teachers and other school personnel to fully understand the importance of kindergarten education as reflected in The Omnibus Policy.

### Guidelines

1. The first place winner in the division level contest shall automatically be the official entry to the regional level. Each school division is expected to send one entry.
2. The video must not be shorter than 5 minutes but not longer than 7 minutes including the opening billboard and closing credits. A deduction of 1 point per exceeding minute shall be made. Likewise, videos which are less than 5 minutes will be disqualified.
3. The video content shall revolve around Kindergarten Curriculum Program Implementation (Omnibus Policy), Innovations, best practices, major accomplishments and shall be relevant to the theme.
4. Must be original in content and must enhance the viewers understanding of the importance of Kindergarten Education
5. Videos must feature live footage but not necessarily all and must have host.
6. Videos must be originally shot using any kind of camera.
7. Entries must not feature offensive situations harmful to the dignity of the children or any elements of violence, sex, crimes or abuse.
8. Background music must be appropriate. Be creative but keep in mind that decorum must be maintained. Avoid the illegal use of copyrighted materials. Videos containing profanity or other inappropriate content (this includes music lyrics) will be disqualified. YouTube has free music. Participants will be liable for any claim of infringement related to the materials included in the video.
9. *Dialogue in the videos may be in vernacular however English subtitles must be provided.*
10. THREE AWARDS (First-place, Second-place and honorable mention) will be chosen
11. All decisions of the judges are final.
12. The top five video will be showcased on during the first day of Kindergarten Day.

### Submission

13. Entry video shall be submitted on or before November 15, 2018.
14. The video to be submitted should be on a DVD-R or DVD+R. The name of the division must be indicated on the disc. The disc must be placed in a sealed short brown envelope with proper identification label (Name of School, Division)
15. The winners will be chosen by the panel of judges based on the general criteria below.

| BEST IMPLEMENTING SCHOOL IN KINDERGARTEN CURRICULUM MUSIC VIDEO CONTEST CRITERIA |      |
|--|------|
| Potential Impact (The BIG Idea, Content)   | 40%  |
| Practicality of the Idea Presented   | 15%  |
| Sincerity and credibility of Statement   | 15%  |
| Ability to Effectively Tell a Story (Expression of Theme)                        | 5%   |
| Level of Motivational Messaging  | 5%   |
| Overall Impression(Clear and Compelling Expression of Message)                   | 5%   |
| Visual Appeal  | 5%   |
| WOW! Factor  | 5%   |
| Audio and Visual Quality   | 10%  |
| TOTAL  | 100% |



## 6. BEST KINDERGARTEN TEACHER DEMONSTRATOR AWARD

The Search for Best Kindergarten Teacher Demonstrator Award is an activity to commend and reward kindergarten teachers who demonstrate excellence in teaching kindergarten learners using the Blocks of Time. This aims to promote recognition, respect and appreciation of kindergarten teachers, stimulate interest in teaching kindergarten as a career, and promote quality teaching and enhance teacher professionalism. Three teachers will be given the award entitled Best Kindergarten Teacher Demonstrator in Literacy and another three teachers shall be hailed Best Kindergarten Teacher Demonstrator in Numeracy.

### Eligibility

1. All full-time teachers who have at least 3 consecutive years of experience in teaching kindergartens are eligible to participate.
2. A model of morality both in public and private life.
3. Has good human relations both in school and community.
4. S/he must have at least a Very Satisfactory Rating for 2 consecutive years prior to the search.
5. Has not been found guilty of any administrative or criminal case.
6. Has been conferred as the 2018 Best Kindergarten Teacher Demonstrator in the Division he/she represented.

### The Award

The winners of the *Best Kindergarten Teacher Award* will receive a Certificate of Recognition while non-winners will receive Certificate of Participation.

### Entry Procedures

1. Winners of the Search for Best Kindergarten Teacher Demonstrator of the Schools Division Offices shall automatically be the official contestant to the Regional Level.
2. The Division Education Program Supervisor in Kindergarten shall submit the following documents enclosed in a white long folder with proper label to the Committee-in-Charge a day before the contest.
  - Appointment
  - Service Record
  - Endorsement signed by the Schools Division Superintendent
  - Administrative Clearance
  - Last 2 performance ratings
  - Certificate as 2018 Best Kindergarten Teacher Demonstrator
  - Blocks of Time following the contextualized format to be submitted on or before November 19, 2018 for Pre-judging. Only the top 5 for literacy and another top 5 for numeracy qualify for demonstration stage.

