



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO Bldg., Sudlon, Lahug, Cebu City



October 19, 2018

Division Memorandum

No. 723, s. 2018

**SUBMISSION OF REQUIRED RESEARCH FORMS AND MANUSCRIPTS AND  
COPIES OF STRATEGIC INTERVENTION MATERIALS ( SIMs )  
OF DIVISION FIRST PLACE WINNERS**

To: Assistant Superintendents  
Chiefs, SGOD and CID  
Education Supervisors / Coordinators  
District Supervisors / OICs  
Elementary and Secondary School Heads

1. This office announces the **Submission of Required Research Forms and Manuscripts and Copies of Strategic Intervention Materials ( SIMs) of Division First Place Winners** at the division office , CID section C/O Mrs. Juvimar E. Montolo on **October 22, 2018 (8:00 A.M. to 5:00 P.M.)**.
2. The research plan and scientific research paper must follow the format specified in the ISEF Rules . The research papers/projects/manuscripts and SIMs must be submitted in three ( 3 ) copies for proper endorsement of the SDS and submission to the Regional Office on October 23, 2018 as deadline.
3. Transportation and travelling expenses shall be chargeable against SEF/School MOOE/PTA or any other source of funds, subject to its availability , and the usual accounting and auditing rules and regulations.
4. School heads are directed to ensure that NO classes will be left unattended due to the involvement of the said teacher /s to this transaction.
5. This memorandum serves as "Authority to Travel" of those who'll submit.
6. Immediate dissemination of this Memorandum is desired.

  
RHEA MAE A. ANGTUD, ED.D., CESO VI  
Schools Division Superintendent