



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



October 19, 2018

DIVISION MEMORANDUM

No. 721, s. 2018

URGENT WORKSHOP OF ALL SENIOR HIGH SCHOOL (SHS) SCHOOL COORDINATORS IN THE PREPARATION OF WORK IMMERSION PACKAGES AND ALTERNATIVE DELIVERY MODELS PURSUANT TO DEPED ORDER NO. 30, S. 2017 AND DEPED ORDER NO. 39, S. 2018 AND OTHER RELATED CONCERNS

TO : Assistant Superintendents
Chief Education Program Supervisors
Education Program Supervisors/Coordinators
District Supervisors/OICs
Public and Private Secondary School Heads
All Other Concerned

1. In view of the issuance of DepEd Order No. 39, s. 2018 clarifying some provisions and instructions of DepEd Order No. 30, s. 2017, this Office will be conducting a Three-Day Urgent Workshop of All Senior High School (SHS) School Coordinators in the Preparation of Work Immersion Packages and Alternative Delivery Models and Other Related Concerns on October 24 – 26, 2018 at the Pavilion, Ecotech.

2. The workshop aims to:

2.a. Assess the results of the first batch of SHS Immersion Implementation and propose necessary adjustment for the succeeding batches;

2.b. Clarify issues and concerns gathered from the first batch of SHS Immersion Program in relation to DepED Order No. 30, s. 2017 and DepED Order No. 39, s. 2018;

2.c. Draft and formulate Work Immersion Package Models compliant with the existing SHS Guidelines on Immersion and consistent with the unique context of the different schools;

2.d. Revisit the present school offering to surface needs and issues requiring immediate action; and

2.e. Other relevant SHS issues and concerns.

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3. Participants to the Workshop are the School SHS/Immersion Coordinator from both public, private schools and state colleges/universities offering Senior High School in the Division of Cebu Province. Each school is entitled to send one (1) representative only. Please ensure that your participant is computer literate and is acquainted with the different facets of the Senior High School programs and policies.

4. All participants are expected to bring the following documents and gadgets, to wit:

- 4.1. Copy of the existing work-immersion packages per offering/specialization;
- 4.2. Copy of the signed Memorandum of Agreement (MOA) per immersion partner
- 4.3. Curriculum Evaluation Check List;
- 4.4. SHS Curriculum Guide for the Program Offered
- 4.5. Copy of DepED Order No. 30, s. 2017 and DepED Order No. 39, s. 2018
- 4.6. SHS Form 5A, SHS Form 7, SHS Form 10 (Form 137)
- 4.7. Soft and Hard copy of the E-Tool, School, Class, Teachers Program
- 4.8. Laptop Computer, USB, extension cord, back-up Wi-Fi connection and personal effects good for 3 days.

5. Identified workshop staff and facilitators are required to report on October 23, 2018 in the morning at Ecotech Pavilion for the staff briefing and preparation of the workshop materials. While all other participants are expected to be at the venue before 8: 00 in the morning on October 24, 2018 and shall depart from the venue at 5: 00 o'clock in the afternoon on October 26, 2018.

6. Considering the urgency and importance of the said workshop, all SHS schools must have a representative. All district supervisors are directed to ensure 100% compliance of this Memorandum from both public and private schools.

7. A registration fee of P 4, 500. 00 shall be collected per participant to defray expenses for the venue rental, board and lodging, and other incidental expense of the workshop. Registration, traveling and other incidental expenses of the workshop are chargeable against school/SHS MOOE funds, while cost/expenses of the Division staff for board and lodging and workshop materials are chargeable against division MOOE funds, subject to the usual accounting and auditing rules and regulations.

8. Immediate and wide dissemination of and strict compliance with this Memorandum is directed.


RHEA MAE A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin/Legal:	(032) 253-7847

Website : www.depedcebuprovince.com

E-mail Add: depedcebuprovince@yahoo.com