**Judging Process.** The winner(s) will be determined through two (2) rounds of judging, as described below:

#### **1. Selection of Finalists:**

In the first round, the regional committee will evaluate the submitted Blocks of Time based on the following Criteria;

|  |   |      |
|--|---|------|
| 1. Appropriate learning objectives (SMART) | - | 25%  |
| 2. Relevant learning resources             | - | 10%  |
| 3. Effective instructional strategies      | - | 25%  |
| 4. Motivating and DAP activities           | - | 25%  |
| 5. Assessment strategies                   | - | 15   |
| Total                                      | - | 100% |

The entries with the highest scores will qualify as finalists (first 5), and shall proceed to demonstration phase.

#### **2. Selection of Best Teacher Demonstrator(s):**

In the second round, the Judges will use the rating Scale.

**Criteria for Award**

The rating scale designed specifically for the search shall be used. The first three teacher-demonstrators who get the highest score in both literacy and numeracy shall be given the award.

**Best Kindergarten Teacher Demonstrator (Literacy)**

Teacher-demonstrator for literacy shall work on

- Meeting Time 1- 10 mins
- Work Period 1- 45 mins
- Meeting Time 2 – 10 mins
- Transition Activity - 5 mins  
(in preparation for story time (to take the place of recess and quiet time))
- Story Time – 15 mins
- Post Activity (End) 5 mins
- Total 90 mins. (1 hour & 30 minutes)

**Rating Guide**

- 5 - Excellent
- 4 - Very Satisfactory
- 3 - Satisfactory
- 2 - Unsatisfactory
- 1 - Poor

| I- BLOCKS OF TIME   | RATING |   |   |   |   | REMARKS |
|---|--------|---|---|---|---|---------|
|   | 1      | 2 | 3 | 4 | 5 |         |
| <b>MEETING TIME 1</b>   |        |   |   |   |   |         |
| The teacher asks open-ended questions to trigger discussion.  |        |   |   |   |   |         |
| Children share their stories, experiences and opinions.   |        |   |   |   |   |         |
| The teacher introduces the focus concept of the day.  |        |   |   |   |   |         |
| Concepts previously introduced are discussed and connected to the new concept.  |        |   |   |   |   |         |
| <b>WORK PERIOD 1</b>  |        |   |   |   |   |         |
| The teacher explains all tasks and the concepts behind them clearly.  |        |   |   |   |   |         |
| Children have varied independent activities to choose from and engage in.   |        |   |   |   |   |         |
| The teacher is able to rotate children through the teacher-supervised tasks.  |        |   |   |   |   |         |
| Children are working in small groups, in pairs or individually for the entire block of time.  |        |   |   |   |   |         |
| Children are self-propelled, productive and engaged.  |        |   |   |   |   |         |
| There is a system and procedures that children have internalized.   |        |   |   |   |   |         |
| Children engage in teacher-planned activities.  |        |   |   |   |   |         |
| While children are engaged in a teacher-supervised task, the teacher processes the activity and unravels the concept behind the activity. |        |   |   |   |   |         |
| Children engage in free play.   |        |   |   |   |   |         |
| The teacher goes around different groups of children to observe and process their activities.   |        |   |   |   |   |         |
| The teacher notes down observations.  |        |   |   |   |   |         |
| <b>MEETING TIME 2</b>   |        |   |   |   |   |         |
| The teacher asks questions about children’s work during Work Period.  |        |   |   |   |   |         |

|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Children talk about their work and output.   |  |  |  |  |  |  |
| The teacher has transition activities to help children move to the next block of time or activity.   |  |  |  |  |  |  |
| Children successfully transition to the next activity,   |  |  |  |  |  |  |
| The teacher wraps-up the activity.   |  |  |  |  |  |  |
| <b>STORY TIME</b>  |  |  |  |  |  |  |
| The teacher used one of the following: Big book, Regular picture book , Song , Poem/rhyme , Wordless book  |  |  |  |  |  |  |
| Before reading activities like Vocabulary building, Activation of prior knowledge, Setting a purpose for listening are properly done.  |  |  |  |  |  |  |
| The teacher reads/tell the story, poem, etc. well.   |  |  |  |  |  |  |
| Made appropriate use of voice, gestures and facial expressions to help the children understand the story.  |  |  |  |  |  |  |
| Asked a few questions that will help children predict  |  |  |  |  |  |  |
| Asked a few think-aloud questions that modeled thinking about the story  |  |  |  |  |  |  |
| Children were engaged during storytelling.   |  |  |  |  |  |  |
| There are after reading activities like discussion of the story, activities that focused on the elements of the story (plot, characters, theme, setting), Enrichment activities, Curricular content using the story as springboard |  |  |  |  |  |  |
| Discussion of the story sounded natural and conversational.  |  |  |  |  |  |  |
| Activities after reading are engaging for the children.  |  |  |  |  |  |  |
| The children asked questions about the story.  |  |  |  |  |  |  |
| Talk about the story was heard before, during and after reading.   |  |  |  |  |  |  |
| The text or story chosen was appropriate for the children.   |  |  |  |  |  |  |
| The teacher managed the class well.  |  |  |  |  |  |  |
| Transitions from one block of time to another are smooth and seamless.   |  |  |  |  |  |  |
| (Adapted from BASA Pilipinas)  |  |  |  |  |  |  |

| II. COMPONENTS   | RATING |   |   |   |   |
|--|--------|---|---|---|---|
|  | 1      | 2 | 3 | 4 | 5 |
| <b>LESSON ORGANIZATION</b>   |        |   |   |   |   |
| Made clear statement of purpose and learning outcomes of the lesson  |        |   |   |   |   |
| Presented topics in a logical sequence                               |        |   |   |   |   |
| Paced lesson appropriately   |        |   |   |   |   |
| Used a variety of instructional materials                            |        |   |   |   |   |
| Provided opportunities for learners to apply content                 |        |   |   |   |   |
| Provided clear transitions between activities                        |        |   |   |   |   |
| Summarized major points of lesson                                    |        |   |   |   |   |
| Included informal assessment of lesson's learning outcomes           |        |   |   |   |   |
| Adapted smoothly to problems during lesson                           |        |   |   |   |   |
| <b>CONTENT KNOWLEDGE AND RELEVANCE</b>                               |        |   |   |   |   |
| Included appropriate material that is worth knowing.                 |        |   |   |   |   |
| Demonstrated command of the subject matter                           |        |   |   |   |   |
| <b>PRESENTATION</b>  |        |   |   |   |   |
| Began class in an organized manner                                   |        |   |   |   |   |
| Used intonation to vary emphasis and highlights important points.    |        |   |   |   |   |
| Explained ideas or demonstrated skills with clarity                  |        |   |   |   |   |
| Spoke clearly and with appropriate volume, speed, and pronunciation. |        |   |   |   |   |
| Projected enthusiasm and confidence                                  |        |   |   |   |   |
| Maintained eye contact with students                                 |        |   |   |   |   |



### Best Kindergarten Teacher Demonstrator (Numeracy)

Teacher-demonstrator for numeracy shall work on

- Preliminary activities that would lead to Work Period 2
- (transition) - 5 mins
- Work Period 2- 40 mins
- Transition 3 mins
- Indoor Activity 20 mins
- Meeting Time 3 – 5 mins
- Wrap Up/Dismissal- 7 mins
- Total 85 mins (1 hour and 25 mins)

Rating Guide

- 5 - Excellent
- 4 - Very Satisfactory
- 3 - Satisfactory
- 2 - Unsatisfactory
- 1 - Poor

| I | BLOCKS OF TIME  | RATING | REMARKS |
|---|---|--------|---------|
|   | <b>Preliminary Activities (Transition)</b>  |        |         |
|   | The teacher asks open-ended questions to trigger discussion.  |        |         |
|   | Children share their stories, experiences and opinions.   |        |         |
|   | The teacher introduces the focus concept of the day.  |        |         |
|   | Concepts previously introduced are discussed and connected to the new concept.  |        |         |
|   | <b>WORK PERIOD 2</b>  |        |         |
|   | The teacher explains all tasks and the concepts behind them clearly.  |        |         |
|   | Children have varied independent activities to choose from and engage in.   |        |         |
|   | The teacher is able to rotate children through the teacher-supervised tasks.  |        |         |
|   | Children are working in small groups, in pairs or individually for the entire block of time.  |        |         |
|   | Children are self-propelled, productive and engaged.  |        |         |
|   | There is a system and procedures that children have internalized.   |        |         |
|   | Children engage in teacher-planned activities.  |        |         |
|   | While children are engaged in a teacher-supervised task, the teacher processes the activity and unravels the concept behind the activity. |        |         |
|   | Children engage in free play.   |        |         |
|   | The teacher goes around different groups of children to observe and process their activities.   |        |         |
|   | The teacher notes down observations.  |        |         |
|   | <b>MEETING TIME 2</b>   |        |         |
|   | The teacher asks questions about children's work during Work Period.  |        |         |
|   | Children talk about their work and output.  |        |         |
|   | The teacher has transition activities to help children move to the next block of time   |        |         |
|   | Children successfully transition to the next activity,  |        |         |
|   | The teacher wraps-up the activity.  |        |         |
|   | <b>INDOOR/OUTDOOR ACTIVITY</b>  |        |         |
|   | The teacher directed play or movement activity.   |        |         |
|   | Children engaged in free, unstructured play.  |        |         |
|   | The teacher used music that allowed children to explore what their bodies can do  |        |         |
|   | The teacher managed the class well.   |        |         |
|   | Transitions from one block of time to another are smooth and seamless.  |        |         |

| II. COMPONENT   | RATING |   |   |   |   | REMARKS |
|---|--------|---|---|---|---|---------|
|   | 1      | 2 | 3 | 4 | 5 |         |
| <b>LESSON ORGANIZATION</b>  |        |   |   |   |   |         |
| Made clear statement of purpose and learning outcomes of the lesson                       |        |   |   |   |   |         |
| Presented topics in a logical sequence  |        |   |   |   |   |         |
| Paced lesson appropriately  |        |   |   |   |   |         |
| Used a variety of instructional materials   |        |   |   |   |   |         |
| Provided opportunities for learners to apply content                                      |        |   |   |   |   |         |
| Provided clear transitions between activities   |        |   |   |   |   |         |
| Summarized major points of lesson   |        |   |   |   |   |         |
| Included informal assessment of lesson's learning outcomes                                |        |   |   |   |   |         |
| Adapted smoothly to problems during lesson  |        |   |   |   |   |         |
| <b>CONTENT KNOWLEDGE AND RELEVANCE</b>  |        |   |   |   |   |         |
| Included appropriate material that is worth knowing.                                      |        |   |   |   |   |         |
| Demonstrated command of the subject matter  |        |   |   |   |   |         |
| <b>PRESENTATION</b>   |        |   |   |   |   |         |
| Began class in an organized manner  |        |   |   |   |   |         |
| Used intonation to vary emphasis and highlights important points.                         |        |   |   |   |   |         |
| Explained ideas or demonstrated skills with clarity                                       |        |   |   |   |   |         |
| Spoke clearly and with appropriate volume, speed, and pronunciation.                      |        |   |   |   |   |         |
| Projected enthusiasm and confidence   |        |   |   |   |   |         |
| Maintained eye contact with students  |        |   |   |   |   |         |
| Noticed and listened to learners questions and comments                                   |        |   |   |   |   |         |
| Used appropriate non-verbal gestures.   |        |   |   |   |   |         |
| Presented examples to clarify points  |        |   |   |   |   |         |
| Related new ideas to familiar concepts  |        |   |   |   |   |         |
| <b>TEACHER-LEARNERS INTERACTION</b>   |        |   |   |   |   |         |
| Used humor appropriately to strengthen retention and interest.                            |        |   |   |   |   |         |
| Responded appropriately to any student disruptions  |        |   |   |   |   |         |
| Responded appropriately to any non-verbal cues of confusions, boredom and curiosity       |        |   |   |   |   |         |
| Used students' names  |        |   |   |   |   |         |
| Avoid embarrassing or belittling learners.  |        |   |   |   |   |         |
| Show respect and sensitivity to diverse learners.   |        |   |   |   |   |         |
| <b>COLLABORATIVE LEARNING ACTIVITIES</b>  |        |   |   |   |   |         |
| Provided clear tasks for student groups.  |        |   |   |   |   |         |
| Provided group tasks that were related to the lessons learning outcomes                   |        |   |   |   |   |         |
| Provided group tasks that promoted higher-level learning                                  |        |   |   |   |   |         |
| Provided clear directions for forming student groups                                      |        |   |   |   |   |         |
| Facilitated learning in learners' groups.   |        |   |   |   |   |         |
| Responded appropriately to non-engaged students.  |        |   |   |   |   |         |
| Effectively managed time during collaborative activities                                  |        |   |   |   |   |         |
| <b>LESSON IMPLEMENTATION</b>  |        |   |   |   |   |         |
| Encouraged learners to asked questions  |        |   |   |   |   |         |
| Elicited learners ideas about the lesson.   |        |   |   |   |   |         |
| Develop student learning through active participation in lesson activities.               |        |   |   |   |   |         |
| Student exploration preceded formal presentation  |        |   |   |   |   |         |
| Asked questions with adequate wait time, to monitor learners understanding or performance |        |   |   |   |   |         |

|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Encouraged learners to answer each other's questions.                |  |  |  |  |  |  |
| Gave satisfactory answers to students.                               |  |  |  |  |  |  |
| Asked questions that require varying level of thinking               |  |  |  |  |  |  |
| Promoted critical thinking   |  |  |  |  |  |  |
| Asked probing question when student's answer was incomplete          |  |  |  |  |  |  |
| Restated questions and answers when necessary                        |  |  |  |  |  |  |
| Promoted students reflections on their own level or performance      |  |  |  |  |  |  |
| <b>INSTRUCTIONAL MATERIALS</b>                                       |  |  |  |  |  |  |
| Wrote clearly and legibly on board.                                  |  |  |  |  |  |  |
| Supported the lesson with useful classroom discussions and exercises |  |  |  |  |  |  |
| Presented helpful audio-visual materials                             |  |  |  |  |  |  |
| <b>STUDENT RESPONSES</b>   |  |  |  |  |  |  |
| Students were eager to ask questions.                                |  |  |  |  |  |  |
| Students willingly participated in class activities                  |  |  |  |  |  |  |
| Most learners were engaged in the lesson throughout class time.      |  |  |  |  |  |  |
| Students appeared to understand the lesson material                  |  |  |  |  |  |  |
| <b>TOTAL</b>   |  |  |  |  |  |  |

**WORKING COMMITTEES AND ROLES AND RESPONSIBILITIES**

| COMMITTEE  | PERSONS-IN-CHARGE   | ROLES AND RESPONSIBILITIES  |
|--|---|---|
| ACCOMMODATION COMMITTEE  | Mrs. Araceli Laude<br>Dr. Isidro Villaflor<br>Mr. Michael Q. Estela           | <ol style="list-style-type: none"> <li>1. Coordinate with the chairpersons of the different contest categories for the tables, chairs and other things needed.</li> <li>2. Inform and guide the ANC personnel in the preparation of the contest venues.</li> <li>3. Check arrangement and label seat of the participants by division, VIP, supervisors, judges tables and chairs.</li> <li>4. Put proper signage/directories to guide the participants.</li> <li>5. Ensure that ALL THE CONTEST VENUES ARE CLEAN and everything is ready a day before.</li> </ol>   |
| REGISTRATION/ ATTENDANCE<br><br>(Registration of Participants will be done by division in the afternoon of Sunday) | Dr. Imelda Almiran<br>Mrs. Nuena Quijano<br>Mrs. Marygrace Guerero            | <ol style="list-style-type: none"> <li>1. Put up Registration Table in front of the ANC Conference Hall 1 at 1pm of Sunday.</li> <li>2. Prepare the necessary folders/forms for registration by contest category.</li> <li>3. Coordinate with the Regional Finance Officer/Accountant for the registration/issuance of OR.</li> <li>4. Facilitate systematically the registration of all participants of the competition.</li> <li>5. Give one copy of the registration sheet to the respective contest chairman.</li> </ol>  |
| RECORDS/RESULTS  | Ms. Araceli Laude<br>Mrs. Maria Elena Paras<br>Mr. Melchor Cenas              | <ol style="list-style-type: none"> <li>1. Receive copy of the contest result per category.</li> <li>2. Consolidate the result and determine the over all champion.</li> <li>3. Coordinate with the Awards committee.</li> <li>4. Assist during the Awarding Ceremony.</li> </ol>  |
| DOCUMENTATION  | Dr. Lucia Zapanta<br>Janice Pamaybay<br>Ivy Marie Zapanta                     | <ol style="list-style-type: none"> <li>1. Prepare all documents/take pictures during proceedings of all activities undertaken</li> <li>2. Get results from the record committee.</li> <li>3. Come up with a newsletter featuring the highlights of the activity for distribution before the program ends.</li> <li>4. Produce video presentation of the whole undertaking.</li> </ol>   |
| PROGRAM (OPENING AND CLOSING) / INVITATION   | Dr. Gilda G. Bancog<br>Mr. Robert Ragas<br>Jacelle Rabanzo<br>Asalee Hope Tan | <ol style="list-style-type: none"> <li>1. Prepare the opening and closing program.</li> <li>2. Inform all the persons involved in the program of their parts.</li> <li>3. Distribute/Send the program for the VIPs a week before. (RD, Chiefs of the different Functional Units in the Region, SDS, CID Chiefs, Judges, Division Supervisors)</li> <li>4. Give enough copies of the program to the registration committee a day before for distribution per division during registration.</li> <li>5. Take care of the smooth flow of the opening and closing activity.</li> <li>6. Assign and orient emcee/s.</li> <li>7. Prepare creative powerpoint presentation of the opening and closing activity.</li> <li>8. Have a copy of the over all result of the contest for the declaration of the over all champion/top 5.</li> </ol> |
| SOUNDS/MULTI-MEDIA   | Mr. Quirico Sumampong<br>Mr. Cesar Restauero<br>Dannievoy Restauero           | <ol style="list-style-type: none"> <li>1. Coordinate with the ANC personnel for the availability of sound system and projector for the opening activity.</li> <li>2. Ensure that a sound system operator is within reach for easy access whenever technical problems occur.</li> <li>3. Ensure availability of microphones in all contest venues.</li> </ol>  |
| FOOD AND SNACKS  | Dr. Felipa Mantos<br>Dr. Sisinia Vasquez                                      | <ol style="list-style-type: none"> <li>1. Coordinate with the ANC personnel on the meal preparation, the time it will be served and the mode of serving.</li> </ol>   |



|                                      |  |  |
|--------------------------------------|--|--|
|                                      | Emmanuel Seldura<br>Karen Ligan  | <ol style="list-style-type: none"> <li>2. Follow up a day before, the orders made and finalize arrangement on the mode of serving.</li> <li>3. Make a follow up to the ANC management or kitchen personnel, 15 minutes before the agreed time to serve to ensure it will be served on time.</li> <li>4. Assign person in charge of snacks/food per contest venue, and VIPs on stage.</li> <li>5. Remind participants that lunch will be served at the dining hall.</li> <li>6. Reserve tables for VIP, judges and Kindergarten supervisors for their lunch.</li> </ol>   |
| USHERS                               | Dr. Analiza Mapula<br>Ms. Hazel Bardoquillo<br>Ms. Janice Gocotano<br>Ms. Eda Postrano<br>Ms. Doreen Ann Inhug<br>Ms. Fleur Tisa Canete<br>Dr. Ria Vertulfo<br>Ms. Hazel Mae Sabello<br><br>(Dress Code: Maong Pants paired with any light blue colored blouse, high-heeled close shoes) | <ol style="list-style-type: none"> <li>1. Prepare 30 leis to be given to the guest, judges and visitors.</li> <li>2. Ushers should be the first group of persons to arrive in the venue particularly ANC Conference Hall.</li> <li>3. Be in the venue in good shape and exhibit proper disposition.</li> <li>4. Greet all the participants as they enter the venue and guide them to their respective places.</li> <li>5. Must know all the VIPs, judges and Kindergarten Division Supervisors.</li> <li>6. Must have control or record of those who came in and are still coming.</li> <li>7. All the VIPs must be escorted until they reach their seat.</li> <li>8. Wear their best SMILE all the time.</li> </ol> |
| STAGE DECORATION                     | Mrs. Maria Elena T. Paras<br>Mrs. Araceli Laude<br>Mrs. Angelie Guangco<br>Mrs. Jovencia Sanchez<br>Sugar Marie Caneda<br>Herminigilda Malapitan<br>Evelyn Dumamlag  | <ol style="list-style-type: none"> <li>1. Coordinate with ANC personnel in the preparation of function hall and other contest venues a day before the contest.</li> <li>2. Prepare and decorate the stage on Sunday.</li> <li>3. As much as possible, the stage should fit with the celebration, simple but elegant.</li> <li>4. Prepare the table for VIPs and if possible with skirted table cover.</li> </ol>   |
| MASTER OF CEREMONIES                 | Mrs. Angelie Guangco<br>Mrs. Suzana Limbago  | <ol style="list-style-type: none"> <li>1. Take charge of the opening and closing program</li> <li>2. Facilitate the announcement and or inform the participants of the contest venues and other important undertaking of the day</li> <li>3. Stay in the post until all events have been done.</li> <li>4. Give clear instructions.</li> <li>5. Receive/Announce the result of every contest category (top 3 only)</li> </ol>  |
| JUDGES INVITATION/COMMUNICATION      | Dr. Gilda G. Bancog<br>Mr. Robert Ragas  | <ol style="list-style-type: none"> <li>1. Send letter of invitation to the judges.</li> <li>2. Coordinate and take care of the judges commitment to be present.</li> <li>3. Guide the judges to their respective venue during the contest.</li> </ol>  |
| AWARDS, CERTIFICATES/MEDALS/TROPHIES | Dr. Anabella Eva<br>Ms. Ma. Era Cabilao<br>Ms. Marive Ygay   | <ol style="list-style-type: none"> <li>1. Prepare the medals, trophies, certificates and token.</li> <li>2. Prepare certificate of recognition, participation, appearance of participants, Certificate of appreciation for the judges and division kindergarten supervisors/chair/members</li> <li>3. Distribute the tokens to the Board of Judges</li> <li>4. Facilitate in the Awarding Ceremony</li> <li>5. Distribute the medals and certificate of recognition.</li> </ol>  |

|  |   |  |
|--|---|--|
| AFTER-CARE                                 | Dr. Robert Gallardo<br>Mr. Rogelio Cabanero<br>Dr. Clariz Quesio  | <ol style="list-style-type: none"> <li>1. Ensure that all the contest venues and its surroundings are well-kept before participants leave the place.</li> <li>2. Return all the borrowed facilities and equipment.</li> <li>3. Inform the ANC personnel when everything is done and turn over to them the responsibilities of the rented facilities and equipment</li> </ol>   |
| PICTURE READING                            | Ms. Kathrine Sedillo<br>Mrs. Wendisprinda Silva<br>Dr. Clariz Quesio  | <ol style="list-style-type: none"> <li>1. Coordinate with the accommodation committee and ANC personnel for the preparation of the contest venue</li> <li>2. Design and prepare contestant number to be distributed during the contest.</li> <li>3. Facilitate in the drawing of lots to identify the order of contestants.</li> <li>4. Provide the judges with a copy of a picture before the contest, the criteria of the contest, record sheets, pencils and the like or take care of all the needed contingencies to be used in the contests (storybooks, score sheets, pencils, mechanics, criteria and the like.)</li> <li>5. Take charge of the judges' accommodation in the contest venue.</li> <li>6. Read the contest mechanics and criteria before the contest proper.</li> <li>7. Assign emcee/moderator of the contest.</li> <li>8. Facilitate the smooth conduct of the contest.</li> <li>9. Inform the emcee at the pavilion of the result, for announcement then submit the same to the record committee.</li> </ol>               |
| COLORING                                   | Dr. Robert Gallardo<br>Mr. Rogelio Cabanero<br>Mary Jagda Rown  | <ol style="list-style-type: none"> <li>1. Coordinate with the accommodation committee and ANC personnel for the preparation of the contest venue.</li> <li>2. Facilitate in the drawing of lots to identify the contestant's number.</li> <li>3. Write the number of the contestants in the copy of the drawing to be used using black pentel pen.</li> <li>4. Distribute to the participants the materials needed in the drawing activity.</li> <li>5. Provide the judges with the criteria of the contest, record sheets, pencils and the like.</li> <li>6. Take care of all the needed contingencies to be used in the contests.</li> <li>7. Read the contest mechanics and criteria before the contest proper.</li> <li>8. Take charge of the judges' accommodation in the contest venue.</li> <li>9. Assign emcee/moderator of the contest.</li> <li>10. Facilitate the smooth conduct of the contest.</li> <li>11. Inform the emcee at the pavilion of the result, for announcement then submit the same to the record committee.</li> </ol> |
| MUSIC VIDEO PRESENTATION<br>(TOP 5 VIDEOS) | Dr. Neileen Wale<br>Dr. Anabella Eva<br>Mrs. Cristina Domocol<br>Michael Gudio                              | <ol style="list-style-type: none"> <li>1. Coordinate with the accommodation committee and ANC personnel for the preparation of the contest venue.</li> <li>2. Get the contestant's CD and turn them over to the sound system operator.</li> <li>3. Facilitate in the showcasing of music video. Prepare proper introduction and present and recognize the school head.</li> <li>4. Read the contest mechanics and criteria before video showing.</li> <li>5. Take charge of the audience accommodation in the contest venue.</li> </ol>  |
| MATHINIK (TANGRAMS )                       | Dr. Isidro Villaflor<br>Mr. Melchor Cenas<br>Ms. Grace Irish Jumawan<br>Renato Lariosa<br>Mr. Micahel Gudio | <ol style="list-style-type: none"> <li>1. Coordinate with the accommodation committee and ANC personnel for the preparation of the contest venue.</li> <li>2. Design and prepare contestant number to be distributed during the contest.</li> <li>3. Facilitate in the drawing of lots to identify the contestant's number.</li> <li>4. Distribute to the participants the materials needed.</li> <li>5. Read the contest mechanics and criteria before the contest proper.</li> <li>6. Assign emcee/moderator of the contest.</li> <li>7. Assign timer, materials courier, tabulator, arbiter and recorder</li> <li>8. Facilitate the smooth conduct of the contest.</li> <li>9. Inform the emcee at the ANC of the result, for announcement then submit the same to the record committee.</li> </ol>   |

|   |   |   |
|---|---|---|
| <p><b>ARITHMETIC WIZ</b></p>                                | <p>Dr. Analiza Mapula<br/>Dr. Lucia Zapanta<br/>Syrene Joy Renacia<br/>Jane Caparoso</p>                                  | <ol style="list-style-type: none"> <li>1. Coordinate with the accommodation committee and ANC personnel for the preparation of the contest venue.</li> <li>2. Design and prepare contestant number to be distributed during the contest.</li> <li>3. Facilitate in the drawing of lots to identify the contestant's number.</li> <li>4. Distribute to the participants the materials needed.</li> <li>5. Read the contest mechanics and criteria before the contest proper.</li> <li>6. Assign emcee/moderator of the contest.</li> <li>7. Assign timer, materials courier, tabulator, checker and recorder</li> <li>8. Facilitate the smooth conduct of the contest.</li> <li>9. Inform the emcee at the ANC Hall of the result, for announcement then submit the same to the records committee.</li> </ol>  |
| <p><b>DEMONSTRATION TEACHING</b></p> <p><b>NUMERACY</b></p> | <p>Mrs. Maria Elena Paras<br/>Dr. Felipa Mantos<br/>Mrs. Erlinda Puagang<br/>Rosemarie Lofranco<br/>Charlie Catacutan</p> | <ol style="list-style-type: none"> <li>1. Coordinate with the accommodation committee and ANC personnel for the preparation of the contest venue.</li> <li>2. Facilitate in the drawing of lots to identify the contestant's number.</li> <li>3. Give proper and clear instruction to the demonstrator, the flow of the activity and time schedule.</li> <li>4. Determine the set of pupils to be involved in the demonstration.</li> <li>5. Provide the judges with the criteria of the contest, record sheets, pencils and the like.</li> <li>6. Take care of all the needed contingencies to be used in the contests.</li> <li>7. Read the contest mechanics and criteria before the contest proper.</li> <li>8. Take charge of the judges' accommodation in the contest venue.</li> <li>9. Assign emcee/moderator of the contest.</li> <li>10. Facilitate the smooth conduct of the contest.</li> <li>11. Inform the emcee at the pavilion of the result, for announcement then submit the same to the record committee.</li> </ol> |
| <p><b>DEMONSTRATION TEACHING</b></p> <p><b>LITERACY</b></p> | <p>Dr. Carmela Restificar<br/>Mrs. Joesebel Lasconia<br/>Josephine Jubac<br/>Felipe Anthony Layog</p>                     | <ol style="list-style-type: none"> <li>1. Coordinate with the accommodation committee and ANC personnel for the preparation of the contest venue.</li> <li>2. Facilitate in the drawing of lots to identify the contestant's number.</li> <li>3. Give proper and clear instruction to the demonstrator, the flow of the activity and time schedule.</li> <li>4. Determine the set of pupils to be involved in the demonstration.</li> <li>5. Provide the judges with the criteria of the contest, record sheets, pencils and the like.</li> <li>6. Take care of all the needed contingencies to be used in the contests.</li> <li>7. Read the contest mechanics and criteria before the contest proper.</li> <li>8. Take charge of the judges' accommodation in the contest venue.</li> <li>9. Assign emcee/moderator of the contest.</li> <li>10. Facilitate the smooth conduct of the contest.</li> <li>11. Inform the emcee at the hall of the result, for announcement then submit the same to the record committee.</li> </ol>     |

**LIST OF PARTICIPANTS FOR KINDERGARTEN DAY 2017**  
 (to be submitted on or before November 23, 2018)

Division: \_\_\_\_\_

| NO.                          | Contest Category          | Name of Contestant | School | Coach | MARK (/) |          |
|------------------------------|---------------------------|--------------------|--------|-------|----------|----------|
|                              |                           |                    |        |       | Live in  | Live out |
|                              | COLORING                  |                    |        |       |          |          |
|                              | PICTURE READING           |                    |        |       |          |          |
|                              | TANGRAMS                  |                    |        |       |          |          |
|                              | ARITHMETIC WIZ            |                    |        |       |          |          |
|                              | BEST K-DEMONSTRATOR       |                    |        |       |          |          |
|                              | MUSIC VIDEO               |                    |        |       |          |          |
|                              | DIVISION K-SUPERVISOR     |                    |        |       |          |          |
|                              | WORKING COMMITTEE MEMBERS |                    |        |       |          |          |
|                              |                           |                    |        |       |          |          |
|                              |                           |                    |        |       |          |          |
|                              |                           |                    |        |       |          |          |
|                              | OTHERS                    |                    |        |       |          |          |
|                              |                           |                    |        |       |          |          |
|                              |                           |                    |        |       |          |          |
|                              |                           |                    |        |       |          |          |
| TOTAL NUMBER OF PARTICIPANTS |                           |                    |        |       |          |          |

PREPARED BY:

\_\_\_\_\_  
 Education Program Supervisor

Approved:

\_\_\_\_\_  
 Schools Division Superintendent

Scan and submit thru TELEFAX NO. 4147323